



March 22, 2023

## Agenda

**1. Welcome and Introductions**

**2. Adoption of Minutes from February 22, 2023**

**3. Additions to the Agenda**

**4. Project Updates:**

- a. PATH Plaza** - E.C. Ross
- b. Permanent Housing** – Travis Lyon
- c. Stakeholders' Collaborative** – Heather Henderson

**5. Collaborative Applicant**

Gail Lock and Andrea Curry

**a. Designation of a new entity to serve as:**

- i. Collaborative Applicant
- ii. Administrative Entity for open funding contracts
- iii. CoC Coordination Provider
- iv. HMIS Lead Agency

**b. Discussion**

- i. Review of Continuums of Care and Collaborative Applicant types
- ii. FY2023 CoC Registration/NOFO timing, immediate need
- iii. Potential creation of new non-profit agency

*Suggested Action:* Authorize Gail and any other Executive Council member who wish to volunteer, to proceed with the process for creating a 501(c)(3) Public Charity for the purpose of serving as the CoC's Collaborative Applicant at a point in the future, with reports made back to the Executive Council as available.

iv. The Vitality Project

*Suggested Actions:*

- Designate The Vitality Project as Collaborative Applicant for Tehama County Continuum of Care. Authorize transfer of any open HUD CoC Planning funds contracts from Empower Tehama to The Vitality Project, with
- Designate The Vitality Project as the HMIS Lead Agency for the Tehama County Continuum of Care.

- Designate The Vitality Project as the Tehama County Continuum of Care's Administrative Entity for all open funding contracts, and authorize The Vitality Project, upon acceptance of this role, to execute transferred contracts and accept receipt of transferred funds.
- Authorize Andrea and Heather to notify and coordinate with the HUD Field Office, all necessary funders, subgrantees and The Vitality Project to facilitate these changes and make necessary changes to relevant digital portals and contact lists. Andrea and Heather will report back to the Executive Council at their regular meeting monthly and if necessary, via email between meetings, to update the council on progress.
- Authorize Johnna Jones, as the Executive Council chairperson, sign on behalf of the Tehama County Continuum of Care all documents necessary to facilitate these changes.

## **6. Capacity Building**

Andrea Curry and Heather Henderson

### **a. Local Project Funding**

- i. First Christian Church Corning Request
- ii. Samuel Ayre Park Flood Incident; expected requests in April for:
  1. Emergency Shelter
  2. Street Outreach