



May 8, 2024

## Agenda

1. **Welcome and Introductions**
2. **Adoption of [March 13, 2024 Meeting Minutes](#)**
3. **Additions to the Agenda**
4. **Project Updates:**
  - a. **PATH Plaza** – Haley Surtees
  - b. **Permanent Housing** – Travis Lyon
  - c. **Stakeholders' Collaborative** – Heather Henderson
5. **Executive Council Membership**
  - a. **[Executive Council Membership Application Consideration](#)**

*Suggested Action:* Approve appointment of Haley Surtees, Administrative Director for PATH, to Executive Council.
6. **CoC Coordination and Strategic Planning**

Andrea Curry

  - a. **[Financial Report](#)**
  - b. **[Housing Tools Proposal Revision](#)**

*Suggested Action(s):* Authorize the Vitality Project to sign revised Housing Tools Proposal for Fiscal Years 2023-24, 2024-25 and 2025-26 Scope of Services, as presented or with changes requested.
7. **Capacity Building**

Andrea Curry

  - a. **[Encampment Resolution Funding, Round 3 \(ERF-3-R\) Award](#)**
8. **HMIS/CES**

Andrea Curry

  - a. **[2024 Housing Inventory Count \(HIC\) and Sheltered Point in Time Count \(PIT\)](#)**

# Tehama County Continuum of Care Executive Council Meeting



## Meeting Minutes

March 13, 2024

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
<b>Johnna Jones</b> , Chairperson	X	
<b>Jim Southwick</b> , Vice-Chair; Tehama County Department of Education		X
<b>Jayne Boffke</b> , Tehama County Health Services Agency	X	
<b>Candy Carlson</b> , Tehama County Board of Supervisors	X	
<b>Kris Deiters</b> , Red Bluff City Council	X	
<b>Gail Locke</b> , General Collaborative Chairperson		X
<b>Travis Lyon</b> , Tehama County Health Services	X	
<b>David Madrigal</b> , Tehama County Community Action Agency	X	
<b>Kimberlee Monroe</b> , Empower Tehama		X

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 1:34 P.M.

- 1. Welcome and Introductions**
- 2. Adoption of February 14, 2024 Meeting Minutes**

The minutes and agenda from the Executive Council meeting held on February 14, 2024 were made available prior to this meeting for review. Kris motioned that the minutes be accepted as emailed. Jayme seconded. Motion passed.

- 3. Additions to the Agenda**

None.

- 4. Project Updates:**

- a. PATH Plaza Update**

PATH did not have a representative at this meeting to provide an update. Andrea provided a summary based on recent reports provided at other meetings. Construction is nearing completion and PATH is working with the contractor on a punch list. PATH is also working with the County and their consultant, Adams Ashby, to request additional CDBG-CV funds that have been made available through the state to cover increased costs. Kris reported that she heard that the anticipated opening date has been pushed out to May. Andrea committed to working with PATH to schedule a walk-through tour for the Executive Council prior to the facility opening and to encourage PATH to appoint a new representative to this council. Jayme requested that a meeting be scheduled for TCHSA to meet with PATH to discuss potential support through upcoming Bridge Housing funding. Heather will coordinate with PATH and TCHSA to schedule.

**b. Permanent Housing Update**

*Travis Lyon*

Travis reported that of the two NPLH units that were vacated last month, one will be filled today and a tenant for the other is nearing final approval. The CoC continues to support purchase of new household items for NPLH tenants upon move-in using HHIP funds received from Anthem. Travis reported that the two projects planned for Red Bluff (Palm Villas at Red Bluff and The Bluffs Community Housing) have been selected for award of NPLH funding and are now in the process of seeking additional sources of funding to support the additional units in each project.

**c. Stakeholders' Collaborative**

*Heather Henderson*

Heather reported that the last meeting was held on January 3. At that meeting, Jess Candela from Housing Tools facilitated gathering input from the collaborative on the HHAP-5 Regionally Coordinated Homeless Action Plan and Wendy Longwell from Disability Action Center (DAC) gave a presentation on DAC services, which have recently been expanded in Tehama County. The next HHSC meeting is scheduled for April 3, 2024 at 2:00 PM. Heather noted that this is a new start time for this meeting.

**5. CoC Coordination and Strategic Planning**

*Andrea Curry*

**a. Financial Report**

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of February 29, 2024.

**6. Capacity Building**

*Andrea Curry*

**a. Homeless Housing, Assistance and Prevention (HHAP-5)**

Both Tehama County Continuum of Care (Tehama CoC) and Tehama County are eligible applicants and together constitute a "region" for the purposes of the HHAP-5 NOFA (HSC § 50230(v)(2)). Eligible applicants within a region are required to apply together, complete a single, collaborative Regionally Coordinated Homeless Action Plan ("Plan"), and to enter into a Memorandum of Understanding (MOU) committing to participate in and comply with the Plan. A copy of the Plan and MOU, along with a Staff Report providing additional detail were provided to the council ahead of today's meeting for review.

**i. HHAP-5 Regionally Coordinated Homelessness Action Plan**

**Motion:** A motion was made to approve and adoption of the Regionally Coordinated Homelessness Action Plan (Plan), which is a requirement of the Homeless Housing, Assistance and Prevention Round 5 (HHAP-5) grant program.

**Moved by:** Jayme Bottke

**Seconded by:** Kris Deiters

**Ayes:** Jayme Bottke, Candy Carlson, Kris Deiters, Johnna Jones, David Madrigal

**Noes:** None

**Abstentions:** None

**Result:** APPROVED

**ii. HHAP-5 Memorandum of Understanding**

**Motion:** A motion was made to authorize the Executive Council Chairperson to sign the Memorandum of Understanding (MOU) between the County of Tehama, the City of Corning, the City of Red Bluff, the City of Tehama, the Tehama County Continuum of Care, and The Vitality Project, as the Administrative Entity for the Continuum of Care regarding the HHAP-5 grant program.

**Moved by:** Jayme Bottke  
**Seconded by:** Candy Carlson  
**Ayes:** Jayme Bottke, Candy Carlson, Kris Deiters, Johnna Jones, David Madrigal  
**Noes:** None  
**Abstentions:** None  
**Result:** APPROVED

**b. Local Project Funding**

**i. Local Allocation of HHAP-5 Funds**

Tehama CoC released the 2024 TESH RFP in January 2024. The CoC received a total of six proposals in response to the RFP requesting a combined total of \$1,241,768.27, far exceeding the \$700,000 in funds available through the CESH 2019, HHIP (Anthem) and HHAP-4 funds originally intended for award through the RFP. All proposals received met threshold requirements and scored well in the evaluation process, but due to limited availability of funds, only one proposal was fully funded, four were partially funded, and one was declined for funding. Per direction from the Executive Council in February, the Rating and Ranking Committee met on February 29, 2024 to discuss allocating anticipated HHAP-5 funds to further fulfill proposals received through the 2024 TESH RFP process. The decisions made by the Rating and Ranking Committee on this matter were presented to the Executive Council. A Staff Report, including details of these decisions, was provided to the council ahead of this meeting for review.

**7. HMIS/CES**

**a. System Performance Measures Report**

Andrea provided an overview of the FY2023 Performance Measures Report, noting an improvement of 1.48 percentage points in Metric 7b.1, which measures the CoC's rate of exits to permanent housing destinations for persons in Emergency Shelter, Transitional Housing and Rapid Rehousing. She also pointed out to the council that this FY2023 was the first year that the CoC had any results to show in Metric 7b.2, which measures the CoC's rate of exit to or retention of permanent housing for persons in "all PH projects except PH-RRH" and explained that this is due to the opening of Olive Grove Apartments, the community's first-ever Permanent Supportive Housing project.

