



July 10, 2024

## Agenda

1. **Welcome and Introductions**
2. **Adoption of [June 12, 2024 Meeting Minutes](#)**
3. **Additions to the Agenda**
4. **Project Updates:**
  - a. **PATH Plaza** – Haley Surtees
  - b. **Permanent Housing** – Travis Lyon
  - c. **Stakeholders' Collaborative** – Heather Henderson
  - d. **HMIS/CES Update** – Andrea Curry
5. **CoC Coordination and Strategic Planning**  
Andrea Curry
  - a. **[Financial Report](#)**
6. **Capacity Building**  
Andrea Curry
  - a. **Encampment Resolution Funding – RIO Program**
    - i. **Informational Update**
  - b. **Vehicle Assistance Pilot Program**
    - i. **Informational Update**

# Tehama County Continuum of Care Executive Council Meeting



## Meeting Minutes

June 12, 2024

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
<b>Johnna Jones</b> , Chairperson	X	
<b>Jayme Bottke</b> , Tehama County Health Services Agency		X
<b>Candy Carlson</b> , Tehama County Board of Supervisors		X
<b>Kris Deiters</b> , Red Bluff City Council	X	
<b>Gail Locke</b> , General Collaborative Chairperson	X	
<b>Travis Lyon</b> , Tehama County Health Services	X	
<b>David Madrigal</b> , Tehama County Community Action Agency	X	
<b>Kimberlee Monroe</b> , Empower Tehama		X
<b>Haley Surtees</b> , Poor and the Homeless Tehama County Coalition (PATH)	X	

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 1:32 P.M.

- 1. Welcome and Introductions**
- 2. Adoption of May 8, 2024 Meeting Minutes**

The minutes and agenda from the Executive Council meeting held on May 8, 2024 were made available prior to this meeting for review. Kris motioned that the minutes be accepted as emailed. Haley seconded. Motion passed.

- 3. Additions to the Agenda**
  - a. Executive Council Membership**

Andrea reported that she received a message from Jim Southwick notifying the council that he would be retiring from the Tehama County Department of Education and would no longer be able to serve as their representative on the Executive Council. He noted that TCDE would likely appoint a replacement, but we have not heard any news from them on that yet. Jim also stated that he would be interested in continuing to serve on the council as a community member. Andrea will report any updates on either point as available.

- 4. Project Updates:**
  - a. PATH Plaza Update**

Haley reported that there are currently 48 people in overnight shelter services at PATH Plaza. The 28 men's beds are consistently full, while the 32 women's beds fluctuate. Staff is utilizing CES to fill open beds. Since the center opened on May 1, a combined total of 9,454 day services have been provided to 252 unduplicated individuals. \

Johnna inquired about whether the facility will be available as a cooling center, and if so, whether PATH has a system for tracking services for people experiencing homelessness

separately from those for people who are not currently homeless. Haley reported that PATH has not been contacted by the city or county regarding the possibility of serving as an official Cooling Center this summer, but that they will not turn away community members who show up in need of relief from extreme heat. She noted that while many PATH Plaza services are only available to people experiencing homelessness, some are already available to anyone in need (i.e., pet food distribution, etc.) and that PATH's system is set up to track services provided to people experiencing homelessness separately from those who are not. Gail mentioned that the city and county typically designate facilities like the library, community center and/or the veterans hall as Cooling Centers when conditions necessitate. Johnna noted that sometimes opportunities for cooling are needed even when conditions don't meet the National Weather Service's criteria for extreme heat recommendations. Kris mentioned that reports had said that this was expected to be the hottest summer on record and that there may be some opportunities for funding and/or in-kind support for cooling centers through various sources.

**b. Permanent Housing Update**

*Travis Lyon*

Travis reported that there is currently one vacancy at Olive Grove. Applications for that unit have been submitted and are under review by RCHDC property management. The two projects planned for Red Bluff (Palm Villas at Red Bluff and The Bluffs Community Housing) have been selected for award of NPLH funding and are now in the process of seeking additional sources of funding to support the additional units in each project.

**c. Stakeholders' Collaborative**

*Heather Henderson*

Heather reported that the last HHSC meeting was held on April 3. At that meeting, Nelly Stastny from Miracle Messages provided an overview of their services that help people experiencing homelessness reconnect with family and/or connect with a volunteer. HHSC members were also provided with an overview of the working groups being convened to continue progress on the priority areas and goals established as part of the update to the 10-Year plan process. Executive Council members are also invited to be part of one or more of these working groups. The topic areas are: Health and Human Services, Barriers to Accessing Services, and Unique Community Needs. To be added to the meeting invites to any of these groups, contact Heather.

**d. HMIS/CES Update**

*Andrea Curry*

Andrea reported that one additional organization/project has been added to HMIS. Lutheran Social Services (LSS) is now providing housing services to Shasta College students at the Shasta, Tehama and Trinity Shasta College sites and will be entering HMIS data for students served through the Tehama County site into Tehama HMIS.

**5. CoC Coordination and Strategic Planning**

*Andrea Curry*

**a. Financial Report**

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of May 31, 2024.

**6. Capacity Building**

*Andrea Curry*

**a. Encampment Resolution Funding, Round 3 (ERF-3-R) Award**

Andrea reported that a kick-off meeting for the RIO Team, made up of projects/organizations who will be receiving funding through the ERF-3-R grant, was held on May 20. The team will meet monthly for now but may shift to quarterly once the plan is fully

implemented. We do not expect to receive the funds until after July 1 due to Cal ICH's transition to HCD, however, projects with the fiscal capacity to begin providing services may do so now and receive reimbursement for those costs once the funds have been received.

