



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting

MINUTES

April 27, 2016 at 3:00 PM

Held at Tehama County Dept. of Social Services

IN ATTENDANCE:

Mike Baldwin, TCCAA,
Allene Dering, Poor and the Homeless (PATH)
Lisa Kassik, Veteran's Rep, Formerly Homeless Rep
Kelly Keith, Tehama County Mental Health
Gail Locke, TCCoC Chairperson
Tara Loucks-Shepherd, TCDSS/TCCAA

Bobbi Sawtelle, NVCSS Tehama
Jeanne Spurr, Alternatives to Violence
Avery Vilche, Tehama County Mental Health
Excused: Sherry Wehbey, Tehama County CWS
Notes by: Andrea Curry

Topic	Discussion	Action
Approval of minutes from Executive Council meeting held February 27, 2016.	Minutes from previous meeting were made available to committee for review by email previous to this meeting. MOTION: Tara moved that minutes be approved as written. Lisa seconded. MOTION passed unanimously	

Topic	Discussion	Action
2016 Sheltered PIT/HIC	Sheltered PIT Count and Housing Inventory Count were prepared by Andrea using HMIS data for the night of January 25, 2016. Submission draft was provided to members prior to this meeting for review. MOTION: Jeanne moved that the PIT/HIC be submitted as drafted. Mike seconded. MOTION passed unanimously.	Andrea will submit the 2016 PIT/HIC in HDX as drafted on or before the deadline of April 30, 2016

Topic	Discussion	Action
2016 CoC Registration in eSnaps	The CoC Registration is due for submission in eSnaps by May 11, 2016. Hard copies of the 2015 CoC Registration and Applicant Profile were provided for review and revision by the council. Changes requested for 2016: Jessica's contact information is to be replaced with Andrea's as Primary Contact, Tara's name is to be added as Secondary contact. Jeanne's email is to be corrected Gail's contact information is to be revised to reflect accurate information. NVCSS's name is to be revised to NVCSS-Tehama as discussed previously.	Andrea will revise the Applicant Profile and submit the 2016 CoC Registration by the deadline.

Topic	Discussion	Action
Collaborative Applicant (CA)	NVCSS-Tehama served as the CA in 2015 because there was no eligible organization willing to serve as CA for the TCCoC in Tehama County. Discussion regarding the decision to appoint a new CA or to continue with NVCSS-Tehama acting as CA. Bobbi stated that she is fine with continuing, but asked if there were any local agencies that would be better suited. No suggestions were made, so the council agreed to continue with NVCSS-Tehama as CA for the time being.	NVCSS-Tehama is to be listed on the 2016 CoC Registration as TCCoC's CA.

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Vets@Home Technical Assistance	TCCoC's request for Vets@Home TA has been approved. Chris Pitcher confirmed by email in April and states that a TA Consultant from CSH will be in contact soon. Discussion regarding potential service providers to participate in this TA were discussed, including Kelly Osborn (VSO), Brad Long (VRC) and Susan Tieden (VA).	Andrea will notify council when CSH consultant emails, then consult with suggested service providers on next action.

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
CoC Planning Funds Award	TCCoC was approved for \$5,629 in CoC Planning Grant through the 2015 project application. It was discussed previously that these funds would be used to perform a Gaps Analysis of services in the community, including outreach to community stakeholders. Suggestions discussed at this meeting included gathering statistical data from other community organizations to provide a foundation for needs/services/gaps discussion, and to develop a multi-tiered approach to soliciting feedback – customizing surveys reflect the expertise of the stakeholders to which they are sent, i.e. Mental Health workers, Probation/Law Enforcement, Medical providers, Homelessness Assistance Providers, current and formerly homeless individuals, etc. Discussed logistics of the event/meeting itself. Also discussed the need to collaborate with NVCSS regarding handling of the funds.	Subcommittee for coordinating the Gaps Analysis/Entire Membership Meeting: Mike Baldwin Allene Derring Lisa Kassik (logistics) Gail Locke (CoC Membership drive)

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
PSH Update	Bobbi provided update on progress towards possible PSH project in Red Bluff (NVCSS Jackson St. property). NVCSS has signed agreement to donate the old barn wood to be used to decorate the new library. Fire Marshall will be conducting a controlled burn on June 4 to remove current unsafe structures on the property. Hopeful that new legislation might open up possibilities to support future PSH on this site. Bobbi received approval to use building plans for previous project as example in capacity development for this project.	NVCSS and the TCCoC continue to be hopeful that PSH will be a possibility on this site. Bobbi will continue to update council and General Collaborative on progress.

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
LIFT Event	CAA's request for involvement in coordinating the 2016 LIFT Event was presented to the TCCoC General Collaborative, including the need for help from individuals and/or organizations with skills in logistics, registration, planning, etc.	Request for involvement remains open.

Next Executive Council Meeting scheduled for May 25, 2016 at 9:00 AM.