**Meeting adjourned at 3:06 PM.**

**The next meeting is scheduled for Wednesday, April 10, 2024 at 1:30 PM and will be held via Zoom.**

STAFF REPORT:

*Executive Council Membership Application Consideration (Agenda Item 5.a)*

## **Executive Council Membership Application Consideration**

Poor and the Homeless Tehama County Coalition (PATH) plays a key role in the local homeless response system, and as a recipient of both Emergency Solutions Grant (ESG) funds and a CoC-Funded Provider serving people experiencing homelessness in Tehama County, PATH meets the criteria for two categories that are to be represented on the Executive Council.

Former PATH Board of Directors President E.C. Ross represented PATH on the Executive Council for several years before he retired from the PATH board earlier this year. Since that time, PATH has not had representation on the Executive Council.

PATH recently appointed Haley Surtees, Administrative Director for PATH to apply for membership on the Executive Council, and Haley has submitted the attached application for the Council's consideration.

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*Suggested Action:* Approve appointment of Haley Surtees, Administrative Director for PATH, to Executive Council.

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### **Attachments:**

*Excerpt from Tehama CoC Governance Charter - Exhibit B.pdf*  
*Executive Council Membership Application H Surtees.pdf*



**Consideration Matrix for Selection of Executive Council Membership**

Overall consideration: The Executive Council suggests the Tehama County CoC will ensure a Executive Council/Board membership matrix indicating the geographic representation of members, the diversity of membership, and subpopulations represented by CoC-funded provider representative(s).

\* More than one category can be satisfied by one member of the board where applicable.

This matrix is to be reviewed, updated and approved by the General Collaborative no less than every five (5) years, and can be amended at any time according to Review & Amendment policy found in TCCoC’s Governance Charter.

<i>Category</i>	<i>Definition</i>	<i>Key Considerations</i>
Formerly Homeless	An individual who was at one point homeless.	Recruitment: Former participants in CoC or ESG funded projects can be recruited through known program contacts as well as through the General Collaborative membership roster. Recruitment for this category is often a less formal process, and can include assistance from an advocate where appropriate. The invitation to apply needs to clearly explain the expectations for being a member, including meeting dates, times, and location.  Applicants can submit a Board application letter of interest indicating what they believe they can contribute to CoC governance.
Emergency Solutions Grants (ESG) Program Recipient’s Agency Representative	Representative(s) from organization(s) within the CoC’s geographical area that are direct recipients and/or subrecipients of Emergency Solutions Grant funds	Considering how the applicant is using ESG funds to contribute to the goals in the CoC, it is important that the applicant participate in the Coordinated Entry System and participates in the community. Consider geographic balance, current level of participation in the CoC, and how the ESG or city, state, county, etc. plan aligns with goals of the CoC.
Continuum of Care General Collaborative Chairperson	The current Chair of the Continuum of Care General Collaborative Committee should serve on the CoC Executive Council.	Communication between the General Collaborative of the TCCoC and the Executive Council is a necessary component for successful collaboration and ensures that practical and effective policies are developed.

Representative(s) of local government and/or mainstream assistance agencies	Individuals who represent local government agencies or other mainstream agencies directly or indirectly involved with homelessness assistance	
Public Policy Representatives	Individual(s) with experience and/or knowledge of policies, laws and local ordinances that affect homeless individuals and families and/or homelessness assistance efforts.	Consider the current CoC participation and involvement. Ensure the applicant understands and is in alignment with the direction of the CoC, especially as it relates to Coordinated Entry and the HEARTH Act. Also important to consider the advocacy work the applicants have done historically related to ending homelessness and/or the CoC goals.
CoC-Funded Provider Representative	An agency that operates a Continuum of Care Program funded homeless assistance program.	Note the subpopulations the applicant represents, current and historical participation.
Homeless Subpopulation representative(s)	Individuals with personal experience as a member of subpopulations or representatives of organizations that provide assistance to members of homeless subpopulations, such as Veterans, victims of domestic violence, child abuse or other crimes, LBTQ populations, runaway and homeless youth, etc.	The specific service needs of homeless subpopulations should be represented knowledgeably on the Executive Council to ensure that appropriate services are both provided specifically to such subpopulations and that all possible accommodations are put in place to appropriately facilitate access for members of subpopulations to mainstream services within the geographical area. Representative(s) should be knowledgeable regarding existing barriers to participation, safety considerations and privacy guidelines pertaining to one or more homeless subpopulations.

## Andrea Curry

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**From:** no-reply@weebly.com  
**Sent:** Tuesday, May 7, 2024 2:52 PM  
**To:** Tehama CoC  
**Subject:** New Form Entry: Executive Council Membership Registration

You've just received a new submission to your [Executive Council Membership Registration](#).

[Mark as Spam](#)

### Submitted Information:

**Name**

Haley Surtees

**Title**

Director

**Organizational Affiliation**

PATH

**Email Address**

haley@pathplaza.org

**Phone Number**

5302000332

**Mailing Address**

PO Box 315  
Red Bluff, CA United States 96080



**Please indicate which of the following describes you (check all that apply):.Housing Assistance Provider**

1

**Please indicate which of the following describes you (check all that apply):.Emergency Solutions Grant (ESG) Program Recipient Organization Representative**

1

**Please indicate which of the following describes you (check all that apply):.CoC-Funded Provider Representative**

1

**If applicable, describe the homeless subpopulation to which you provide services:**

**Please describe your experience and current role in addressing homelessness in Tehama County:**

PATH's Board of Directors has designated me to represent PATH in this council.

**I understand that by submitting this application, I agree to observe the Tehama County Continuum of Care Executive Council Code of Conduct and Recusal Procedure..I agree**

1

# Tehama CoC Financial Report May 2024

As of April 30, 2024:

## Open Funding Awards:

	CESH 2018	CESH 2019	HHAP-1 (CoC)	HHAP-2 (CoC)	HHAP-3 (Joint)	HHAP-4 (Joint)	TCDE (x3)	HHIP (ABC)	HHIP (HealthNet)	Total
	Initial Award	\$855,637	\$484,550	\$500,084	\$250,000	\$833,358	\$749,744	\$40,545	\$367,288	\$384,712
Expended to date	\$855,637	\$359,579	\$440,278	\$223,584	\$687,014	\$495,051	\$0	\$95,447	\$177,450	<b>\$3,334,040</b>
Remaining in Award	<b>\$0</b>	<b>\$124,971</b>	<b>\$59,806</b>	<b>\$26,416</b>	<b>\$146,344</b>	<b>\$254,693</b>	<b>\$40,545</b>	<b>\$271,841</b>	<b>\$207,262</b>	<b>\$1,131,878</b>

## Anticipated Funding Award(s):

	HHAP-5	Total
Amount	\$482,212	<b>\$482,212</b>

NOTE: Recent ERF-3-R Award is not included in this report. These funds, along with the corresponding subgrantee commitments, will be added once additional information on funds disbursement have been received.

\*\*\*Reflects first HHAP-5 disbursement only. Total HHAP-5 award will be \$856,666, with Second disbursement of \$374,343 expected in 2026.

