



September 27, 2023

Agenda

- 1. Welcome and Introductions**
- 2. Adoption of Minutes from July 2023 Meeting**
- 3. Additions to the Agenda**
- 4. Project Updates:**
 - a. PATH Plaza** - E.C. Ross
 - b. Permanent Housing** – Travis Lyon
 - c. Stakeholders' Collaborative** – Heather Henderson
- 5. CoC Coordination and Strategic Planning**
Andrea Curry
 - a. Financial Report**
- 6. Capacity Building**
Andrea Curry
 - a. FY2023 HUD CoC NOFO**
 - i. Project Applications**
 - ii. CoC Application Posted**
 - b. FY2023 Emergency Solutions Grant (ESG) Balance of State NOFA**
 - i. Project Applications**
- 7. HMIS/CES Update**
Andrea Curry

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

July 26, 2023

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
Johnna Jones , Chairperson	X	
Jim Southwick , Vice-Chair; Tehama County Department of Education	X	
Jayne Bottke , Tehama County Health Services Agency		X
Candy Carlson , Tehama County Board of Supervisors		X
Jeremiah Fears , Corning Police Department		X
Kris Deiters , Red Bluff City Council	X	
Gail Locke , General Collaborative Chairperson	X	
Travis Lyon , Tehama County Health Services	X	
David Madrigal , Tehama County Community Action Agency	X	
Kimberlee Monroe , Empower Tehama	X	
E.C. Ross , Poor and the Homeless Tehama County Coalition (PATH)		X

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 9:34 A.M.

1. **Welcome and Introductions**
2. **Adoption of Minutes**

The minutes and agenda from the Executive Council meeting held on May 24, 2023 were made available prior to this meeting for review. Gail motioned that the minutes be accepted as emailed. Kimberlee seconded. Motion passed with Jim abstaining.

3. **Additions to the Agenda**

None.

4. **Project Updates:**

- a. **PATH Plaza Update**

E.C. Ross

E.C. was not present at this meeting to provide report. Jim reported that the Noon Rotary club is contributing funds towards the PATH Plaza playground project and that Sunrise Rotary and Kiwanis are also working on raising funds for the project. Gail reported that a fundraiser is being planned through which multiple nonprofits will collaborate to raise additional funds for the playground. This fundraiser will be held at the Elks Lodge, with a tentative date in September. Andrea relayed from the last report she heard from E.C. that windows were going in at the facility and that interior drywall would be going in within a matter of weeks.

b. Permanent Housing Update

Travis Lyon

Travis reported that Olive Grove Apartments is now 100% leased-up and that the developers working on the two projects planned for Red Bluff (Palm Villas and The Bluffs) are currently seeking the additional funding they will need. The two projects are still on schedule for 2025 construction start dates.

c. Stakeholders' Collaborative

Heather Henderson

Heather reported that the August Stakeholders' Collaborative meeting that was originally scheduled to be held in July has been rescheduled for August 2 due to unforeseen circumstances. The start time for the August meeting will be earlier than usual to allow time for the review of the draft of the Update to the 10-Year Plan to be presented by Housing tools. The meeting will start at 2:00 PM and will end at 5:00 PM. The review by Housing Tools will include breakout groups that will focus on implementation of the goals identified in the Update. The breakout groups for the Permanent Housing and Unique Community Needs goals will be held on Zoom and facilitated by James and Jess from Housing Tools, and the breakout groups for the Health and Human Services and Barriers to Accessing Services goals will be held in person and facilitated by Heather and Andrea.

5. CoC Coordination and Strategic Planning

Andrea Curry

a. Collaborative Applicant Transition Update

Andrea reported that the transition to the new office was successful and that all funds controlled by the CoC have been transferred, with the exception of the remaining CESH 2018 and CESH 2019 funds, which have been subcontracted to TVP by Empower Tehama and will be drawn down according to CESH guidelines. HUD has updated the CoC's Collaborative Applicant information in their public directory, and it appears that all necessary changes in the e-snaps system are in process.

b. Financial Report

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of June 30, 2023. Andrea noted that the funds committed to The Vitality Project (TVP) for Grant Administration, CoC Coordination and HMIS Lead activities were not noted on the Financial Report stated that she would include them on the next Financial Report.

6. Capacity Building

Andrea Curry

a. FY2023 HUD CoC NOFO

Andrea reported that the 2023 Notice of Funding Opportunity (NOFO) was released by HUD earlier this month. The CoC is in a similar situation as last year with regards to it's Annual Renewal Demand (ARD). The CoC's ARD for this year is \$53,420. A change the guidelines this year means that the CoC is eligible to apply more in CoC bonus funds (\$19,764 this year vs. \$11,994 in 2022), although Andrea cautioned that these bonus funds are very competitive. Another change in the NOFO guidelines this year means that Tehama CoC can apply for \$50,000 in CoC Planning funds, which is significantly more than the approximately \$9,000 we've been eligible for in past years.

