



**TEHAMA COUNTY  
CONTINUUM of CARE**

Tehama County Continuum of Care  
**Executive Council Meeting**

# MINUTES

June 29, 2016 at 9:00 AM

Held at Tehama County Dept. of Social Services

**IN ATTENDANCE:**

Mike Baldwin, TCCAA  
Lisa Kassik, Veteran's Rep, Formerly Homeless Rep  
Gail Locke, TCCoC Chairperson  
Bobbi Sawtelle, NVCSS Tehama  
Jeanne Spurr, Alternatives to Violence

Avery Vilche, Tehama County Mental Health  
Sherry Wehbey, Tehama County CWS

Excused: Andrea Curry  
Notes by: Tara Loucks-Shepherd

Topic	Discussion	Action
Approval of minutes from Executive Council Meeting held May 25, 2016	Minutes from previous meeting were made available to committee for review by email prior to this meeting. <b>MOTION:</b> Jeanne moved that the minutes be approved as written. Tara seconded. MOTION passed unanimously.	

Topic	Discussion	Action
Vets @ Home Technical Assistance	Veteran Service providers met with Emily Nolan of CSH to review the state of services and climate in Tehama County. A handout was provided summarizing the information reviewed during the meeting. A discussion took place about the need to gather client and service data in regards to veterans in the community for HMIS. The group brainstormed on how to reach these individuals through local community partners, who may, or may not be affiliated with a local organization.	Next meeting is July 8, 2016

Topic	Discussion	Action
Rating and Ranking Committee - ESG	Gail, John Gehrung, and Sherry participated on the Rating and Ranking Committee for the ESG applications. Each of the two entities who applied for the funds received 100 points.	Bobbi will share a sample scoring matrix with Gail

Topic	Discussion	Action
Written Standards Revision	The governing documents for the TCCoC have been revised to ensure compliance with HUD standards. These revised documents will be available on the TCCoC website. Kudos to Andrea for all of the hard work she done. She dove in became a HUD expert. The group echoed their appreciation of Andrea and all that she does for the community. <b>MOTION:</b> Mike moved that the Written Standards be approved as amended. Jeanne seconded. MOTION passed unanimously.	

Topic	Discussion	Action
HMIS/Coordinated Entry	Jeanne reported that two Community Action Agency staff were trained in HMIS data entry. They will be inputting both Community Services Block Grant (CSBG) housing data, and CalWORKs Housing Support Program data. ATV has been working with the HMIS liaison at Symmetric Solutions on coordinated data entry and the need for Andrea to have additional access in the system. A discussion took place on how successful street outreach may be conducted to get VI-SPDAT assessments completed..	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Housing Update	<p>Gail and Bobbi met with Scott Friends and Richard Crabtree of the City of Red Bluff to discuss the rezoning of NVCSS's Jackson Street property. The meeting was beneficial for both parties, as suggestions and timelines were reviewed.</p> <p>The AB 109 housing program started admitting men into their housing opportunities. These services will be available to women. Eventually coordination with other agencies will take place.</p>	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
LIFT Event Planning	<p>The TCCoC General Collaborative will be hosting LIFT Planning Meetings the first and third Thursdays, July through October, at 9:30am at the Tehama County Department of Education. CAA is looking for community volunteers or organizations to assist with LIFT, including the vendor registration, volunteer registration and logistics. The group had a discussion about possible funding opportunities available in the community.</p>	<p>Save the Date - November 18, 2016 @ TDFG</p>

Next Executive Council Meeting scheduled for July 27, 2016 at 1:00 PM.