

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

May 25, 2022

Meeting held via Zoom

| ATTENDANCE: | PRESENT | EXCUSED |
|---|---------|---------|
| Gail Locke , Chairperson | X | |
| Tara Loucks-Shepherd , Vice-Chair; Tehama County Department of Social Services | X | |
| Jayme Boffke , Tehama County Health Services Agency | | X |
| Candy Carlson , Tehama County Board of Supervisors | | |
| Andrea Curry , Empower Tehama | X | |
| Jeremiah Fears , Corning Police Department | | X |
| Johnna Jones , Red Bluff City Council (Alternate: Kris Deiters) | X | |
| Travis Lyon , Tehama County Health Services | X | |
| David Madrigal , Tehama County Community Action Agency | X | |
| E.C. Ross , Poor and the Homeless Tehama County Coalition (PATH) | X | |
| Jim Southwick , Tehama County Department of Education | | X |

Guests: **James Coles and Jessica Candella from Housing Tools**

Notes by: **Heather Henderson**

- 1. Welcome and Introductions**
- 2. Adoption of Minutes from April 27, 2022**

The minutes and agenda from the Executive Council meeting held on April 27, 2022 were made available prior to this meeting for review. The minutes were approved as emailed.

3. Stakeholders' Collaborative Update

Heather Henderson

The Stakeholders' Collaborative met on May 4, 2022. At that meeting, updates were provided on the PATH Plaza navigation center and the Olive Grove Permanent Supportive Housing project. Jessica Candela from Housing Tools led a conversation to determine the goals and strategies to include in the Local Homelessness Action Plan (LHAP) portion of the HHAP-3 application.

PATH Plaza: The architect has submitted the plans and specifications to the city of Red Bluff for plan review. As soon as the plans are reviewed by the city, the architect will go to bid.

No Place Like Home: Debbie Villasenor reported that No Place Like Home (NPLH) projects serve individuals with serious mental illness that are homeless, chronically homeless, or at risk of chronic homelessness. There are two new projects that have been

submitted to the state in February, Palm Villas and The Bluffs. Award announcements are expected in June. Construction is almost complete on Olive Grove Apartments project in Corning. The property management company began accepting applications for all units in February 2022.

Update on items for NPLH Units: Gail is organizing fundraising for these NPLH units at Olive Grove. Contact her for a list of items needed to fill the units with basic needs for each tenant. Five are ready, but \$2,000 is needed to finish filling the remaining 10 units. Please reach out to Gail if you would like to donate new items from the list or contribute funds.

4. Additions to the Agenda – None

5. Local Homeless Action Plan (LHAP)

a. **Public Comment** – None

b. **Informational Presentation**

Introduction: Andrea C. Curry

As part of the HHAP-3 application, a Local Homeless Action Plan (LHAP) has been developed based on input from the Homeless and Housing Stakeholders' Collaborative. Jessica Candela, Community Project Manager for Housing Tools is presenting the LHAP to this council today with a focus on the strategies developed.

LHAP Presentation: Jessica Candela, Community Project Manager; Housing Tools Cal ICH (California Interagency Council on Homelessness) has provided a template which constitutes the HHAP-3 plan/application. The template provided for development of the LHAP that consists of a series of tables to complete. Completing the initial tables with existing data on the demographics and needs of the local population to be served, funds used and budgeted for providing housing and services within the service area and baseline data on services provided in the service area as reported to the Homeless Data Integration System (HDIS) informed development of outcome goals and strategies for achieving these goals that were then entered into the additional tables. A copy of the completed LHAP tables was provided to this board prior to this meeting and is available as part of the Agenda Packet for this meeting on the CoC website.

The Tehama County Housing and Homeless Stakeholders' Collaborative met on May 4, 2022 to review the data tables and develop outcome goals and strategies to achieve these goals. The identified strategies included in the LHAP are:

- Participate in community engagement activities to better understand unmet needs, barriers to accessing services, and potential solutions from people with lived experience of homelessness.
- Fund programs that use existing housing stock to increase successful placements into housing and retention of housing.
- Support the development of new multi-family housing and the operation/rehabilitation of existing multi-family housing that is permanent, affordable, and/or supportive. If funding an interim housing activity, Table 7 on demonstrated need is required
- Provide systems support to the Coordinated Entry System (CES) to increase effectiveness.
- Maintain and expand case management and other supportive services to assist households with accessing and retaining permanent housing.

- Maintain and expand programs that serve people experiencing unsheltered homelessness including street outreach, day center, and navigation center programs.