## Open Subgrantee Agreements:

	Total Award	Expended to Date	Remaining
PATH Plaza Development/Operations	\$1,313,130	\$1,309,342	\$3,788
City of Red Bluff - Samuel Ayers Park	\$14,000	\$13,369	\$632
TCDE - Practical Supports (MOU)	\$25,000	\$25,000	\$0
First Christian Church Corning	\$87,767	\$8,793	\$78,974
PATH Day Center	\$325,311	\$250,316	\$74,995
PATH Street Outreach	\$185,000	\$109,888	\$75,112
PATH Non-Congregate Shelter (FW)	\$50,000	\$39,191	\$10,809
PATH Rapid Rehousing	\$195,146	\$48,276	\$146,870
PATH Plaza Navigation Center	\$100,173	\$0	\$100,173
TO BE AWARDED - NVCSS Deposit Assistance	\$80,000	\$0	\$80,000
TO BE AWARDED - Youth RFQ - Spring 2024	\$320,196	\$0	\$320,196
<b>Total</b>	<b>\$2,695,723</b>	<b>\$1,804,175</b>	<b>\$891,548</b>

Additional \$189,358 requested and approved but not yet awarded.

Additional \$71,290 originally requested and approved but not awarded due to project changes.

To be awarded once ETA on HHAP-5 first disbursement is received.

## CoC Coordination, Grant Administration and HMIS:

	Total Budget	Expended to Date	Remaining
FY2023-24 Grant Administration	\$135,000	\$105,382	\$29,618
FY2023-24 CoC Coordination	\$120,000	\$95,028	\$24,972
FY2023-24 HMIS	\$135,000	\$110,913	\$24,087
FY2024-25 Grant Administration	\$135,000	\$0	\$135,000
FY2024-25 CoC Coordination	\$120,000	\$0	\$120,000
FY2024-25 HMIS	\$135,000	\$0	\$135,000
<b>Total</b>	<b>\$780,000</b>	<b>\$311,323</b>	<b>\$468,677</b>

STAFF REPORT:  
Financial Report (Agenda Item 6.a)

Tehama CoC Financial Report April 2024, continued:

**Summary:**

As of April 30, 2024:

	Current	Anticipated	Total
Funds Available	\$1,131,878	\$482,212	\$1,614,090
Funds Obligated	\$1,360,225	-	\$1,360,225
		<b>Balance</b>	<b>\$253,865</b>

STAFF REPORT:

Housing Tools Proposal Revision to include HHAP-5 Activities (Agenda Item 6.b)

## Housing Tools Proposal Revision

### Background:

On July 26, 2023, the Tehama CoC Executive Council authorized The Vitality Project to enter into an agreement with Housing Tools to provide consulting services from 2023 to 2026. On December 11, 2023, the Executive Council authorized addition of tasks related completing the application for funding through Homeless Housing, Assistance and Prevention (HHAP) Round 5 Notice of Funding Availability (NOFA) including coordinating the development of the required Regionally Coordinated Homelessness Action Plan. Inclusive of December's revisions, the Scope of Work approved for this contract includes work in the following categories, shown below along with the corresponding anticipated cost for each:

### Scope of Work Summary:

Activity 1: Annual Gaps/Racial Disparities Analysis (2025)	\$12,000
Activity 2: CoC and Stakeholders' Collaborative Technical Assistance	\$10,350
Activity 3: General Technical Assistance	\$10,000
Activity 4: HHAP-5	\$28,900
Contract Total:	\$61,250

CoC staff is requesting authorization to add two additional activities to the current Housing Tools Scope of Work:

### Regional Coordination Meetings

As part of the recent process for developing the HHAP-5 Plan, Housing Tools coordinated and facilitated a meeting between representatives from the Cities of Corning, Red Bluff and Tehama, Tehama County, and CoC staff. This was a very productive meeting and provided space for the parties to collaborate and align priorities around addressing homelessness. CoC staff would like to continue these meetings on a quarterly basis, as described in Task 2.3: In-Person Quarterly Regional Coordination Meetings, added to Activity 3 in the attached redline version of the Housing Tools Scope of Work.

Funds to support this addition are available within the "Systems Support" line item in the HHAP-5 budget.

### Youth Provider Request for Qualifications

All rounds of HHAP funding include set-asides that may only be used to support activities that directly serve youth experiencing homelessness, however, it has been challenging to identify a qualified youth services provider willing to implement these activities in Tehama County. Of the total \$304,035 set aside for youth homelessness in HHAP awards that have come directly to the CoC, only \$24,383 have so far been expended, leaving \$279,652 available to serve this subpopulation. Additionally, Tehama County has redirected its HHAP-1 and HHAP-2 youth set-aside funds totaling approximately \$36,640 available to serve homeless youth. Of the combined total of \$316,292 still available for this activity, \$40,730 are HHAP-1 funds that must be expended by June 30, 2025, and another \$114,831 are HHAP-2/3 funds that must be expended by June 30,

**STAFF REPORT:**

*Housing Tools Proposal Revision to include HHAP-5 Activities (Agenda Item 6.b)*

2026. It is imperative that a qualified provider be identified to conduct these activities as soon as possible to avoid non-compliance with funding program requirements.

Under the proposed addition of "Activity 5: Youth Provider Request for Qualifications" to the Housing Tools Scope of Work, Housing Tools will develop and administer the Request for Qualifications (RFQ), including consulting with local and nearby programs serving homeless youth to identify the needs of the population and needs of potential providers, assisting with wide distribution of the RFQ, facilitating evaluation of submitted proposals, and providing initial technical assistance to the selected provider regarding HHAP requirements.

This activity is eligible only under the "Grant Administration" Eligible Use category of any round of HHAP funding. Support for this addition will be split across the "Grant Administration" line items in the CoC's HHAP-1, HHAP-2, HHAP-3, HHAP-4 and HHAP-5 budgets.

**Proposed Revisions to Scope of Work**

Recognizing that Housing Tools has developed a deep understanding of the homeless response system in Tehama County through its initial involvement in the development of the Tehama County 10-Year Plan to End Homelessness and the subsequent Update to the plan, Tehama CoC's response to the HHAP-3 and HHAP-5 NOFAs, and management of the County of Tehama's Permanent Local Housing Allocation (PLHA) funds, CoC staff requested that Housing Tools propose changes to the Scope of Work for the agreement authorized on July 26, 2023 to include Task 3.2 and Activity 5 activities. Housing Tools has proposed amending the Scope of Work as follows:

Activity 1: Annual Gaps/Racial Disparities Analysis (2025)	\$12,000
Activity 2: CoC and Stakeholders' Collaborative Technical Assistance	\$21,168
Activity 3: General Technical Assistance	\$10,000
Activity 4: HHAP-5	\$28,900
Activity 5: Youth Provider Request for Qualifications	\$11,160
Contract Total:	\$83,228

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Tehama CoC staff requests authorization from the Tehama CoC Executive Council to execute the proposed amendment to the current agreement with Housing Tools.

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Attachment(s): *23-26 SOW Proposal\_Tehama CoC\_HT\_04162024 Amendment\_Redline.pdf*

~~November 16, 2023~~ [April 16, 2024](#)

Andrea C. Curry  
Coordinator, Tehama County Continuum of Care  
The Vitality Project  
P.O. Box 9189  
Red Bluff, CA 96080

RE: Proposal for Fiscal Years 2023-24, 2024-25, and 2025-26 Scope of Services

Dear Ms. Curry,

This letter outlines a proposed scope of housing and community development services. The proposed scope of services was informed by the May 25, 2023- [and fall 2023 meetings](#) between you and Jessica Candela of Housing Tools. This amendment in redline track changes reflects conversations between our staff in the ~~fall of 2023~~ [spring of 2024](#) regarding [a youth provider request for qualifications \(RFQ\) and in-person quarterly regional coordination meetings.](#) ~~the HHAP-5 funding program.~~ We appreciate the opportunity to continue working with you.

