

Tehama County Continuum of Care Executive Council Meeting



January 10, 2024

Agenda

1. **Welcome and Introductions**
2. **Adoption of [December 13, 2023 Meeting Minutes](#)**
3. **Additions to the Agenda**
4. **Project Updates:**
 - a. **PATH Plaza** - PATH
 - b. **Permanent Housing** – Travis Lyon
 - c. **Stakeholders' Collaborative** – Heather Henderson
 - d. **HMIS/CES** – Andrea Curry
5. **Introduction - City of Red Bluff Homeless Liaison Officer**
Cole McClure, Homeless Liaison Officer, Red Bluff Police Department
6. **Executive Council Meeting Scheduling**
 - a. **[2024 Monthly Meeting Schedule](#)**
7. **CoC Coordination and Strategic Planning**
Andrea Curry
 - a. **Financial Report**
 - b. **[Special Joint Meeting, Thursday, January 11, 2024, 2:00 PM](#)**
Tehama County Board of Supervisors, City Councils from cities of Red Bluff, Corning and Tehama
8. **Capacity Building**
Andrea Curry
 - a. **Homeless Housing, Assistance and Prevention, Round 5 (HHAP-5)**
 - i. **Regionally Coordinated Homelessness Action Plan**
Upcoming Agenda Item for February 2024 Executive Council meeting
 - b. **Encampment Resolution Funding 3-R (ERF-3-R)**
 - i. **Regionally Coordinated Homelessness Action Plan**
Upcoming Agenda Item for February 2024 Executive Council meeting
 - c. **Local Project Funding**
 - i. **[2024 Tehama Emergency Solutions and Housing \(TESH\) RFP](#)**
Released January 5, 2024; deadline to submit proposals: January 23, 2024

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

December 13, 2023

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
Johnna Jones , Chairperson	X	
Jim Southwick , Vice-Chair; Tehama County Department of Education	X	
Jayne Bottke , Tehama County Health Services Agency	X	
Candy Carlson , Tehama County Board of Supervisors		X
Jeremiah Fears , Corning Police Department		X
Kris Deiters , Red Bluff City Council		X
Gail Locke , General Collaborative Chairperson	X	
Travis Lyon , Tehama County Health Services	X	
David Madrigal , Tehama County Community Action Agency	X	
Kimberlee Monroe , Empower Tehama	X	
E.C. Ross , Poor and the Homeless Tehama County Coalition (PATH)		X

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 1:03 P.M.

1. **Welcome and Introductions**
2. **Additions to the Agenda**

Executive Council Membership:

Andrea reported that a letter had been received from PATH stating that as of December 9, 2023, E.C. Ross has retired from his role with PATH. PATH has not yet appointed a replacement to represent them on the Executive Council but plans to do so in the near future. Andrea will remove E.C. from the Executive Council roster.

Additionally, it was discussed since Jeremiah Fears is no longer with Corning Police Department, his name should also be removed from the roster and that outreach should be made to City of Corning to invite them to appoint a new representative.

With these changes to the Executive Council roster, the total number of voting members is eight (8), with the minimum number in attendance to constitute a quorum being five (5).

3. **Project Updates:**

a. PATH Plaza Update

PATH did not have a representative at this meeting to provide an update. Based on recent reports at other meetings, Andrea reported that PG&E has now been turned on at the site, but that the delay in getting it turned on, along with frequent rainy weather, has pushed out the anticipated completion date. Finishing of the building's interior is currently in progress, as well, but has not yet been completed.

b. Permanent Housing Update

Travis Lyon

Travis reported that Olive Grove Apartments currently has two vacancies, which TCHSA is working on filling through Coordinated Entry. No Place Like Home (NPLH) funding has been awarded for the two projects planned for Red Bluff (Palm Villas and The Bluffs), and the partners are currently seeking the additional funding needed to move forward with these two projects.

c. Stakeholders' Collaborative

Heather Henderson

Heather reported that the next quarterly meeting is scheduled for January 3, 2024. There are two presentations planned for that meeting. On the agenda for that meeting are an informational presentation from Disability Action Center and an interactive discussion to be facilitated by Jess Candela from Housing Tools on development of the Regionally Coordinated Homeless Action Plan, which is a requirement of the joint application process for HHAP-5 funding.

d. HMIS/CES

CES: Andrea reported that 2-1-1 Tehama, which is coordinated by United Way of Northern California (UWNC), has recently switched call centers. Andrea and Heather have met with the new call center, Connecting Point, and are impressed with their experience and understanding of Coordinated Entry. Connecting Point staff have now been trained on entering assessments into Tehama CES and have already begun submitting caller assessments.

