

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

May 8, 2024

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
Johnna Jones , Chairperson	X	
Jim Southwick , Vice-Chair; Tehama County Department of Education	X	
Jayne Boffke , Tehama County Health Services Agency		X
Candy Carlson , Tehama County Board of Supervisors		X
Kris Deiters , Red Bluff City Council	X	
Gail Locke , General Collaborative Chairperson		X
Travis Lyon , Tehama County Health Services	X	
David Madrigal , Tehama County Community Action Agency	X	
Kimberlee Monroe , Empower Tehama	X	

Guest(s): **Haley Surtees**, Poor and the Homeless Tehama County Coalition (PATH)

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 1:32 P.M.

1. Welcome and Introductions

2. Adoption of March 13, 2024 Meeting Minutes

The minutes and agenda from the Executive Council meeting held on March 13, 2024 were made available prior to this meeting for review. Kris motioned that the minutes be accepted as emailed. David seconded. Motion passed with Jim abstaining.

3. Additions to the Agenda

None.

4. Project Updates:

a. PATH Plaza Update

Haley reported that the PATH Plaza Navigation Center (PPNC) opened for services on May 1. PPNC is now providing day services from 7AM to 7PM daily, including breakfast, lunch, and dinner, clothing closet and pet food pantry, and case management, among others. Approximately 50-60 unduplicated persons are engaging in day services each day. To date, they have enrolled 22 individuals in overnight shelter and plan to increase shelter enrollment by 2-3 persons each day until reaching capacity. Shelter beds are being filled through Coordinated Entry. Updates from other PATH programs: Street Outreach Services (SOS) continues to provide services on-site in encampments 2 days per week. PATH Rapid Rehousing currently has 13 households enrolled.

b. Permanent Housing Update

Travis Lyon

Travis reported that both Olive Grove vacancies previously reported have now been filled. reported that the two projects planned for Red Bluff (Palm Villas at Red Bluff and The Bluffs Community Housing) have been selected for award of NPLH funding and are now in the process of seeking additional sources of funding to support the additional units in each project.

c. Stakeholders' Collaborative

Heather Henderson

Heather reported that the last HHSC meeting was held on April 3. At that meeting, Nelly Stastny from Miracle Messages provided an overview of their services that help people experiencing homelessness reconnect with family and/or connect with a volunteer. HHSC members were also provided with an overview of the working groups being convened to continue progress on the priority areas and goals established as part of the update to the 10-Year plan process. Executive Council members are also invited to be part of one or more of these working groups. The topic areas are: Health and Human Services, Barriers to Accessing Services, and Unique Community Needs. To be added to the meeting invites to any of these groups, contact Heather.

5. Executive Council Membership

a. Executive Council Membership Application Consideration

Per Tehama CoC's policies regarding Executive Council representation, as a provider of homelessness response services and an ESG recipient, PATH should have representation on the Executive Council. PATH was previously represented on the Council by E.C. Ross, who retired earlier this year. When E.C. retired, the CoC requested that PATH appoint a new representative. PATH has appointed Haley Surtees, Administrative Director for PATH, whose application for appointment to the Executive Council as PATH's representative was included in the Agenda Packet for this meeting. Councilmembers were given an opportunity to ask Haley any questions they had. Haley was placed in the Waiting Room of the Zoom meeting at 1:48 PM to allow the council to enter a closed session discussion. After discussion concluded, the council voted to approve Haley's appointment to the Executive Council.

Motion: *A motion was made to approve the appointment of Haley Surtees, Administrative Director for PATH, to Executive Council.*

Moved by: Jim Southwick

Seconded by: Kris Deiters

Ayes: Kris Deiters, Johnna Jones, Travis Lyon, David Madrigal, Kimberlee Monroe, Jim Southwick

Noes: None

Abstentions: None

Result: APPROVED

6. CoC Coordination and Strategic Planning

Andrea Curry

a. Financial Report

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of April 30, 2024.

7. Capacity Building

Andrea Curry

a. Encampment Resolution Funding, Round 3 (ERF-3-R) Award

Tehama CoC was notified on April 19 that its proposal for funds through Round 3-R of the Encampment Resolution Funding program was selected for award. A summary of the proposal was provided to the Executive Council as part of the Agenda Packet for today's meeting. Andrea presented this information to the council and invited questions. Council members did not have questions at this time but can submit any they have later to Andrea by email or at next month's meeting.

b. Housing Tools Proposal Revision

Andrea presented two proposed revisions to the CoC's current agreement with Housing Tools. A redline version of the current agreement with the proposed revisions along with a Staff Report describing the proposed revisions were provided to council members as part of the Agenda Packet for this meeting. The first proposed revision would add a total of \$11,160 to the contract through the addition of Activity 5 and would support Housing Tools developing a Request for Qualifications through which the CoC could identify an appropriate provider to utilize youth set-aside funds from the CoC's HHAP-1 through HHAP-5 awards and funds previously received through the Tehama County Department of Education to serve youth experiencing homelessness in Tehama County. Funds to support this activity would come from the Grant Administration budget of the HHAP-1 through -4 awards. The second proposed revision would increase the total cost of Activity 2 by - \$10,818 and would support Housing Tools ongoing facilitation of Regional Coordination meetings between the CoC, County of Tehama, and the Cities of Red Bluff, Corning and Tehama through 2026. Funds to support this activity are available as part of the Systems Support budget line item in the HHAP-5 award budget.

the information provided in Authorize the Vitality Project to sign revised Housing Tools Proposal for Fiscal Years 2023-24, 2024-25 and 2025-26 Scope of Services, as presented or with changes requested.

Motion: A motion was made to authorize the Vitality Project to sign revised Housing Tools Proposal for Fiscal Years 2023-24, 2024-25 and 2025-26 Scope of Services, as presented.

Moved by: David Madrigal

Seconded by: Jim Southwick

Ayes: Kris Deiters, Johnna Jones, Travis Lyon, David Madrigal, Kimberlee Monroe, Jim Southwick

Noes: None

Abstentions: None

Result: APPROVED

8. HMIS/CES

a. 2024 Sheltered Point in Time Count (PIT)

Andrea presented the results of the 2024 Sheltered-only Point in Time Count. The count shows an overall increase of 20 persons sheltered in 2023 vs. 2022. Andrea pointed out the changes in the way both Race/Ethnicity data and Gender data is now being reported and advised that the sheltered count is expected to increase considerably in 2025 due to the opening of the PATH Plaza Navigation Center's Overnight Shelter program.

Meeting adjourned at 3:41 PM.

The next meeting is scheduled for Wednesday, June 12, 2024 at 1:30 PM and will be held via Zoom.