#### Purpose of the Proposal

Housing Tools (“Consultant”) presents the following proposal to the Tehama County Continuum of Care (“Client”). The Client’s Coordinator has requested that Housing Tools submit a proposal for services for the multi-year period of 2023-2026 (“Services”).

#### Scope of Services and Schedule

Consultant will provide the following housing and community development services as described below. Services are grouped into the activities listed below.

- **Activity 1:** Annual Gaps/Racial Disparities Analysis
- **Activity 2:** CoC, [HHSC, and Regional Coordination](#) ~~and Stakeholders’ Collaborative~~ Technical Assistance
- **Activity 3:** General Technical Assistance
- **Activity 4:** HHAP-5 (Homeless Housing, Assistance and Prevention Program Round 5)
- [Activity 5: Youth Provider Request for Qualifications \(RFQ\)](#)

Below is an itemized listing of proposed tasks. Each task includes scope of work, schedule, and proposed budget. *Each task will be billed hourly, not to exceed the amount shown in the budget column.* You may choose to incorporate some or all of these tasks into a contract for services with Housing Tools.



<u>Activity/Task</u>	<u>Scope of Work</u>	<u>Schedule</u>	<u>Proposed Budget</u>
<b>Activity 1: Annual Gaps/Racial Disparities Analysis</b>			
Task 1.1: Present Worksheet and Timeline at Meeting #1	Using the worksheet template from the 10-Year Plan Update, Housing Tools will prepare a presentation regarding the annual gaps/racial disparities analysis, timeline, and opportunities for engagement. Housing Tools will present these materials at the Stakeholders' Collaborative July 2025 meeting.	May – July 2025	\$1,000
Task 1.2: Quantitative Data	Using the worksheet template from the 10-Year Plan Update, Housing Tools will collect and analyze the quantitative data. This includes data on race/ethnicity from the U.S. Census American Community Survey, Point-in-Time (PIT) Count, and Homeless Management Information Systems (HMIS). The CoC will assist in providing PIT and HMIS data to Housing Tools.	July – August 2025	\$2,000
Task 1.3: Qualitative Data	Using the worksheet template from the 10-Year Plan Update, Housing Tools will collect and analyze the qualitative data. This includes data on HMIS services options as well as conducting interviews/focus groups with two to four (2-4) people with lived experience and two to four (2-4) service providers. These interviews/focus groups may be virtual, over the phone, or in-person. The CoC will assist in providing HMIS data to Housing Tools and connecting Housing Tools with people with lived experience and service providers.	August – October 2025	\$3,000
Task 1.4: Gaps/Racial Disparities Analysis	Using the worksheet template from the 10-Year Plan Update, Housing Tools will conduct the gaps/racial	October – November 2025	\$2,500



	disparities analysis. The CoC will review the gaps/racial disparities analysis and provide feedback to Housing Tools within a two-week time frame. Housing Tools will make adjustments as needed based upon the CoC feedback.		
Task 1.5: Present Gaps/Racial Disparities Analysis and Facilitate Breakout Groups at Meeting #2	Using the worksheet template from the 10-Year Plan Update, Housing Tools will prepare a presentation regarding the gaps/racial disparities analysis. Housing Tools will present and facilitate breakout groups at the Stakeholders' Collaborative January 2026 meeting.	November – January 2025/26	\$2,000
Task 1.6: Prepare and Present Final Worksheet at Meeting #3	Using the worksheet template from the 10-Year Plan Update, Housing Tools will prepare the final worksheet and presentation. Housing Tools will present these materials to the Stakeholders' Collaborative April 2026 meeting.	February – April 2026	\$1,500
<b>Activity 1 Total</b>			<b>\$12,000</b>
<b>Activity 2: CoC, HHSC, and Regional Coordination <del>and Stakeholders' Collaborative</del> Technical Assistance</b>			
Task 2.1: Quarterly CoC Staff Coordination Meetings	Prior to the Stakeholders' Collaborative meetings, Housing Tools will facilitate quarterly coordination meetings with the CoC staff. Housing Tools will set up meetings using Zoom, prepare agendas, take notes, and coordinate follow-up items. This provides an opportunity for the CoC and Housing Tools to conduct strategic planning, discuss gaps in services and funding, review upcoming funding opportunities, and plan for any ad-hoc technical assistance needs.	June 2024 – June 2026	\$4,950 (\$550 per quarter for 9 quarters)





<p>Task 2.2: Quarterly Stakeholders' Collaborative Meetings</p>	<p>Housing Tools will attend the quarterly meetings of the Housing and Homeless Stakeholders' Collaborative. These meetings will assist in continuing to develop an understanding of the CoC landscape, developing relationships with attendees, and providing support on other work items within this scope of work. In particular, Housing Tools will provide technical assistance to the workgroups implementing the 10-Year Plan Update and sharing progress during these meetings.</p>	<p>July 2023 – June 2026</p>	<p>\$5,400 (\$450 per quarter for 12 quarters)</p>
<p><a href="#">Task 2.3: In-Person Quarterly Regional Coordination Meetings</a></p>	<p><a href="#">Housing Tools will organize and facilitate in-person quarterly regional coordination meetings with the Cities of Corning, Red Bluff, and Tehama, Tehama County, and Tehama CoC. These meetings will allow the members to communicate/coordinate, build relationships, share knowledge, and plan as a regional team regarding housing and homelessness. It is recommended that the meetings rotate locations with each of the members hosting a meeting. This work builds from the HHAP-5 Plan/Application process. Tehama CoC will support Housing Tools in organizing and facilitating the meetings.</a></p>	<p><a href="#">June 2024 to June 2026</a></p>	<p><a href="#">\$10,818</a> <a href="#">(\$1,202 per quarter for 9 quarters)</a></p>
<p><b>Activity 2 Total</b></p>			<p><del>\$10,350</del> <a href="#">\$21,168</a></p>
<p><b>Activity 3: General Technical Assistance</b></p>			
<p>Task 3.1: Ad-Hoc Technical Assistance</p>	<p>Housing Tools will conduct work outside of other proposed tasks as requested by CoC due to changing circumstances or unanticipated needs.</p>	<p>July 2023 – June 2026</p>	<p>\$10,000</p>
<p><b>Activity 3 Total</b></p>			<p><b>\$10,000</b></p>



