Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:
- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2018 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2018 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2018 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:	
2. Type of Application:	CoC Planning Project Application
If Revision, select appropriate letter(s):	
If "Other", specify:	
3. Date Received:	09/12/2018
4. Applicant Identifier:	
5a. Federal Entity Identifier:	
5b. Federal Award Identifier	
6. Date Received by State:	
7. State Application Identifier:	

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Empower Tehama

b. Employer/Taxpayer Identification Number (EIN/TIN): 68-0330191

	c. Organizational DUNS:	932055726	PLUS 4	

d. Address

Street 1: 1805 Walnut Street

Street 2:

City: Red Bluff

County: Tehama

State: California

Country: United States

Zip / Postal Code: 96080

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Andrea

Middle Name: C.

Last Name: Curry

Suffix:

Title: CoC Coordinator/HMIS Coordinator

Organizational Affiliation: Empower Tehama

Telephone Number: (530) 528-0300

Extension:

Fax Number: (530) 528-9339
Email: acurry@atvrb.org

1C. SF-424 Application Details

9. Type of Applicant:	M. Nonprofit with 501C3 IRS Status
10. Name of Federal Agency:	Department of Housing and Urban Development
11. Catalog of Federal Domestic Assistance Title:	CoC Program
CFDA Number:	14.267
12. Funding Opportunity Number:	FR-6200-N-25
Title:	Continuum of Care Homeless Assistance Competition
13. Competition Identification Number:	
Title:	

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only):
(for multiple selections hold CTRL+Key) California

15. Descriptive Title of Applicant's Project: CA-527 CoC Planning Application FY2018

16. Congressional District(s):

a. Applicant: CA-001

b. Project: CA-001
(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 10/01/2019

b. End Date: 09/30/2020

18. Estimated Funding ($)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?	b. Program is subject to E.O. 12372 but has not been selected by the State for review.
If "YES", enter the date this application was made available to the State for review:	
20. Is the Applicant delinquent on any Federal debt?	No
If "YES," provide an explanation:	

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE: X

21. Authorized Representative

Prefix:	Mrs.
First Name:	Jeanne
Middle Name:	
Last Name:	Spurr
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(530) 528-0300
Fax Number: (Format: 123-456-7890)	(530) 528-9339
Email:	jspurr@atvrb.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/12/2018

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2510-0011 (exp.11/30/2018)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	Empower Tehama
Prefix:	Mrs.
First Name:	Jeanne
Middle Name:	
Last Name:	Spurr
Suffix:	
Title:	Executive Director
Organizational Affiliation:	Empower Tehama
Telephone Number:	(530) 528-0300
Extension:	
Email:	jspurr@atvrb.org
City:	Red Bluff
County:	Tehama
State:	California
Country:	United States
Zip/Postal Code:	96080

2. Employer ID Number (EIN):	68-0330191
3. HUD Program:	Continuum of Care Program
4. Amount of HUD Assistance Requested/Received:	$5,902

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: CA-527 CoC Planning Application FY2018 1805 Walnut Street Red Bluff California

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3). Yes

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I certify that this information is true and complete.

I AGREE: X

Name / Title of Authorized Official: Jeanne Spurr, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/17/2018

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Empower Tehama

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)
Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and	X

accurate. ☐

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix:	Mrs.
First Name:	Jeanne
Middle Name	
Last Name:	Spurr
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(530) 528-0300
Fax Number: (Format: 123-456-7890)	(530) 528-9339
Email:	jspurr@atvrb.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/12/2018

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:	X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Empower Tehama

Name / Title of Authorized Official: Jeanne Spurr, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/12/2018

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer “Yes” if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: “The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action.”

Answer “No” if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?	No
Legal Name:	Empower Tehama
Street 1:	1805 Walnut Street
Street 2:	
City:	Red Bluff
County:	Tehama
State:	California
Country:	United States
Zip / Postal Code:	96080

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete.	X

Authorized Representative

Prefix:	Mrs.
First Name:	Jeanne
Middle Name:	
Last Name:	Spurr
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(530) 528-0300
Fax Number: (Format: 123-456-7890)	(530) 528-9339
Email:	jspurr@atvrb.org
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/12/2018