Andrea suggested that the CoC use the same local selection process as we've used in previous years, updated to reflect any changes in this year's NOFO. The council had no objections to this.

b. Local Project RFPs

Andrea reported that the release of the new project RFP has been delayed due to the Collaborative Applicant/Administrative Entity change. The RFP will need to be released through TVP in the coming weeks.

c. Emergency Funding Requests

i. PATH

In March 2023, PATH incurred unexpected costs associated with motel sheltering and street outreach when the encampment at Samuel Ayers Park flooded. Approximately 30 individuals were placed in motel shelter for up to 21 nights, and destroyed belongings, including tents, sleeping bags, shoes and clothing, were purchased for individuals whose belongings had been destroyed in the flood. This resulted in the expenditure of \$25,318 not included in the projects' original budgets. PATH is requesting that these funds be backfilled to allow for ongoing operations of the projects to continue uninterrupted.

Motion: *A motion was made that the council authorize increase of 25 to current award to Poor and the Homeless Tehama County Coalition (PATH) to backfill unforeseen expenditures made in response to flooding emergency at Samuel Ayers Park in March 2023. Authorize increase of \$25,318 to current award to Poor and the Homeless Tehama County Coalition (PATH) to backfill unforeseen expenditures made in response to flooding emergency at Samuel Ayers Park in March 2023.*

Moved by: Gail Locke

Seconded by: David Madrigal

Ayes: Kris Deiters, Johnna Jones, Gail Locke, Travis Lyon, David Madrigal, Kimberlee Monroe, Jim Southwick

Noes: None

Abstentions: None

Result: APPROVED

ii. First Christian Church Corning

Andrea reported that the day shelter program at First Christian Church Corning is currently only open for 5 hours on 2-3 days per week but that Program Director Karen Burnett is interested in increasing the number of open days to 7 days per week, at least temporarily to ensure that people experiencing homelessness in South County have respite from the extreme heat that the region is currently experiencing during the hottest hours of the day, This would cause a significant increase in staffing and operating costs. The requested increase of \$7,500 would cover approximately 6 weeks of expanded operations. This temporary expansion will also allow Karen to evaluate the viability of running expanded hours on a more permanent basis.

Motion: *A motion was made that the council authorize increase of \$7,500 to current award to First Christian Church Corning to support extended open hours to provide respite from extreme heat emergency for people experiencing homelessness in Corning/South County.*

Moved by: Gail Locke

Seconded by: Jim Southwick

Ayes: Kris Deiters, Johnna Jones, Gail Locke, Travis Lyon, David Madrigal, Kimberlee Monroe, Jim Southwick

Noes: None

Abstentions: None

Result: APPROVED

iii. City of Red Bluff

Andrea reported that during her visit to a weekly meeting of the campers at the city-sanctioned encampment site at Samuel Ayers park in June, a discussion took place regarding unauthorized vehicles being driven back into the area near the restrooms available to the campers. The campers have collaborated to develop a set of rules and guidelines for their community, and those guidelines include that vehicles should be parked in the main park lot and not driven back to the encampment area, but that they've had issues with unauthorized individuals bringing vehicles back to the encampment area. The campers feel that the vehicles in the encampment area pose a safety risk to them and also voiced concerns that they are trying very hard to take care of the area and that vehicles hamper those efforts. After the meeting with the campers at Samuel Ayers park, City of Red Bluff Councilmember Clay Parker asked if there might be CoC funds available to support the cost of placing vehicle barriers near the gate to the encampment area.

A discussion took place among the council regarding this request. A question arose regarding how the vehicles were getting back to the encampment area, as there is a gate that can only be unlocked by city staff. Johnna reported that she spoke to the City Manager just prior to this meeting and learned that the terrain is such that vehicles are being driven around the gate, and that the proposed barriers would prevent that. Kris suggested that additional modifications to the park to accommodate the encampment might be inconsistent with the City of Red Bluff's intent that the sanctioning of camping at Samuel Ayers Park be only a temporary solution.

Motion: *A motion was made that the council authorize increase of \$6,000 to current award to City of Red Bluff to support purchase and installation of vehicle barriers to address immediate safety concerns at Samuel Ayers Park encampment.*

Moved by: Gail Locke

Seconded by: Jim Southwick

Ayes: Johnna Jones, Gail Locke, Travis Lyon, Kimberlee Monroe, Jim Southwick

Noes: Kris Deiters

(David Madrigal left the meeting prior this vote and was not available to vote on the motion.)

