



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting

MINUTES

May 25, 2016 at 9:00 AM

Held at Tehama County Dept. of Social Services

IN ATTENDANCE:

Mike Baldwin, TCCAA,
Allene Dering, Poor and the Homeless (PATH)
Lisa Kassik, Veteran's Rep, Formerly Homeless Rep
Kelly Keith, Tehama County Mental Health
Gail Locke, TCCoC Chairperson

Tara Loucks-Shepherd, TCDSS/TCCAA
Jeanne Spurr, Alternatives to Violence
Avery Vilche, Tehama County Mental Health
Sherry Wehbey, Tehama County CWS
Excused: Bobbi Sawtelle, NVCSS-Tehama
Notes by: Andrea Curry

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Approval of minutes from Executive Council meeting held April 27, 2016.	Minutes from previous meeting were made available to committee for review by email previous to this meeting. No member of the Executive Council had revisions to request; minutes were accepted as emailed.	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Vets@ Home Technical Assistance	Providers of Veterans Services in Tehama County will be meeting by conference call later this afternoon (5/25/2016) with Emily Nolan of CSH, the TA provided to TCCoC through Vets@Home to evaluate the state of services to homeless vets in the area.	Andrea will bring back the benchmarks evaluation to the Executive Council once it has been completed.

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
ESG Re-design and selection of providers/ applications to recommend to HCD	<p>The California Department of Housing and Community Development (HCD) has finalized the ESG Re-design and the NOFA for ESG funding was released on May 16. The redesigned system includes 2 components: a non-competitive allocation for each CoC with which to implement Rapid Rehousing (RR) activities, and an opportunity to compete regionally for funds to implement either Emergency Shelter, Rapid Rehousing, or Street Outreach activities. Each CoC can recommend up to 2 providers in each, and must select its recommendation through a fair and open process within its service area.</p> <p>Council members discussed specifics of selecting applicants for recommendation and choose to revise Rating & Ranking procedure and Summary Submission form used previously when part of Dos Rios to reflect updated HCD and TCCoC priorities.</p> <p>Discussed appointing a Rating & Ranking Committee. Sherry Wehbey volunteered to participate and suggestions regarding including community stakeholders and members of the General Collaborative were voiced. It was decided that Gail and E.C. would meet to discuss revisions to the form and policy as soon as possible, and a June 10, 2016 deadline was determined for Summary Submissions to be turned in for consideration. Sherry mentioned that she would be available to evaluate applications on June 13. It was decided that the R&R Committee should be able to respond with their decision by June 15.</p>	<p>Gail and E.C. will discuss changes that need to be made to Rating & Ranking policy and Summary Submission form. Andrea will make the changes they ask for.</p> <p>Rating & Ranking committee to be appointed.</p> <p>Deadline of June 10 to be announced for submissions.</p> <p>Decisions to be announced on or before June 15.</p>

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
HMIS Allocation in HUD funding applications	The need for funds to pay for the HMIS and CES in the future was discussed. MOTION: Jeanne moved that the TCCoC Policies & Procedures Manual be amended to include a requirement that all CoC Program and ESG applicants be required to allocate the maximum allowable for HMIS into their project budget. Mike seconded. MOTION passed unanimously.	Andrea will amend standards to include HMIS requirement and submit changes for Council review at June meeting.
Public Housing Authority	Tehama County's Housing Choice Vouchers (Section 8) are administered by Plumas County Community Development Commission. The TCCoC would like to know how many of the total vouchers are actually being used by Tehama County residents. Council members agreed that it would be helpful to have that information and agreed to begin process of obtaining information.	Gail will draft a letter to the PCCDC asking for the data regarding the number of vouchers being used in TC and will submit it for review by the council.
PATH Emergency Shelter in local churches	Allene announced that the newly appointed Chief of the Fire Department has questions about PATH's Emergency Shelter operating out of local churches. He is concerned that it may not be allowable. Allene inquired about the city stating that it was allowable several years ago but has found that there seems to have been nothing put in to writing regarding that. Allene has contacted Legal Services of Northern California in Chico for advice on the matter.	Allene will keep the council posted on this matter and the council members stated that they are willing to help if needed.
CoC Planning Funds Award	The Planning Grant is not in contract yet, so no plans have been made regarding the membership meeting and gaps analysis.	Plans will be made once award is in contract.
County Victims' Services funding from CalOES	Alternatives to Violence has submitted an application to CalOES's County Victims' Services Program because there was no county agency able to submit for the funds allocated to Tehama County. Jeanne and Andrea thanked Mike Baldwin for doing the bulk of the writing for the grant application. This funding will cover expenses for two advocates that will focus on case management to assist particularly vulnerable victims of crime with stabilization and recovery from trauma.	Thank you, Mike!
County funding RFP for Preventing Recidivism	It was announced that the county has released an RFP for funding to programs that prevent crime and recidivism. The funding amounts are between \$2,500 and \$5,000 per applicant. Proposals are due June 24, 2016.	Request for involvement remains open.
Need for ID Bracelets for Elderly TC residents with dementia	Kelly Keith shared concerns about elderly TC residents with dementia that have been found wandering at night. Mental Health cannot provide assistance because dementia is not a mental health issue (it is medical). Law Enforcement has no option but to drop them off at Denny's because it is open 24 hours. Kelly would like to find a way to fund ID bracelets for these residents with address/ emergency contact info to assist LE in getting them home safely. Council suggested some agencies that may be able help.	Kelly will contact suggested agency, council members will continue to brainstorm on possible solution.

Next Executive Council Meeting scheduled for June 22, 2016 at 9:00 AM.

Edit: Sherry Wehbey requested that she be moved into the "In Attendance" section of the previous meeting's minutes and out of the "Excused" section because she was in attendance at the April 27, 2016 meeting. Confirmed and amended minutes from April 27, 2016. AC