<b>Activity 4: HHAP-5 (Homeless Housing, Assistance and Prevention Program Round 5)</b>			
Task 4.1: Cal ICH Webinars and Office Hours	Housing Tools will attend and take notes on the three Cal ICH webinars on HHAP-5 and system performance measures (SPM) as well as the ongoing twice monthly office hours (estimating to attend 15 office hours).	September 2023 – April 2024	\$2,200 (20 hours)
Task 4.2: NOFA and Application Materials	Housing Tools will review and take notes on the Cal ICH published NOFA and additional application materials such as the application template, MOU template, FAQs, and webinar slides.	September – December 2023	\$550 (5 hours)
Task 4.3: Housing Element	Housing Tools will review the draft Tehama County Housing Element expected to be published in December 2023. In particular, Housing Tools will review the Adequate Sites Inventory and Housing Program to assess impacts to and compatibility with HHAP-5, such as development of affordable and permanent supportive housing. In other words, ensuring that the Housing Element and HHAP-5 have similar overarching goals for Tehama County.	December 2023 – January 2024	\$960 (8 hours)
Task 4.4: CoC, County, and City Planning Meetings	Housing Tools (lead) and the CoC (support) will facilitate two planning meetings between representatives from the CoC, County, and Cities to discuss the development of the Regionally Coordinated Homelessness Action Plan (RCHAP) and the Memorandum of Understanding (MOU), as well as the public meetings. Housing Tools will prepare meeting materials and co-facilitate the meeting with the CoC. The CoC will obtain the venue for the identified date/time and invite the representatives.	November 2023 – February 2024	\$1,760 (8 hours per meeting for two meetings)
Task 4.5: Public Meetings	Housing Tools (lead) and the CoC (support) will hold the three required meetings connected to the	November 2023 – February 2024	\$3,960



	<p>preparation of the RCHAP. Housing Tools will prepare meeting materials and co-facilitate the meeting with the CoC. The CoC will obtain the venue for the identified date/time, invite the Cal ICH required stakeholders, and maintain documentation of the meetings.</p> <p>It is anticipated that the joint session of the Board of Supervisors and City Councils, the Stakeholders' Collaborative, and the CoC Executive Council will serve as the three public meetings.</p>		(12 hours per meeting for three meetings)
Task 4.6: Lived Experience Advisory Board Meeting	The CoC (lead) and Housing Tools (support) will engage the Lived Experience Advisory Board to obtain their input and feedback on the draft RCHAP. Housing Tools will prepare meeting materials and co-facilitate the meeting with the CoC. The CoC will obtain the venue for the identified date/time.	January – February 2024	\$880 (8 hours)
Task 4.7: Regionally Coordinated Homelessness Action Plan (RCHAP)	Housing Tools (lead) and the CoC (support) will prepare the RCHAP. This includes the following components 1) roles and responsibilities of participating jurisdictions, 2) performance measures/improvement plan, 3) equity improvement plans, 4) exits from institutional settings, 5) use of local, state, and federal funding, and 6) connections to benefit programs. Details can be found in Part II of Cal ICH's application template.	November 2023 – January 2024	See subtask totals below.
Subtask 4.7.1 Data Gathering	Housing Tools (lead) and the CoC (support) will gather the quantitative and qualitative data needed to complete the RCHAP. This may include 1) Reviewing previous plans and applications; and 2) Conducting	November – December 2023	\$2,200 (20 hours)



	interviews with and/or developing questionnaires for CoC, County, City, and service provider staff.		
Subtask 4.7.2 Data Analysis	Housing Tools (lead) and the CoC (support) will analyze the data gathered in Subtask 4.6.1. This includes analyzing the HDIS data from Cal ICH on the System Performance Measures.	December 2023	\$3,300 (30 hours)
Subtask 4.7.3 Draft Responses	Housing Tools (lead) and the CoC (support) will draft responses to include in the RCHAP. Importantly, draft actions will be developed with input from CoC, County, and City representatives via the planning meetings, and the public via the public meetings.	January 2024	\$4,400 (40 hours)
Task 4.8: Memorandum of Understanding (MOU)	Housing Tools (lead) and the CoC (support) will prepare the MOU using the template provided by Cal ICH. Per statute, the MOU will include the RCHAP.	January – February 2024	\$550 (5 hours)
Task 4.9: Funding Plan	The CoC (lead) will prepare the Funding Plan with consultation and review from Housing Tools (support).	January – February 2024	\$550 (5 hours)
Task 4.10: Complete Draft Application	Housing Tools will compile all components of the application together into a cohesive, complete draft application for review by the CoC staff.	February 2024	\$550 (5 hours)
Task 4.11: CoC, County, and City Review and Adoption of RCHAP and MOU	Housing Tools (lead) and the CoC (support) will provide the draft of the RCHAP and MOU to the CoC, County, and Cities for their review and incorporate their feedback as appropriate into the final drafts. The CoC and Housing Tools will then assist in facilitating the adoption of the MOU at each of the governing bodies' meetings (e.g. providing language	February – March 2024	\$2,200 (20 hours)



	for a staff report and/or resolution template, but not attending the meeting).		
Task 4.12: Application Submission	Housing Tools will review, proofread, finalize, and organize all application materials and provide them to the CoC to submit to Cal ICH.	March 2024	\$1,100 (10 hours)
Task 4.13: Ongoing Coordination Meetings	Housing Tools will facilitate twice monthly coordination meetings with the CoC. This helps to communicate about HHAP-5 upcoming tasks, timelines, next steps, and provide an opportunity for problem solving any issues that arise.	November 2023 – April 2024	\$2,640 (4 hours per month for 6 months)
Task 4.14: Requested Edits from Cal ICH (Optional)	As an optional task, Housing Tools can assist the CoC with requested edits from Cal ICH for the HHAP-5 Application.	April – June 2024	\$1,100 (10 hours)
<b>Activity 4 Total</b>			<b>\$28,900</b>
<b>Activity 5: Youth Provider Request for Qualifications (RFQ)</b>			
<a href="#">Task 5.1: Review Templates, Definitions, and Guidelines</a>	<a href="#">Housing Tools will review: 1) Internal templates and templates from Tehama CoC to use as a framework for the youth provider RFQ; 2) HHAP’s definitions of unaccompanied and accompanied homeless youth; and 3) YAAH Youth Homelessness Guidelines.</a>  <a href="#">The youth provider will serve unhoused unaccompanied youth ages 13-24 in Tehama County.</a>	<a href="#">April 2024</a>	<a href="#">\$840 (6 hours)</a>
<a href="#">Task 5.2: Listening Sessions with Regional Youth Providers and Homeless Youth</a>	<a href="#">Housing Tools (lead) and Tehama CoC (support) will hold up to four one-on-one in-person or Zoom listening sessions with youth providers and unhoused youth to gain best practices and lessons learned on the potential approach to providing youth services in</a>	<a href="#">April - May 2024</a>	<a href="#">\$1,680 (12 hours)</a>



	<p><a href="#">Tehama County. Providers may include Butte County Office of Education (BCOE) School Ties and Prevention Services, Tehama County Department of Education (TCDE), Youth for Change, and Northern Valley Catholic Social Service (NVCSS).</a></p>		
<p><a href="#">Task 5.3: Develop a Set of Ranked Priorities</a></p>	<p><a href="#">Tehama CoC will gather the most recently available data from the Point-in-Time Count and TCDE regarding the approximate number of unhoused unaccompanied youth in Tehama County. Housing Tools, in collaboration with Tehama CoC, will use this quantitative data coupled with the qualitative data from Task 5.2 to develop a set of ranked priorities for youth services in Tehama County to include in the RFQ.</a></p>	<p><a href="#">June 2024</a></p>	<p><a href="#">\$560 (4 hours)</a></p>
<p><a href="#">Task 5.4: Prepare RFQ and MOU</a></p>	<p><a href="#">Housing Tools will use the templates and information from Tasks 5.1-5.3 to prepare the draft RFQ and MOU for Tehama CoC's review. Tehama CoC will review these materials within two weeks.</a></p>	<p><a href="#">July 2024</a></p>	<p><a href="#">\$2,100 (15 hours)</a></p>
<p><a href="#">Task 5.5: Revise and Publish RFQ and MOU</a></p>	<p><a href="#">Housing Tools will make revisions based on Tehama CoC's comments. Tehama CoC will publish the RFQ with the MOU as an attachment on its website and share it with the HHSC, General CoC, and any other listservs. Housing Tools will also compile a list of potential respondents and email the RFQ to the list.</a></p>	<p><a href="#">August 2024</a></p>	<p><a href="#">\$560 (4 hours)</a></p>
<p><a href="#">Task 5.6: Administer RFQ</a></p>	<p><a href="#">Housing Tools will administer the RFQ, coordinating Q&amp;A materials and the review/ranking committee process. Housing Tools will participate in the evaluation of qualifications statements and conduct virtual Zoom interviews if deemed appropriate by Tehama CoC. Tehama CoC will publish the Q&amp;A</a></p>	<p><a href="#">August – September 2024</a></p>	<p><a href="#">\$2,800 (20 hours)</a></p>