**b. Youth Homelessness Request for Qualifications**

Andrea reported that Jess from Housing Tools is currently working on developing the RFQ to be used to identify an appropriate provider for youth homelessness services. The funds available through this RFQ will include youth set-aside funds from HHAP rounds 1-5 awards as well as funds contributed by TCDE.

**c. Vehicle Assistance Pilot Program**

A handout describing the Vehicle Assistance Pilot Program proposed by the Barriers to Accessing Services Working Group was provided in advance of this meeting for council member review. Andrea presented the proposal, along with the request for allocation of an initial \$5,000 to support the pilot program, which would support providing direct assistance to people experiencing homelessness with vehicle registrations and drivers license renewals. Council members raised some concerns regarding the logistics of offering such a service, including vehicle insurance and smog requirements and questioned whether the program would have the impact the working group anticipates that it will have, but ultimately agreed that it was worth the relatively small investment to find out. They asked that regular reports on progress and impact be provided to the council at future meetings.

**Motion:** *A motion was made to authorize appropriation of \$5,000 of HHIP (Anthem) funds and/or HHAP-5 funds, contingent on funder approval of use, to support a pilot program for assisting people experiencing homelessness with the cost of renewing vehicle registrations and/or drivers' licenses.*

**Moved by:** Gail Locke

**Seconded by:** David

**Ayes:** Kris Deiters, Johnna Jones, Gail Locke, David Madrigal, Haley Surtees

**Noes:** None

**Abstentions:** Travis Lyon

**Result:** APPROVED

**Meeting adjourned at 2:36 PM.**

**The next meeting is scheduled for Wednesday, July 10, 2024 at 1:30 PM and will be held via Zoom.**

# Tehama CoC Financial Report July 2024

As of June 30, 2024:

## Open Funding Awards:

	CESH 2018	CESH 2019	HHAP-1 (CoC)	HHAP-2 (CoC)	HHAP-3 (Joint)	HHAP-4 (Joint)	HHAP-5 (Joint)	TCDE (x3)	HHIP (ABC)	HHIP (HealthNet)	Total
	Initial Award	\$855,637	\$484,550	\$500,084	\$250,000	\$833,358	\$749,744	\$482,212*	\$40,545	\$367,288	\$384,712
Expended to date	\$855,637	\$415,674	\$448,557	\$227,877	\$693,776	\$630,275	\$162,348	\$0	\$98,854	\$187,668	\$3,720,667
Remaining in Award	\$0	\$68,876	\$51,527	\$22,123	\$139,582	\$119,469	\$319,864	\$40,545	\$268,434	\$197,044	\$1,227,463

\*Reflects first HHAP-5 disbursement only. Total HHAP-5 award will be \$856,666, with Second disbursement of \$374,343 expected in 2026.

## Anticipated Funding Award(s):

	HHAP-5	Total
Amount	\$13,577	\$13,577

NOTE: Recent ERF-3-R Award is not included in this report. These funds, along with the corresponding subgrantee commitments, will be added once additional information on funds disbursement have been received.

## Open Subgrantee Agreements:

	Total Award	Expended to Date	Remaining	
PATH Plaza Development/Operations	\$1,313,130	\$1,309,342	\$3,788	
City of Red Bluff - Samuel Ayers Park	\$14,000	\$13,369	\$632	Will be moved to ERF-3-R once available.
TCDE - Practical Supports (MOU)	\$25,000	\$25,000	\$0	
First Christian Church Corning	\$87,767	\$23,264	\$64,503	
PATH Day Center	\$433,883	\$433,883	\$0	
PATH Street Outreach	\$236,000	\$187,181	\$48,819	
PATH Non-Congregate Shelter (FW)	\$41,601	\$41,601	\$0	Additional \$71,290 originally requested and approved but not awarded due to project changes.
PATH Rapid Rehousing	\$185,000	\$94,420	\$90,580	
PATH Plaza Navigation Center	\$100,173	\$0	\$100,173	May be moved to ERF-3-R once available.
TO BE AWARDED - NVCSS Deposit Assistance	\$80,000	\$0	\$80,000	To be awarded once HHAP-5 2nd disbursement is received.
TO BE AWARDED - Youth RFQ - Spring 2024	\$360,000	\$0	\$360,000	
<b>Total</b>	<b>\$2,876,554</b>	<b>\$2,128,060</b>	<b>\$748,494</b>	

## CoC Coordination, Grant Administration and HMIS:

	Total Budget	Expended to Date	Remaining
FY2023-24 Grant Administration	\$135,000	\$131,786	\$3,214
FY2023-24 CoC Coordination	\$120,000	\$117,670	\$2,330
FY2023-24 HMIS	\$135,000	\$120,864	\$14,136
FY2024-25 Grant Administration	\$135,000	\$0	\$135,000
FY2024-25 CoC Coordination	\$120,000	\$0	\$120,000
FY2024-25 HMIS	\$135,000	\$0	\$135,000
<b>Total</b>	<b>\$780,000</b>	<b>\$370,321</b>	<b>\$409,679</b>

Tehama CoC Financial Report July 2024, continued:

STAFF REPORT:  
Financial Report (Agenda Item 5.a)

**Summary:**

As of June 30, 2024:

	<b>Current</b>	<b>Anticipated</b>	<b>Total</b>
Funds Available	<b>\$1,227,463</b>	<b>\$13,577</b>	<b>\$1,241,040</b>
Funds Obligated	<b>\$1,158,173</b>	<b>-</b>	<b>\$1,158,173</b>
		<b>Balance</b>	<b>\$82,867</b>