2A. Project Detail

1a. CoC Number and Name: CA-527 - Tehama County CoC

1b. Collaborative Applicant Name: Alternatives to Violence

2. Project Name: CA-527 CoC Planning Application FY2018

3. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

CA-527 Tehama County Continuum of Care is a relatively new CoC that has covered a single, rural California county since receiving it's designation in February of 2015. Through participation in HUD-provided Technical Assistance and the efforts of member organizations and a part-time CoC Coordinator, CA-527 has demonstrated a solid understanding of the purpose and operation of a CoC, has refined the community's response to homelessness through the development and implementation of a robust Coordinated Entry System and the refinement of its written standards, and has paved the way for member organizations to build capacity to better serve individuals and families experiencing homelessness in Tehama County. To ensure continued progress towards its goal of ending homelessness in Tehama County through design of a sustainable system of service delivery that will safely and permanently rehouse persons and families who become homeless, CA-527 is requesting planning funds for FY2018. Funds received will allow CA-527 to maintain the services of its coordinator, whose responsibilities include overseeing scheduling of committee meetings, following up on action items discussed in meetings, curating available information from various relevant resources and disseminating such information to the membership, monitoring evolving compliance requirements and suggesting revisions to CA-527's written standards to ensure continued compliance, maintaining the CoC's website and other communications, providing technical assistance to providers regarding program design and serving as a point of contact for those with which the CoC interacts and partners. In addition to ensuring the continued service of CA-527's coordinator, funds will also make it possible to further expand the CoC's membership, to encourage participation in the CES through demonstration and training events and an assessment and referral drive to be conducted at the community's annual LIFT Event, and to cover costs associated with conducting a community-wide Point-in-Time count of sheltered and unsheltered individuals and families experiencing homelessness in Tehama County in January of 2019.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

General coordination activities are ongoing. Planning for the 2019 Sheltered Point-in-Time Count will begin in at the beginning of January 2019 with the count itself scheduled to be conducted in the last week of January 2019. Analysis and reporting on the 2019 Point in Time Count will be conducted from February 2019 to April 2019. Project evaluation will be conducted quarterly, and reporting on outcomes will be presented to the Executive Council following that schedule, as well. Participation in the Consolidated Plan will take place according to the participation and feedback opportunities scheduled by HCD. CoC Application Activities will be conducted according to the NOFA release dates as scheduled by HUD. The Gaps Analysis meeting will occur in

November of 2018 as part of the vendor setup day at the annual LIFT Event in Tehama County and/or as a continuation of 2017's Homeless Stakeholder's workgroup.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

At CA-527's inception, the area included only one project receiving funding through either the CoC or ESG programs – a domestic violence emergency shelter utilizing ESG funds as a subrecipient of the annual ESG award to California Department of Housing and Community Development (HCD). Little monitoring of HUD funded projects had been conducted by the CoC of which CA-527 was previously a part, so CA-527 was starting from scratch – regarding both acquisition of additional funding and the monitoring of projects. In the short time since, CA-527 has been brought up-to-speed on monitoring requirements, has developed comprehensive policies and procedures for monitoring projects and a schedule for submission and review of regular reports from such projects. As a result of these efforts and the member organizations' participation in and understanding of HCD's redesigned ESG award process, Tehama County's homelessness assistance system now includes a Rapid Rehousing project, operated by Poor and the Homeless Tehama County Coalition (PATH). The project began operation in early 2017 and is poised to receive a second round of ESG funds through the FY2017 Balance of State ESG NOFA released by the Department of Housing and Community Development (HCD) in August 2017. The ongoing planning process will allow CA-527 to maintain compliance with project monitoring evaluation of project outcomes through the refinement and implementation of this process. The requested funds will allow for further training and assistance for projects performing below benchmarks and will allow them opportunities to gain skills both for improving their programs and for using data available to them internally through the HMIS to gain insight into identifying successful program components as well as areas for improvement.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The intent of the planning activities described herein are to continue developing a system that will remain sustainable despite future changes in funds availability. Expanding the membership of the CoC and the impact of CoC activities in the community will help community leaders understand the problem and see demonstrations of how our collaborative work can actually end homelessness over time and with resources. CA-527 members have been working with community leaders to help them understand how we can make a difference, why it is important for them to support this effort, and to share with them approaches being used by other communities to end homelessness. CA-527 will continue to seek collaborative funding from local foundations similar to the grant that Empower Tehama (CA-527's HMIS Lead Agency) and the CoC's coordinator secured from Dignity Health that has made possible development of CA-527's CES. The CoC's Coordinator will continue research into funding opportunities and the Executive Council will identify organizations to apply for funding. The founding members of CA-527 are resourceful in operating on volunteer work and donated space, as is evidenced by the progress made during its first several months as a new CoC with very little funding. Fortunately,

CA-527's initial efforts are increasingly gaining the confidence and support of several community entities, and this support is likely to grow as successful collaborations are further developed.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Annually

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	X
Votes, including electing Coc Board:	X
Sits on CoC Board:	X
None:	