	<a href="#">materials and participate in the review/ranking committee. The RFQ should be open for at least four weeks.</a>		
<a href="#">Task 5.7: Present Recommended Provider to Executive Council</a>	<a href="#">Housing Tools will prepare materials in collaboration with Tehama CoC and participate in the presentation to Tehama CoC Executive Council for approval of the selected provider.</a>	<a href="#">October 2024</a>	<a href="#">\$840 (6 hours)</a>
<a href="#">Task 5.8: Kickoff Meeting with Provider</a>	<a href="#">Tehama CoC (lead) and Housing Tools (support) will coordinate an in-person kickoff meeting with the selected provider. The meeting will provide a venue to discuss next steps and the HHAP requirements of all parties.</a>	<a href="#">November 2024</a>	<a href="#">\$940 (6 hours plus travel)</a>
<a href="#">Task 5.9: Coordination and Communication with Tehama CoC and Youth TA Provider</a>	<a href="#">Housing Tools will coordinate and communicate with both Tehama CoC and the Cal ICH Youth TA Provider.</a>	<a href="#">April – November 2024</a>	<a href="#">\$840 (6 hours)</a>
<a href="#">Activity 5 Total</a>			<a href="#">\$11,160</a>
<b>OVERALL TOTAL</b>			<a href="#">\$83,228</a>



### Consultant Expertise

Our first-hand experience working in the public sector provides us with an intimate understanding of local government context, challenges, and opportunities. The foundation of our work in this arena is inclusive, transparent, and constructive community outreach. Whether our efforts are homeless initiatives, housing plans, fund development, or policy analysis and evaluation, we are eager to help you make your community more vibrant and equitable. We guide community planning processes that incorporate comprehensive community outreach and build on community strengths. Our planning work has included Housing Elements, HUD Consolidated Plans, Homeless Plans, and Permanent Local Housing Allocation (PLHA) Plans.

### Insurance

Consultant maintains liability insurance that covers the firm’s employees in executing its normal business activities. The amount of coverage is \$1 million per occurrence and \$2 million in aggregate. Consultant also maintains auto insurance at \$1 million per occurrence and workers compensation insurance at \$1 million per occurrence. Consultant may provide Client with an insurance certificate naming the Client as Additional Insured at Client’s request.

### Project Staffing

The budget is based on the following hourly rates, travel, and printing costs, which are current as of [November 2023](#)[April 2024](#). The budget includes hourly rates, travel reimbursement, printing costs, and course of business costs such as leases, insurance, equipment, training, utilities, taxes, etc. These rates are subject to increase during the term of the contract on an annual basis.

<b>Cost</b>	<b>Rate</b>
Principal	<del>\$160</del> 150/hour
Community Development Manager	<del>\$160</del> 150/hour
Senior Project Manager	<del>\$140</del> 130/hour
Project Manager	<del>\$120</del> 110/hour
Assistant Project Manager	<del>\$110</del> 100/hour
Labor Compliance Specialist	<del>\$110</del> 100/hour
Administrative	<del>\$95</del> 90/hour
Travel Reimbursement	<del>\$0.670</del> -655/mile
Printing and Media Reimbursement	100% of cost





Below is a summary of the not-to-exceed amount for the services described above for the Tehama County Continuum of Care for the 2023-2026 fiscal years.

<b>Tehama County Continuum of Care Contract Amount</b>	
Activity 1	\$12,000
Activity 2	<del>\$10,350</del> <u>\$21,168</u>
Activity 3	\$10,000
Activity 4	\$28,900
Activity 5	<u>\$11,160</u>
<b>Total</b>	<b><u>\$83,228</u></b>

Thank you for your interest in our firm's housing and community development services. Please do not hesitate to let me know of any questions you may have at [jcoles@housing-tools.com](mailto:jcoles@housing-tools.com) or (530) 513-3116.

Sincerely,

James Coles  
Principal

STAFF REPORT:

Encampment Resolution Funding, Round 3-R (ERF-3-R) Award (Agenda Item 7.a)

## **Encampment Resolution Funding, Round 3-R (ERF-3-R) Award**

On November 27, 2023, the California Interagency Council on Homelessness (Cal ICH) published a [Notice of Funding Availability \(NOFA\)](#) for Round 3-R of the [Encampment Resolution Funding](#) program (ERF-3-R). As stated in Section I.C of the ERF-3-R NOFA, the objective of the ERF program is to “... fund actionable, person-centered local proposals that resolve the experience of unsheltered homelessness for people residing in encampments. Resolving these experiences of homelessness will necessarily address the safety and wellness of people within encampments, resolve critical encampment concerns, and transition individuals into interim shelter with clear pathways to permanent housing or directly into permanent housing, using data-informed, non-punitive, low-barrier, person-centered, Housing First, and coordinated approaches.”

Tehama CoC submitted a proposal to Cal ICH in response to the ERF-3-R NOFA, requesting a total of \$14,103,946.98, on January 31, 2024, the deadline to be considered for funding under “Window 1” of the NOFA. On April 18, 2024, Cal ICH released the first [Notice of Intent to Award](#) for ERF-3-R, announcing their intent to award a combined total of \$191,859,313.05 to 20 proposals received in Window 1. Tehama CoC's proposal was listed among those to be awarded. Two press releases were published by the State of California that same day that included information on the ERF-3-R awards, one from Cal ICH ([here](#)) and another from the Governor's Office ([here](#)). On April 19, 2024, Tehama CoC received an Award Letter via email from Cal ICH confirming the award (7.a – Attachment A).

ERF-3-R funds awarded to Tehama CoC will support a collaborative program made up of existing and new projects, collectively referred to under the umbrella term “Rural Indoor Objective (RIO)”. As described in the CoC's proposal:

*Rural Indoor Objective (RIO) is a collaborative project made up of new and existing projects operated by nonprofit and governmental partners in Tehama County working together to bring people living in the area's longest-standing encampment sites indoors as quickly as possible and ultimately into safe, permanent housing.*

*RIO is made up of 4 main components:*

*Outreach & Engagement will include traditional Street Outreach Services (SOS), mobile healthcare services, safe camping, and drop-in, facility-based day shelter services.*

*Interim Housing (IH) options, for those who choose to include this step in their journey, will include non-congregate and clinically enhanced congregate shelter as well as medium-term (6-12 mos.) bridge housing. Shelter will be provided primarily at PATH Plaza Navigation Center, a facility currently under construction in Red Bluff. Bridge housing will include placement at one existing project or at a new tiny home village. Interim*

STAFF REPORT:

Encampment Resolution Funding, Round 3-R (ERF-3-R) Award (Agenda Item 7.a)

*housing for DV survivors with safety needs will be provided confidentially by Empower Tehama.*

*Permanent Housing options will include Rapid Rehousing (RRH), placement at one of two Permanent Supportive Housing (PSH) projects currently under development or in a new manufactured housing unit, with assistance with space rent available if needed.*

*Continuous Case Management services will be offered to participants throughout all housing phases and will feature Individualized Case Plans developed using a true Participant Choice approach.*

Applicants were permitted to prioritize multiple non-contiguous encampment sites provided that the demographics and service needs of the residents of those encampments were similar and the same set of services and service providers would be used to resolve the encampment residents' experiences of homelessness across the prioritized sites. Tehama CoC's proposal included a plan for resolving five (5) local encampments as shown in orange on the attached map (7a – Attachment B).