HMIS: Andrea reported that the CoC's HMIS vendor, Bonterra, had experienced significant difficulties updating the system to meet HUD's new 2024 HMIS Data Standards, which have impacted the CoC's ability to generate reports required by Cal ICH and HUD. As a result, the report that was due to Cal ICH for the Homeless Data Integration System (HDIS) on November 18, 2023 could not be generated or uploaded. Andrea has been in touch with the HMIS lead for Lake County CoC, who uses the same vendor and has confirmed that they are also unable to generate the required support. On December 12, Cal ICH issued formal letters to both Tehama CoC and Lake County CoC that due to failure to submit the most recent HDIS upload, both CoCs' data will be excluded from upcoming update to the state's HDIS dashboard. Additionally, Cal ICH is currently unable to verify whether grantees of state funded homelessness programs pursuant to AB 977 operating in Tehama County are submitting the data required by Welfare and Institutions Code section 8256, subdivision (d), because that compliance is confirmed via the same HDIS upload. The Cal ICH letter also states that these issues will be resolved once the Tehama County CoC properly and accurately uploads data for October 1, 2023, through December 31, 2023—due on February 12th, 2024. Andrea is working closely with the vendor and anticipates that the vendor will have the issues resolved by February 12, 2024, and the next required upload should be able to be submitted. There is one additional report due soon – the annual Longitudinal Systems Analysis (LSA) report, which is due to HUD no later than January 17, 2024. Andrea reported that to date, she is unable to successfully pull this report from the system but will continue working with the vendor and hopes to be able to run the LSA and submit that report on time.

4. Executive Council Meeting Scheduling

a. Monthly Meeting Schedule

The council seeks to change its regular monthly meeting date to allow more members to attend. As today's meeting, the date for which was identified through polling council members' availability for the month of December, falls on the second Tuesday of the month at 1:00 PM, Andrea suggested that the council keep this schedule throughout 2024.

A discussion took place through which the council agreed that January's meeting be scheduled for the **second Tuesday at 1:30 PM** (January 10, 2024) make sure it ends up working out for everyone, then revisit at January's meeting. Andrea will send out a meeting invite for the January 2024 meeting for January 10, 2024 at 1:30 PM.

5. CoC Coordination and Strategic Planning

Andrea Curry

a. Financial Report

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of November 30, 2023.

6. Capacity Building

Andrea Curry

a. Homeless Housing, Assistance and Prevention ([HHAP](#)) Round 5

i. [Housing Tools Proposal Revision to include HHAP-5 Activities](#)

Andrea reported that the California Interagency Council on Homelessness (Cal ICH) released the Notice of Funding Availability (NOFA) for Round 5 of the Homeless Housing Assistance and Prevention Program (HHAP-5) on September 29, 2023. The HHAP-5 NOFA includes requirements similar to, but even more expansive than, those required by the HHAP-3 NOFA, including development of a Regionally Coordinated Homeless Action Plan. Andrea requested that Housing Tools, who assisted Tehama CoC with its HHAP-3 requirements, propose amendments to the recently approved agreement for consulting services to include assisting with the HHAP-5 requirements. A mark-up version of the current agreement with proposed revisions was provided to the council ahead of this meeting for review.

Motion: A motion was made to authorize The Vitality Project to sign revised Housing Tools Proposal for Fiscal Years 2023-24, 2024-25 and 2025-26 Scope of Services, as presented.

