



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting

MINUTES

August 29, 2018 at 3:00 PM
Empower Tehama Business Center

IN ATTENDANCE:

Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
Amanda Jenkins, Red Bluff City Council
E.C. Ross, P.A.T.H.
Gail Locke, CoC Chairperson
Michele Brousseau, Tehama County Health Services Agency,
Mental Health Division
Valerie Lucero, Tehama County Health Services Agency
Tara Loucks-Shepherd, Tehama County Department of Social
Services

Excused:
David Madrigal, Tehama County Community Action Agency
Lisa Kassik, Rancho Tehama Community Church
Jeanne Spurr, Empower Tehama

Notes by: Caden Moniz

Topic	Discussion	Action
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes & agenda from the Executive Council meeting held July 25, 2018 were made available prior to this meeting for review. No revisions requested, approved as emailed.	

Topic	Discussion	Action
Stakeholders' Meeting	<p>Val reported that a second joint study session on homelessness has been scheduled for Monday, September 10 at 6PM at the Tehama County Admin Building and will include the Tehama County Board of Supervisors, the Red Bluff City Council, Corning City Council and Tehama City Council. The Homeless and Housing Stakeholders' Collaborative will provide updates on the progress that has been made on the 10 year plan since the initial joint study session on homelessness held in November 2017, as well on plans for addressing the priorities identified in the plan. TCCoC Executive Council members were encouraged to attend the meeting.</p> <p>Val also reported that members of the Stakeholders' Collaborative who are interested in addressing community perception of homelessness in Tehama County plan to meet with marketing professionals to explore developing an awareness campaign.</p>	

Topic	Discussion	Action
Finance/Funding Committee Update	It was decided that the Finance/Funding Committee, which was initially formed as a temporary workgroup to develop a matrix of upcoming funding availability, will continue as an ongoing effort. The initial matrix has been posted in a shared file that members of the Stakeholders' Collaborative can access, and the subcommittee will meet and correspond as needed to update the matrix. Dahisy from TCHSA will maintain the matrix.	

Topic	Discussion	Action
HMIS/Coordinated Entry	Andrea reported that discussions are ongoing with NorCal United Way and the call center at Interface Counseling in Ventura County regarding a potential partnership between 211 and TCCoC for operating the Coordinated Entry System. NCUW will submit a cost estimate and proposal within the next two weeks. Andrea reported that the HMIS migration will begin once the CoC Application has been submitted.	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
CoC Application: Review of Project Application Rating & Ranking Results	<p>Two applications were submitted to be considered for inclusion in the CoC Consolidated Application for FY2018: Empower Tehama submitted a Project Application for DV Bonus funds to support a Joint TH/RRH project for victims of domestic violence and P.A.T.H. submitted a Project Application to support their RRH program. Both applications met threshold requirements and will be rated, ranked and included in TCCoC's Consolidated Application.</p> <p>Andrea reported that the final draft of the CoC Application will be posted publicly on the TCCoC website on or before September 14, 2018 and that the Consolidated Application will be submitted through the eSNAPS system on or before the final submission deadline of September 18, 2018.</p>	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Governance Charter: Review of Suggested Amendments	<p>The proposed amendments to the Governance Charter were made available for public comment at www.tehamacoc.org on July 30, 2018. No public comments have been submitted. Val made a motion to accept the suggested amendments to the Charter. Michele seconded. Motion Passed.</p> <p>The charter was approved by the group. Valerie suggested providing a stakeholder list based on position, where she later stated she would email the list to Andrea so she can forward it to everyone else.</p>	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Executive Council Membership	<p>A discussion took place regarding the clarifications added to the Governance Charter through the amendment process with regards to appointing Executive Council members. It was determined that current members of the Executive Council would remain on the Council, but that each should complete the newly implemented application in order to develop a roster of members.</p>	<p>All current members of the Executive Council will complete and submit an Executive Council Membership Application either using either the online form or the hard copy form.</p>

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Overview of Current California Homelessness Funding NOFAs	<p>Andrea provided a matrix describing the details of two upcoming funding opportunities for which the CoC is responsible for distributing: the Homeless Emergency Aid Program (HEAP) and the California Emergency Solutions and Housing (CESH) Program. listing funding opportunities to the group. A discussion took place regarding the process by which decisions regarding how the funds should be allocated across the priority areas determined through the work done by the Homeless and Housing Stakeholders' Collaborative and in keeping with the 10-year plan draft. It was determined that a workgroup would be formed to look at the total funds being allocated to Tehama County through these programs and the allowable uses of each in order to determine how they can best be used to meet the previously established goals. All Executive Council members were invited to participate in the workgroup meeting scheduled for September 14, 2018 at Empower Tehama's Walnut Meeting Room from 9:00 AM to 11:30 AM.</p>	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Technical Assistance Opportunity	<p>Andrea received an email from a member from HUD, detailing a new opportunity to speak with a technical assistance firm regarding greater opportunities for community learning & engagement with addressing homelessness. She informed the group that she responded to the email explaining we were interested, but we have not received a response as of the meeting date.</p>	

The next Executive Council Meeting is scheduled for September 26, 2018 at 9:00 AM at Tehama County Department of Social Services.