RIO hopes to serve approximately 275 unsheltered individuals, with a goal of connecting no fewer than 183 with permanent housing.

Projects to be funded are as follows, with corresponding budget requests:

<b>Project</b>	<b>ERF-3-R Budget</b>
City of Red Bluff – Homeless Liaison Officer	\$368,760.60
Empower Tehama - Behavioral Health Services	\$130,835.09
Empower Tehama - Victim Services	\$619,164.91
PATH Moving Forward Mobile Home Program	\$1,784,577.28
PATH Plaza Navigation Center	\$5,115,374.24
PATH Rapid Rehousing	\$868,703.04
PATH Sale Transitional	\$1,371,035.14
PATH Street Outreach	\$1,122,937.12
Tehama County Health Services Agency - Mobile Crisis Team	\$262,197.60
Tehama County Health Services Agency - Mobile Outreach	\$107,361.33
Tehama County Health Services Agency - Supportive Services	\$372,085.50
The Bluffs Community Housing (via Pacific West Communities)	\$800,000.00
The Vitality Project - Administrative Entity	\$626,894.75
The Vitality Project - HMIS Lead	\$277,237.21
The Vitality Project - Systems Support	\$276,783.17
	<b>\$14,103,946.98</b>

STAFF REPORT:

*Encampment Resolution Funding, Round 3-R (ERF-3-R) Award (Agenda Item 7.a)*

Just over 36% of the awarded ERF-3-R funds will support approximately 80% the cost of operating **PATH Plaza Navigation Center**, including the overnight shelter and day services programs, for the project's first three years.

Projects that will support RIO's Outreach & Engagement component include the **City of Red Bluff's Homeless Liaison Officer, Tehama County Health Services Agency's Mobile Outreach and Mobile Crisis Team** projects, **PATH Street Outreach Services**, and the **Day Shelter/Basic Needs Services** to be conducted at **PATH Plaza Navigation Center**.

Projects that will support the Interim Housing component of the collaborative project include the **overnight shelter program at PATH Plaza, PATH Sale Transitional**, capacity of which will be expanded through this and other funding and **Empower Tehama's confidential DV emergency shelter** services.

Projects that will support the Permanent Housing component include PATH Rapid Rehousing, which pairs short- to medium-term rental assistance with intensive case management services, **The Bluffs Community Housing**, for which ERF-3-R funds will support the cost of providing ongoing supportive services for tenants in 25 units dedicated to people experiencing homelessness, **Tehama County Health Services Agency - Supportive Services**, which will provide supportive services to tenants in permanent supportive housing units available to persons experiencing homelessness who also have serious mental health disorders, and the **Moving Forward Mobile Home Program**. The primary activity to be conducted by the PATH Moving Forward Mobile Home Program, the only project in the RIO list that is entirely new, will be the purchase of 15 new mobile home units (13 one-bedroom and 2 two-bedroom) to be placed in mobile home spaces in the newly renovated New Meadows mobile home park.

**Case Management** will be provided to participants throughout all phases and components of the project and will include individualized case plans and connections to specialized services based on individual need. Specialized services to which participants can be connected include those supported by ERF funds, including individual therapy services, group services, and healthy relationships education and support to be provided by **Empower Tehama on-site at PATH Plaza**, and services already in existence as operated by community partners, including access to public benefits, employment training and job search, medical, behavioral health and substance use recovery services.

Funds awarded through ERF-3-R funds will be disbursed to The Vitality Project (TVP), as the Administrative Entity for Tehama CoC, and disbursed by TVP to project partners according to guidance provided by Cal ICH. Per the Award Letter received on April 19, 2024, TVP anticipates receiving the Standard Agreement from Cal ICH in July, after which TVP will prepare subgrantee agreements.

A kick-off meeting for project partners has been scheduled for May 20, 2024 for the purpose of reviewing the funded proposal, further defining roles and responsibilities, and establishing collaborative processes in furtherance of ERF-3-R objectives.



## California Interagency Council on Homelessness

**BUSINESS, CONSUMER  
SERVICES AND  
HOUSING AGENCY**

April 18, 2024

Tehama County CoC  
Attn: Andrea Curry  
P.O. Box 9189  
Red Bluff, CA 96080

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Gavin Newsom,  
*Governor*

Tomiquia Moss,  
*Secretary*

---

801 Capitol Mall  
Suite 601  
Sacramento, CA 95814  
(916) 651-2820  
[bcsh.ca.gov/calich](http://bcsh.ca.gov/calich)

**RE: ERF-3-R Award Announcement – Tehama County CoC  
Award Amount: \$14,103,946.98**

Dear Andrea Curry:

The Business, Consumer Services and Housing Agency's (BCSH) California Interagency Council on Homelessness (Cal ICH) is pleased to announce that the **Tehama County CoC** has been awarded an **Encampment Resolution Funding Round 3 (ERF-3-R)** grant in the amount of **\$14,103,946.98**. This letter constitutes notice of the award of ERF-3-R funds. Please note that this letter does not constitute the formation of a contract between the State and the **Tehama County CoC**.

The Tehama County CoC will receive its full disbursement of funds after the Standard Agreement is fully executed. Please be advised that this award is subject to the terms and conditions of the Standard Agreement.

Due to the imminent transition of all Cal ICH grant programs to the Department of Housing and Community Development (HCD) and the inability of the State Controller's Office to issue payments in June, you will not receive your Standard Agreement for this award until July. Please note that your jurisdiction may begin expending eligible costs under your approved ERF project as of the date of this award letter. Eligible costs may be reimbursed once a Standard Agreement is executed between the Tehama County CoC and the State and you receive your full award. The Tehama County CoC will not acquire any legal or equitable rights to the ERF-3-R award until a Standard Agreement is executed.

You may reference the [ERF-3-R Notice of Intent to Award](#) on the Cal ICH website.