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Executive Council	Provide administrative oversight to the General Collaborative Group, track progress of the Collaborative in meeting its goals; monitor accountability of grantees by reviewing quarterly performance status reports; review the annual Tehama County Continuum of Care Plan draft and adopting the final Tehama County Continuum of Care Plan; review and approve the decisions of the Prioritization Panel; serve as an appeals board for agencies wishing to appeal a decision made by the Prioritization Panel.	Monthly	CalWORKs, Tehama County Child Welfare Services, Tehama County Health Services – Mental Health, Empower Tehama, Tehama County Community Action Agency, Poor and the Homeless Tehama County Coalition, Formerly Homeless Representative
Veterans Committee	Collaborative meeting of community stakeholders that provide services to Veterans in Tehama County, represent the Veteran subpopulaton or have an interest in ensuring Veterans' access to services. Develops solutions to lack of specific Veterans Services in Tehama County and develops collaborations with services in neighboring communities that can/will serve Tehama County veterans.	Monthly	Veterans Resource Center, Tehama County Veterans Service Office, CoC Chairperson, Tehama Together, CoC Executive Council Veteran's Representative
HMIS/CES Committee	Develops and coordinates the Coordinated Entry System (CES) through working together to create a system in which participants can initiate receipt of assistance through any Point of Entry; to develop close collaborative relationships between service providers to ensure that complete wraparound care is provided across agencies; evaluates and refines the Vulnerability Assessment employed by the CES; to recruit key partners in the community in order to strengthen the reach and effectiveness of the CES; to review and develop coordinated entry policies.	Quarterly	Empower Tehama (HMIS Lead Agency), Tehama County Community Action Agency, CalWORKs, Tehama County Health Services - Mental Health, Poor and the Homeless Tehama County Coalition
Housing Committee	Collaborative committee made up of stakeholders that provide or may potentially provide housing solutions in Tehama County. Conducts strategic planning for filling gaps in current housing service areas, including Permanent Supportive Housing, housing for relevant subpopulations and possible avenues for increasing stock of available units available for Rapid Rehousing recipients.	Bi-Monthly	Tehama County Probation Department, Empower Tehama, Tehama County Community Action Agency, Poor and the Homeless Tehama County Coalition, Tehama County Administration, Tehama County Health Services - Mental Health, Dignity Health, NCCDI

CoC-Wide Planning Committee	Provides logistical coordination for carrying out of TCCoC plans set out by the General Collaborative and the Executive Council, including event coordination, distribution of membership recruitment materials, maintenance of email listservs, maintenance of CoC website, and other logistical tasks.	Quarterly	CoC Chairperson, CoC Coordinator, Formerly Homeless Representative, Tehama County Community Action Agency, Poor and the Homeless Tehama County Coalition, temporary assignment of members as needed based on upcoming events and/or applicable skills.

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	$0
Total Value of In-Kind Commitments:	$1,476
Total Value of All Commitments:	$1,476

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	In-Kind	Private	Volunteer CoC Cha...	09/14/2018	$1,476

Sources of Match Details

1. Will this commitment be used towards Match?	Yes
2. Type of commitment:	In-Kind
3. Type of source:	Private
4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)	Volunteer CoC Chairperson
5. Date of Written Commitment:	09/14/2018
6. Value of Written Commitment:	$1,476

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2020? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	.015 FTE CoC Coordinator - Salary + Benefits x 0.015 (31.2 hours) = $905	$905
2. Project Evaluation	.01 FTE CoC Coordinator - Salary + Benefits x 0.01 (20.8 hours) = $603	$603
3. Project Monitoring Activities	.01 FTE CoC Coordinator - Salary + Benefits x 0.01 (20.8 hours) = $603	$603
4. Participation in the Consolidated Plan	.01 FTE CoC Coordinator - Salary + Benefits x 0.01 (20.8 hours) = $603	$603
5. CoC Application Activities	.02 FTE CoC Coordinator - Salary + Benefits x 0.02 (41.6 hours) = $1,206	$1,206
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	Gaps analysis meeting: meeting space rent, postage, supplies, printing of literature, assessment and referral drive	$776
8. HUD Compliance Activities	.02 FTE CoC Coordinator - Salary + Benefits x 0.02 (41.6 hours) = $1,206	$1,206
Total Costs Requested		$5,902
Cash Match		$0
In-Kind Match		$1,476
Total Match		$1,476
Total Budget		$7,378

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race,color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

1-Year Operation Rule.

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Jeanne Spurr

Date: 09/12/2018

Title: Executive Director

Applicant Organization: Empower Tehama

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, ficticious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).	X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/11/2018
1E. SF-424 Compliance	09/11/2018
1F. SF-424 Declaration	09/11/2018
1G. HUD 2880	09/11/2018
1H. HUD 50070	09/11/2018
1I. Cert. Lobbying	09/11/2018
1J. SF-LLL	09/11/2018

2A. Project Detail	09/11/2018
2B. Description	09/12/2018
3A. Governance and Operations	09/11/2018
3B. Committees	09/11/2018
4A. Match	09/12/2018
4B. Funding Request	09/12/2018
5A. Attachment(s)	No Input Required
5A. In-Kind MOU Attachment	No Input Required
5B. Certification	09/12/2018