

# Tehama County Continuum of Care Executive Council Meeting



## Special Meeting Minutes

November 15, 2024

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
<b>Johnna Jones</b> , Chairperson	X	
<b>Jayne Boffke</b> , Tehama County Health Services Agency		X
<b>Candy Carlson</b> , Tehama County Board of Supervisors	X	
<b>Kris Deiters</b> , Red Bluff City Council		X
<b>Gail Locke</b> , General Collaborative Chairperson	X	
<b>Travis Lyon</b> , Tehama County Health Services	X	
<b>David Madrigal</b> , Tehama County Community Action Agency	X	
<b>Kimberlee Monroe</b> , Empower Tehama	X	

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 1:01 P.M.

### 1. Capacity Building

Andrea Curry

#### a. Youth Homelessness Provider Request for Qualifications (RFQ) Award Recommendation

Andrea provided a summary of the Youth Homelessness Provider RFQ process and reported that the Statement of Qualifications from Lutheran Social Services received the highest score in the rating process for their project that will provide Interim housing to youth experiencing homelessness. If approved by this council, next steps will include CoC staff working with LSS to develop a detailed budget and scope of work. Gail confirmed that it is the recommendation of the Rating and Ranking Committee that the CoC move forward with awarding the available funds to LSS. Johnna mentioned that the R&R committee also requested that the agreement with LSS also include a requirement that they collaborate with all school systems throughout the county to ensure that youth have access to the new program.

**Motion:** Per the recommendation of the Tehama CoC Rating and Ranking Committee, select Lutheran Social Services of Northern California (LSS) to receive the Youth Homelessness Provider Request for Qualifications (RFQ) funding in the amount of \$363,000. Authorize the CoC Coordinator to collaborate with LSS to develop a detailed scope of work, budget, outcomes, partners, and grant agreement to serve unhoused youth in Tehama County.

**Moved by:** Candy Carlson

**Seconded by:** Gail Locke

**Ayes:** Candy Carlson, Gail Locke, Travis Lyon, Johnna Jones, David Madrigal, Kimberlee Monroe

**Noes:** None  
**Abstentions:** None  
**Result:** APPROVED

## 2. Capacity Building

*Andrea Curry*

### a. Executive Council Membership Applications for Consideration

- i. PATH Primary Representative: Colleen Lewis, Executive Director
- ii. PATH Alternate: Michael Glackler, Associate Director

An excerpt from the Tehama CoC Governance Charter, Exhibit B: Consideration Matrix for Selection of Executive Council Membership, along with Executive Council Membership Registrations submitted by Colleen Lewis and Michael Glackler of PATH were provided to the council in advance of this meeting for consideration.

**Motion:** A motion was to approve appointment of Colleen Lewis, PATH Executive Director, to the Executive Council as PATH's primary representative and Michael Glackler, PATH Associate Director, as PATH's alternate representative.

**Moved by:** Gail Locke

**Seconded by:** Candy Carlson

**Ayes:** Candy Carlson, Gail Locke, Travis Lyon, Johnna Jones, David Madrigal, Kimberlee Monroe

**Noes:** None

**Abstentions:** None

**Result:** APPROVED

**Meeting adjourned at 1:12 PM.**

**The next regularly scheduled meeting is to be held on for Wednesday, December 11, 2024 at 1:30 PM and will be held via Zoom.**