Housing Tools will make revisions to this plan based on comments received today and the plan will be presented to the Tehama County Board of Supervisors on June 7. Housing Tools will then make any needed revisions to the plan based on comments received at that meeting. The final LHAP will be submitted to Cal ICH along with the complete HHAP-3 application no later than June 30, 2022. After submittal, Cal ICH has 30 days in which to review the submitted plan/application, request amendments, or approve the application and issue award notice. If amendments are requested, we will have 30 days to respond to the request.

Use of Funds Presentation: Andrea C. Curry

HHAP-3 funds have been integrated into 4-year budget of funds administered by the CoC for activities to address and end homelessness, as well as select funds administered by the county for the same services. This budget covers the current fiscal year (FY2021-22) through FY2024-25. This combined budget will support provision of services (38%), development of the new PATH Plaza Navigation Center (54%), and the coordination and administrative activities associated with use of the funds and the data systems, such as HMIS and CES, that support these services (8%). Funds administered by the county make up 81% of those budgeted for the development of the navigation center, with CoC-administered funds making up another 14% of that budget and joint funds available through HHAP-3 and anticipated through HHAP-4 make up 5% of the navigation center development funds. Funds administered by the CoC make up 66% of those budgeted for provision of services, with county-administered funds making up another 5% of this budget and joint funds available through HHAP-3 and anticipated through HHAP-4 make up the remaining 29%. Funds administered by the CoC make up 66% of those budgeted for coordination, administration and data systems, with county-administered funds making up another 14% of this budget and joint funds available through HHAP-3 and anticipated through HHAP-4 make up the remaining 20%.

10- Year Plan Discussion: Over the next year, Housing Tools will also be assisting with an update to the 10-Year Plan to End Homelessness initially developed in 2018. This process will include additional consultation with the HHSC, convening focus groups and conducting individual interviews with stakeholders.

6. Capacity Building

Andrea C. Curry

a. Homeless Housing and Prevention Round 3 (HHAP-3)

- i. The Local Homeless Action Plan (LHAP) presentation to the Board of Supervisors is scheduled for June 7, 2022 at the 1:30 P.M. session.
- ii. An agreement will be required to redirect the county's HHAP-3 allocation to the CoC and set out terms of administering the joint funds. This agreement will be between the CoC, Empower Tehama as the Administrative Entity for the CoC. The agreement will be included on the June 7 Board of Supervisors agenda item and will be brought back to this council on June 22.

iii. The HHAP-3 application is due June 30, 2022.

b. Budget Update

The council was provided with two handouts reflecting the details 4-Year Budget prior to this meeting, one of which showed the budget grouped by activity type then fiscal year, and the other of which showed the budget grouped first by fiscal year, then by activity type. Both budget details demonstrated the various funds across columns. The handouts were reviewed by the council. Johnna inquired about the expenditure deadlines for each funding contract listed on the handout grouped by activity type and was referred to the column headers on the budget handout grouped by fiscal year. A discussion took place regarding budget shortfalls in specific activity types for certain fiscal years, including in Street Outreach and Homelessness Prevention in FY2023-24 and FY2024-25. Andrea explained that these two project types have been supported to a high level by ESG-CV funds, which are currently expected to come to an end in September 2022 and that funds that come available as we move through the budget period may be able to fill in these gaps.

7. HMIS/CES

The 2022 Sheltered Point in Time Count report was submitted April 29, 2022. The two page summary was included in the agenda packet. The full report is available if you'd like to view it. Sheltered count is pulled from HMIS for the date of January 27, 2022. Keep in mind that when we view these numbers that the winter shelter wasn't up and running. Compare to previous counts it looks very different. For example there aren't as many children privously because NCCDI families have children and they are a new CoC provider. We had 73 people sheltered at the time of this count. The number of Transitional Housing increased a bit to 55 people, which does not include the Sportsman Lodge. The State ased us to look at how the access of service is for racial equity. 44% overall of folks sheltered are Latino due to funding NCCDI. They have a long standing relationship with with this population.

8. Community COVID-19 Update

TCHSA - Travis Lyons

Travis reported that cases in the county have recently been on the increase. in cases recently. **Tehama County Covid-19 updates can be found at [COVID Data - Tehama County Health Services \(tehamacountyhealthservices.net\)](https://www.tehamacountyhealthservices.net) on the Tehama County Health Services website.** Scroll down and enter "Tehama" in the "County and statewide data" box to view the most current Covid-19 information.

The next meeting is scheduled for June 22, 2022, at 9:30 AM and will be held via Zoom.