Moved by: Gail Locke

Seconded by: David Madrigal

Ayes: Johnna Jones, Jayme Bottke, Gail Locke, David Madrigal, Kimberlee Monroe, Jim Southwick

Noes: None

Abstentions: None

Result: APPROVED

b. Local Project Funding

i. Tehama CoC Homelessness Assistance and Response Program (HARP)

RFP To be released December 15, 2023

Andrea reported that the Request for Proposals for ongoing funding through grants administered by the CoC is close to ready to release. Currently, TVP is waiting on some updates from current grantees to determine how much, if any, funding from the previous round of funding will remain unexpended so that these funds can be included in the upcoming RFP. Once these updates have been received, the RFP will be released. Andrea hopes to have the updates in the next few days.

ii. Requests to Allocate Funds:

1. [TCDE Practical Supports for Homeless Students](#)

Tehama County Department of Education Foster/Homeless program received one-time funding through the American Rescue Plan -Homeless Children and Youth (ARP-HCY) program that allowed them to include providing clothing for students McKinney-Vento identified homeless youth throughout Tehama County in their service menu. The need for this service was significant enough, though, that the ARP-HCY funding supporting has already been fully expended. TCDE is seeking funding through other sources to continue to meet this need. As a result of having met its initial goals and all reporting obligations under the Housing and Homelessness Incentive Program (HHIP) program, Tehama CoC has been notified of its eligibility to receive additional HHIP funding through HealthNet, the parent company of Medi-Cal Managed Care Plan California Health and Wellness. Upon request from CoC staff, HealthNet has agreed to include a new line item in the budget for these funds that allocates \$25,000 to providing practical supports for students experiencing homelessness. Based on the specificity of the budget line item description, CoC staff requests authorization to award the entirety of the \$25,000 in HealthNet HHIP funds to TCDE's Education for Homeless Children and Youth (EHCY) program to fill the gap left when ARP-HCY were exhausted, and if needed, to fill any other need identified that is consistent with the line item description.

Motion: *A motion was made to authorize award of \$25,000 in HealthNet HHIP funds to Tehama County Department of Education Foster/Homeless Program to support practical supports for students experiencing homelessness in Tehama County.*

Moved by: Gail Locke

Seconded by: Jayme Bottke

Ayes: Johnna Jones, Jayme Bottke, Gail Locke, David Madrigal, Kimberlee Monroe

Noes: None

Abstentions: Jim Southwick

Result: APPROVED

2. **Compensating People with Lived Experience**

Andrea provided an update on the CoC's participation in the California Racial Equity Action Lab (Cal REAL), including the Core Team's identification of its "Grand Challenge" of "develop[ing] a racially equitable system for incorporating the voices of people with lived experience in system design." To meet this challenge, the Core Team has identified two primary activities: developing a framework for a Lived Experience Advisory Board (LEAB) and developing alternative opportunities for people with lived experience to provide input on system design, through surveys, focus groups, and other methods. The Core Team shares the viewpoint of the Cal REAL initiative and its sponsor, Cal ICH, that people with lived experience should be compensated appropriately for these commitments. The Core Team has developed a budget and proposal for providing this compensation, which was provided to council member for review ahead of this meeting.

Motion: *Authorize award of \$16,000 in HHAP and/or HealthNet HHIP funds to compensate people with lived experience for participation in Lived Experience Advisory Board (LEAB) participation and/or "Speak Up" opportunities.*

Moved by: Jim Southwick
Seconded by: Gail Locke
Ayes: Johnna Jones, Jayme Bottke, Gail Locke, David Madrigal, Kimberlee Monroe, Jim Southwick
Noes: None
Abstentions: None
Result: APPROVED

7. Additional Discussion/Announcements

Behavioral Health – Mobile Crisis Response

Jayme reported that as of January 1, 2024, Tehama County Health Services – Behavioral Health will implement mobile crisis response services in lieu of operating crisis response services in their stationary location on the TCHSA Walnut campus. This change is in response to a new state mandate. The goal of this model is to assist individuals experiencing mental health crises where they're at and provide connections to mental health services.

Meeting adjourned at 2:17 PM.

The next meeting is scheduled for Wednesday, January 10, 2024, at 1:00 PM and will be held via Zoom.

Tehama County Continuum of Care Executive Council Meeting



2024 Meeting Schedule

Month	Date	Time	Format
January 2024	Wednesday, January 10, 2024	1:30 PM PST	Zoom
February 2024	Wednesday, February 14, 2024	1:30 PM PST	Zoom
March 2024	Wednesday, March 13, 2024	1:30 PM PST	Zoom
April 2024	Wednesday, April 17, 2024	1:30 PM PST	Zoom
May 2024	Wednesday, May 8, 2024	1:30 PM PST	Zoom
June 2024	Wednesday, June 12, 2024	1:30 PM PST	Zoom
July 2024	Wednesday, July 10, 2024	1:30 PM PST	Zoom
August 2024	Wednesday, August 14, 2024	1:30 PM PST	Zoom
September 2024	Wednesday, September 11, 2024	1:30 PM PST	Zoom
October 2024	Wednesday, October 9, 2024	1:30 PM PST	Zoom
November 2024	Wednesday, November 13, 2024	1:30 PM PST	Zoom
December 2024	Wednesday, December 9, 2024	1:30 PM PST	Zoom

