



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

October 28, 2020 at 9:30 AM
Virtual Meeting Via Zoom

IN ATTENDANCE:

Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
Johnna Jones, Red Bluff City Council
Gail Locke, Continuum of Care Chairperson
Tara Loucks-Shepherd, Tehama County Department of Social Services
David Madrigal, Tehama County Community Action Agency
Valerie Lucero, Tehama County Health Services Agency
Jim Southwick, Tehama County Department of Education

Excused:
Steve Chamblin, Tehama County Board of Supervisors
Jeremiah Fears, Corning Police Department
E.C. Ross, P.A.T.H
Notes by: Andrea C. Curry

<i>Topic</i>	<i>Discussion</i>
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes & agenda from the Executive Council meeting held on September 23, 2020 were made available prior to this meeting for review. No revisions requested, approved as emailed.

<i>Topic</i>	<i>Discussion</i>
Stakeholders' Meeting/Vista Way Navigation Center Update	<p>Val reported that plans for the navigation center have continued to progress. The county is working with contract manager Lori Adams to request that the CDBG contract be amended to apply to the new site and developing a Request for Qualifications through which to evaluate and select a vendor to provide engineering and architect services for the project. This firm, once selected, will develop the structural engineering plans as well as the architectural plans for the interior of the center.</p> <p>A Fundraising and Public Relations (FRPR) subcommittee has been formed and has secured over \$70K in donations made to PATH specifically for the Navigation Center, which is enough to purchase the steel building for which a down-payment has already been made. The FRPR subcommittee also plans to develop a “talking points” resource for community education and outreach.</p> <p>The Stakeholders' Group is currently meeting on the first Wednesday of each month via Microsoft Teams. The meeting held on October 7 included updates on the status of plans for the navigation center, a report from the FRPR subcommittee, a report from Jennifer Ragsdale on PATH's experience operating the COVID-19 Fairgrounds Shelter, including services and outcomes statistics and a discussion on lessons learned, and a discussion regarding Street Outreach and a showing of a short video on the basics of Street Outreach. Stakeholders were invited to participate on a Street Outreach subcommittee that will be coordinated by PATH. The next meeting is scheduled for November 4 at 3:30 PM and will be held via Microsoft Teams.</p>

<i>Topic</i>	<i>Discussion</i>
Capacity Building	<p>Emergency Solutions Grant – Coronavirus (ESG-CV): Andrea reported that the Notice of Funding Availability (NOFA) for the second round of these funds (ESG-CV2) has been released. ESG-CV funding originates with the federal CARES Act and is being distributed to non-entitlement areas like Tehama CoC through the California Department of Housing and Community Development (HCD). The funds are to be used to prevent, prepare for, and respond to Coronavirus among individuals and families who are experiencing homelessness or receiving homeless assistance, and can be used for services in four component areas: Emergency Shelter, Rapid Rehousing, Street Outreach, and Homelessness Assistance. The allocations announced through this NOFA include a total of \$4,294,336 for Tehama CoC, including \$4,155,836 in funds to support services for individuals and families experiencing homelessness in Tehama County and \$138,500 in grant administrative funds. The deadline to submit the application for these funds is today, October 28, 2020.</p> <p>An ESG-CV Budget Overview was provided to the council prior to this meeting and was reviewed as part of this meeting which includes the both the budget for Tehama CoCs ESG-CV1 allocation of \$675,600 as previously</p>

approved by this council as well as a proposed budget for the ESG-CV2 allocations, based on local priorities identified by the Stakeholders' Group and the CoC as well as priorities and limitations that apply to use of the funds as described by the California Department of Housing and Community Development (HCD) in the NOFA. The previously-approved budget for ESG-CVI includes retroactive reimbursement of a portion of the costs incurred in operating the COVID-19 Fairgrounds Shelter and Project Roomkey Isolation Trailers ongoing support for non-congregate shelter as needed for individuals experiencing homelessness in need of a safe place to isolate due to COVID-19 infection or to quarantine due to exposure to a known case of COVID-19, and funds for providing Homelessness Prevention services to households at imminent risk of becoming homeless. The proposed plan for use of ESG-CV2 funding includes use of \$2M for conversion into an emergency shelter of the steel building to be erected on the Lay Ave. site, ongoing support for the Day Center to continue providing day shelter services in the interim, support for emergency shelter for individuals and families experiencing homelessness due to domestic violence, support for expansion of the HMIS to meet the increased data collection and reporting demand that these projects will require, support for Street Outreach, including traditional outreach to the county's unsheltered population and funds specifically set-aside for outreach to tribal communities. A discussion took place regarding uses of funds in the proposed plan. Andrea confirmed that funds can be moved between components and budget line items in the future if needs change and that the funds available through ESG-CV must be expended by July 30, 2022.

MOTION: *Johnna made a motion that the Executive Council approve the proposed plan set forth in the ESG-CV Budget Overview. Gail seconded the motion. Motion passed unanimously.*

Serving South County: Andrea reported that First Christian Church Corning (FCCC) successfully completed all fiscal and service reporting requirements for the \$5,000 grant they were awarded in April to support their outreach program to individuals and families experiencing homelessness in Corning. As services are limited in south county, it is being proposed that they be awarded an additional \$5,000 to continue providing meals, basic needs items, and connections to resources in Corning.

MOTION: *Gail made a motion that the Tehama CoC award FCCC a grant in the amount of \$5,000. Johnna seconded the motion. Motion passed unanimously.*

Topic	Discussion
HMIS/Coordinated Entry	<p>HMIS Software Vendor: Andrea presented a proposal from Social Solutions for their Apricot HMIS system and suggested that Tehama CoC switch its HMIS software vendor from Bitfocus, Inc.'s Clarity Human Services to Apricot HMIS. As we currently use Apricot as the platform for our Coordinated Entry System, switching would allow the CoC to combine the two systems. Apricot is also more "customizable" and would allow us to easily include fields for recording data points required by other funders and to and create custom reports to track these data points, and the system includes access to a mobile Point-in-Time Count survey app. While the initial start-up and the overlap period in which we would have access to both the old and new systems would increase our immediate costs, the Apricot system's annual cost is slightly less than the Clarity annual cost and comes with 20 user license "seats" as opposed to the 12 we now have in Clarity.</p> <p>MOTION: <i>Jim made a motion that the Executive Council authorize Empower Tehama, as the HMIS Lead Agency, to enter into an agreement with Social Solutions, Inc. to provide Apricot HMIS, CES and PIT Count software for Tehama CoC. David seconded the motion. Motion passed unanimously.</i></p> <p>2021 Point-in-Time Count: Gail reported that planning will begin soon. The first meeting of the PIT Count Planning Committee will be held via Zoom on Monday, November 2 at 3:30 PM. The CoC is hopeful that Tehama County will again be willing to provide staff as surveyors to allow for as accurate a count as was conducted in 2019.</p>

Topic	Discussion
COVID-19 Emergency Interventions	TCHSA's website now includes a dashboard through which community members can track COVID-19 statistics, including cases, testing positivity and hospital capacity. The dashboard is updated daily.

Due to the November and December holidays, Executive Council meetings will not be held on the fourth Thursday of either month but instead the Executive Council Meeting plans to meet once near the beginning of December. The meeting has been tentatively scheduled for **Wednesday, December 9, 2020** at 9:30 AM but will be confirmed once members' availability is confirmed.