Result: APPROVED

7. HMIS/CES

Andrea Curry

a. Point in Time Count

Andrea requested guidance on the plan for presenting the 2023 Point in Time Count results to the Board of Supervisors and City Councils, as that matter of who would be requesting to be placed on agenda for these boards was left open at last month's meeting. Consensus was reached that Andrea would handle these arrangements and would update the council on any presentations scheduled.

Meeting adjourned at 11:11 A.M.

The next meeting is scheduled for Wednesday, August 23, 2023, at 9:30 AM and will be held via Zoom.

Tehama CoC Financial Report September 2023

As of August 31, 2023:

Open Funding Awards:

	CESH 2018	CESH 2019	HHAP-1 (CoC)	HHAP-2 (CoC)	HHAP-3 (Joint)	TCDE (x3)	HHIP (ABC)	HHIP (HealthNet)	Misc	Total
Initial Award	\$855,637	\$484,550	\$500,084	\$250,000	\$833,358	\$40,545	\$197,288	\$266,712	\$8,400	\$3,428,174
Expended to date	\$746,141	\$49,625	\$436,962	\$212,500	\$474,767	\$0	\$82,126	\$65,942	\$198	\$2,068,062
Remaining in Award	\$109,496	\$434,925	\$63,122	\$37,500	\$358,591	\$40,545	\$115,162	\$200,770	\$8,202	\$1,360,112

Anticipated Funding Award(s):

	HHAP-4 (Joint)	Total
Amount	\$749,744	\$749,744

Open Subgrantee Agreements:

	Total Award	Expended to Date	Remaining
Empower Tehama Emergency Shelter	\$596,268	\$561,330	\$34,938
Tehama HMIS (Empower Tehama)	\$235,000	\$235,000	\$0
NCCDI Home Address Project	\$234,961	\$191,383	\$43,578
First Christian Church Corning	\$33,700	\$24,972	\$8,728
City of Red Bluff - Samuel Ayers Park	\$14,000	\$7,054	\$6,946
PATH Day Center	\$916,400	\$857,616	\$58,784
PATH Street Outreach	\$513,338	\$457,347	\$55,991
PATH Sale House	\$169,017	\$85,558	\$83,459
PATH Non-Congregate Shelter (FW)	\$51,000	\$26,498	\$24,502
PATH Rapid Rehousing	\$298,121	\$234,028	\$64,093
PATH Plaza Development	\$1,313,130	\$1,049,822	\$263,308
Total	\$4,374,935	\$3,730,607	\$644,328

CoC Coordination, Grant Administration and HMIS:

	Total Budget	Expended to Date	Remaining
FY2023-24 Grant Administration	\$85,148	\$24,632	\$60,516
FY2023-24 CoC Coordination	\$100,000	\$13,230	\$86,770
FY2023-24 HMIS	\$70,126	\$40,434	\$29,692
FY2024-25 Grant Administration	\$42,000	\$0	\$42,000
FY2024-25 CoC Coordination	\$50,000	\$0	\$50,000
FY2024-25 HMIS	\$30,000	\$0	\$30,000
Total	\$377,274	\$78,296	\$298,978

Tehama CoC Financial Report August 2023, continued:

Summary:

	Current	Anticipated	Total
Assets	\$1,360,112	\$749,744	\$2,109,856
Liabilities	\$943,306	-	\$943,306
		Balance	\$1,166,550



Tehama County Continuum of Care

FY 2023 CoC Program Project Applications

Project Name	Type	Score (average)	Accepted or Rejected	Rank (if accepted)	Requested Funding Amount
Empower Tehama TH/RRH FY2023	Renewal	93	Accepted	1	\$53,420
PATH Rapid Rehousing Bonus 2023	PH Bonus	90	Accepted	2	\$19,764
Empower Tehama TH/RRH FY2023	DV Bonus	87	Accepted	3DE	\$50,000
The Vitality Project	CoC Planning	N/A	N/A	N/A	\$50,000



Tehama County Continuum of Care

FY 2023 ESG Balance of State Project Recommendations

Single-Phase Component

To be recommended to HCD under "Non-Competitive Rapid Rehousing".

Project Name	Project Type	Score (average)	Accepted or Rejected	Requested Funding Amount
PATH Rapid Rehousing	Rapid Rehousing	99	Accepted	\$128,183

Two-Phase Component

To be recommended to HCD under the Competitive opportunity; will compete regionally.

Project Name	Project Type	Score (average)	Accepted or Rejected	Requested Funding Amount
Empower Tehama Domestic Violence Emergency Shelter	Emergency Shelter	100	Accepted	\$200,000
PATH Plaza Navigation Center	Emergency Shelter	97	Accepted	\$200,000