**California  
Interagency Council  
on Homelessness**

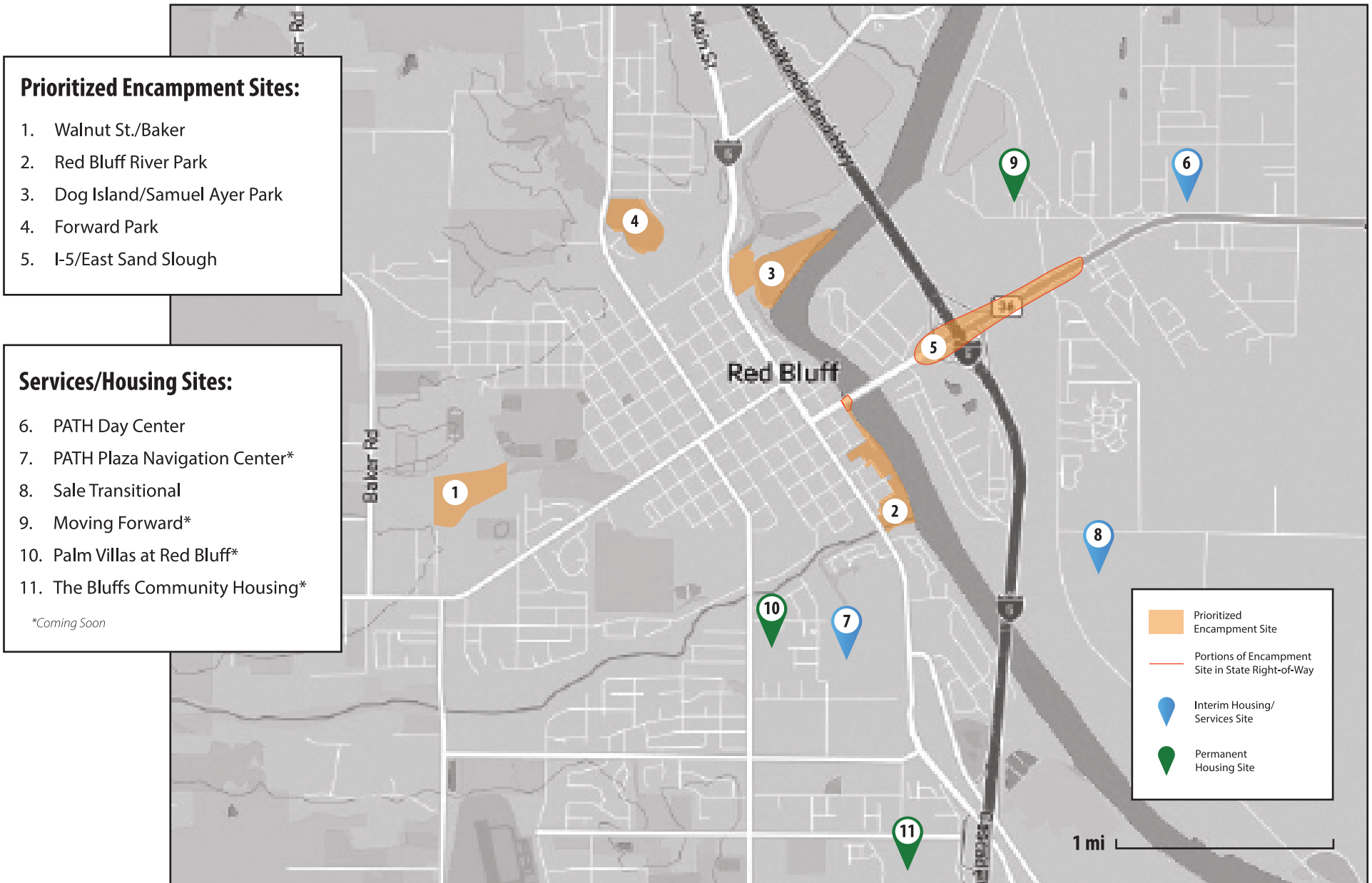
Congratulations on your successful application. For further information or if you have any questions, please contact me at [Jeannie.McKendry@bcsh.ca.gov](mailto:Jeannie.McKendry@bcsh.ca.gov) or [calichgrants@bcsh.ca.gov](mailto:calichgrants@bcsh.ca.gov).

Sincerely,

*Jeannie McKendry*

Jeannie McKendry  
Grants Development

# Rural Indoor Objective (RIO) Encampment Resolution Project - Prioritized Encampment Sites



**Continuum of Care: CA-527 Tehama County Continuum of Care**

**Date of PIT Count:** January 29, 2024

**Type of Count Conducted This Year:** Sheltered

Households and Persons	Households with Adults and Children			Households without Children			Households with only Children			Total Households and Persons			2023 Total	Change
	Sheltered		Total	Sheltered		Total	Sheltered		Total	Sheltered		Total		
	Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing			
Total Number of HouseHolds	4	7	11	12	25	37	0	0	0	16	32	48	37	+11
Total Number of Persons	10	30	40	12	25	37	0	0	0	22	55	77	57	+20
Number of Persons (under age 18)	5	22	27			0	0	0	0	5	22	27	18	+9
Number of Persons (18 - 24)	0	0	0	3	3	6			0	3	3	6	3	+3
Number of Persons (25 - 34)	0	5	5	2	4	6			0	2	9	11	11	+0
Number of Persons (35 - 44)	5	3	8	4	3	7			0	9	6	15	13	+2
Number of Persons (45 - 54)	0	0	0	3	9	12			0	3	9	12	8	+4
Number of Persons (55 - 64)	0	0	0	0	4	4			0	0	4	4	4	+0
Number of Persons (65 and older)	0	0	0	0	2	2			0	0	2	2	0	+2

Gender	Sheltered			Sheltered			Sheltered			Sheltered			2023 Total	Change
	Sheltered		Total	Sheltered		Total	Sheltered		Total	Sheltered		Total		
	Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing			
Woman (Girl if child)	6	18	24	8	13	21	0	0	0	14	31	45		
Man (Boy if child)	4	12	16	3	12	15	0	0	0	7	24	31		
Culturally Specific Identity	0	0	0	0	0	0	0	0	0	0	0	0		
Transgender	0	0	0	0	0	0	0	0	0	0	0	0		
Non-Binary	0	0	0	0	0	0	0	0	0	0	0	0		
Questioning	0	0	0	0	0	0	0	0	0	0	0	0		
Different Identity	0	0	0	0	0	0	0	0	0	0	0	0		
MultipleGender	0	0	0	1	0	1	0	0	0	1	0	1		

Race	Sheltered			Sheltered			Sheltered			Sheltered			2023 Total	Change
	Sheltered		Total	Sheltered		Total	Sheltered		Total	Sheltered		Total		
	Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing		Emergency Shelter	Transitional Housing			
American Indian, Alaska Native, or Indigenous (only)	0	2	2	0	0	0	0	0	0	0	2	2		
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
Asian or Asian American (only)	0	0	0	0	1	1	0	0	0	0	1	1		
Asian or Asian American & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
Black, African American, or African (only)	0	1	1	1	2	3	0	0	0	1	3	4		
Black, African American, or African & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
Hispanic/Latina/e/o (only)	2	0	2	0	1	1	0	0	0	2	1	3		
Middle Eastern or North African (only)	0	0	0	0	0	0	0	0	0	0	0	0		
Middle Eastern or North African & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
Native Hawaiian or Pacific Islander (only)	0	0	0	0	0	0	0	0	0	0	0	0		
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
White (only)	8	20	28	10	17	27	0	0	0	18	37	55		
White & Hispanic/Latina/e/o	0	4	4	1	1	2	0	0	0	1	5	6		
Multi-Racial & Hispanic/Latina/e/o	0	0	0	0	0	0	0	0	0	0	0	0		
Multi-Racial (all other)	0	3	3	0	3	3	0	0	0	0	6	6		

2023 - 2024 Comparison unavailable due to changes in the way Gender data is tracked being implemented in October 2023.

2023 - 2024 Comparison unavailable due to changes in the way Race/Ethnicity data is tracked being implemented in October 2023.