Tehama CoC Financial Report January 2024

As of December 31, 2023:

Open Funding Awards:

	CESSH 2018	CESSH 2019	HHAP-1 (CoC)	HHAP-2 (CoC)	HHAP-3 (Joint)	HHAP-4 (Joint)	TCDE (x3)	HHIP (ABC)	HHIP (HealthNet)	Total
Initial Award	\$855,637	\$484,550	\$500,084	\$250,000	\$833,358	\$749,744	\$40,545	\$367,288	\$266,712	\$4,347,918
Expended to date	\$851,345	\$266,710	\$440,916	\$215,281	\$501,254	\$2,604	\$0	\$92,176	\$125,490	\$2,495,775
Remaining in Award	\$4,292	\$217,840	\$59,168	\$34,719	\$332,104	\$747,140	\$40,545	\$275,112	\$141,222	\$1,852,143

Anticipated Funding Award(s):

	HHIP - HN (additional)	HHAP-5 (Estimated)	Total
Amount	\$118,000	\$747,140	\$865,140

Open Subgrantee Agreements:

	Total Award	Expended to Date	Remaining
Empower Tehama Emergency Shelter	\$596,268	\$596,268	\$0
NCCDI Home Address Project	\$234,961	\$191,383	\$43,578
First Christian Church Corning	\$33,700	\$30,916	\$2,784
City of Red Bluff - Samuel Ayers Park	\$14,000	\$12,502	\$1,498
PATH Day Center	\$965,093	\$965,093	\$0
PATH Street Outreach	\$515,900	\$515,900	\$0
PATH Sale House	\$85,558	\$85,558	\$0
PATH Non-Congregate Shelter (FW)	\$51,000	\$51,000	\$0
PATH Rapid Rehousing	\$305,006	\$305,006	\$0
PATH Plaza Development	\$1,313,130	\$1,072,164	\$240,966
TCDE - Practical Supports (contract to come)	\$25,000	\$0	\$25,000
TO BE AWARDED - 2024 TESH RFP	\$700,000	\$0	\$700,000
Total	\$4,839,617	\$3,825,791	\$1,013,826

CoC Coordination, Grant Administration and HMIS:

	Total Budget	Expended to Date	Remaining
FY2023-24 Grant Administration	\$85,148	\$52,738	\$32,410
FY2023-24 CoC Coordination	\$100,000	\$46,217	\$53,783
FY2023-24 HMIS	\$70,126	\$65,200	\$4,926
FY2024-25 Grant Administration	\$105,000	\$0	\$105,000
FY2024-25 CoC Coordination	\$92,500	\$0	\$92,500
FY2024-25 HMIS	\$140,000	\$0	\$140,000
Total	\$592,774	\$164,155	\$428,619

Tehama CoC Financial Report January 2024, continued:

Summary:

As of December 31, 2023:

	Current	Anticipated	Total
Assets	\$1,852,143	\$865,140	\$2,717,284
Liabilities	\$1,442,445	-	\$1,442,445
		Balance	\$1,274,839

TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1, Chairman
Candy Carlson, District 2
Pati Nolen, District 3
Matt Hansen, District 4
John Leach, District 5, Vice-Chair



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(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.co.tehama.ca.us>

AGENDA FOR THURSDAY, JANUARY 11, 2024

SPECIAL JOINT MEETING

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the

meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

2:00 PM CALL TO ORDER / PLEDGE OF ALLEGIANCE

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the board of supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. this board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

REGULAR AGENDA

- 1. 10-YEAR PLAN TO END HOMELESSNESS [23-308](#)
 - a) INFORMATIONAL PRESENTATION - Presentation and discussion regarding the Update to the 10-Year Plan to End Homelessness, the HHAP-5 Regionally Coordinated Homelessness Action Plan and homelessness issues

ADJOURN

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County’s decision on the agenda item since January 1, 2023.

Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@co.tehama.ca.us. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.iqm2.com