

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

May 24, 2023

Meeting held via Zoom

COUNCIL ATTENDANCE:	PRESENT	EXCUSED
Johnna Jones , Chairperson	X	
Jim Southwick , Vice-Chair; Tehama County Department of Education		X
Jayne Bottke , Tehama County Health Services Agency		X
Candy Carlson , Tehama County Board of Supervisors	X	
Jeremiah Fears , Corning Police Department		X
Kris Deifers , Red Bluff City Council		X
Gail Locke , General Collaborative Chairperson	X	
Travis Lyon , Tehama County Health Services	X	
David Madrigal , Tehama County Community Action Agency	X	
Kimberlee Monroe , Empower Tehama	X	
E.C. Ross , Poor and the Homeless Tehama County Coalition (PATH)	X	

Continuum of Care Coordinator: **Andrea C. Curry**

Notes by: **Heather Henderson**

Meeting called to order at 9:32 A.M.

1. Welcome and Introductions

2. Adoption of Minutes

April's meeting did not have a quorum, so there are no minutes from April to be approved. Minutes from the March 22, 2023 meeting were sent to the council prior to the April 26, 2023 meeting. No changes were requested, so the March minutes were approved as emailed.

3. Additions to the Agenda

Johnna announced that there would be no Executive Council meeting scheduled in June due to the fourth Wednesday being so close to the date that the Collaborative Applicant transition is scheduled to take place.

4. Project Updates:

a. PATH Plaza Update

E.C. Ross

E.C. reported that construction is coming along on the PATH Plaza navigation center. Windows have been installed, and the interior walls will be going up soon. He reported that there was a recent change order submitted to accommodate the gas line on Lay Ave., which will result in an additional cost of up to \$50K. PG&E has not yet provided a date for when the utility work can be completed.

b. Permanent Housing Update

Travis Lyon

Travis reported that all units at Olive Grove Apartments have now been filled, including the 15 No Place Like Home units. MOU development is in underway for the planned Red Bluff projects; Jayme is currently reviewing the MOU for the Palm Villas project and the MOU for The Bluffs should be ready for review soon. Additional sources of funding for both projects are still being sought.

c. Stakeholders' Collaborative

Heather Henderson

Heather reported that April's Stakeholders' Collaborative meeting included a review of the research conducted by Housing Tools on the Update to the 10-Year Plan to end homelessness and a presentation on the findings. Heather reported that the next Stakeholders' Collaborative meeting will be held on July 5 from 2:00 PM to 5:00 PM. This is a different start time than usual, as more time will be needed due to the review of the draft of the Update to the 10-Year Plan. Housing Tools will be facilitating the meeting. The draft of the Update has already been sent to stakeholders by email. Any feedback submitted ahead of the July 5 meeting will be discussed at the meeting, and attendees will be invited to join small groups that correspond to the updated goals and priorities in the Update to get started on working towards the goals. To be added to the Stakeholders' Collaborative invite list, please email Heather.

5. CoC Written Standards

Andrea Curry

Andrea reported that it was determined as part of a recent ESG-CV monitoring that there are some areas in the CoC's Standards for Provision of Assistance that need updated. There are also some areas of the Governance Charter that could be clarified. Please email Johnna if you are interested in serving on the committee that will be reviewing these standards. The committee will bring back recommendations to the council once ready.

6. Collaborative Applicant Transition Update

Andrea Curry

Andrea reported that progress is underway on the change in Collaborative Applicant/Administrative Entity. Andrea is working with HUD on changing the CoC's Collaborative Applicant in their system. Once we have the letter from HUD acknowledging the change, that will be sent to Cal ICH to start the process of amending the HHAP contracts to add TVP as the Administrative Entity and releasing Empower Tehama from its obligations for those awards.

7. Financial Report

Andrea Curry

Andrea provided an update on the grant funding being administered by the CoC through its Administrative Entity and currently open subgrants as of April 25. The funds remaining to be drawn down on current subgrants and funds not yet awarded through subgrants will be transferred to the new AE on or around June 30. Each subgrantee agreement open with Empower Tehama will be amended at that time to decrease the total funds available to those already drawn down. Immediately following that amendment, new agreements will be executed between each subgrantee and TVP as the new AE in the amount that the corresponding ET agreement was reduced.

8. Capacity Building

Andrea Curry

a. Local Project Funding RFP

Andrea reported that the release of the new project RFP has been delayed due to the Collaborative Applicant/Administrative Entity change. The RFP will need to be released through the new CA/AE as they will be the contracting party. Andrea will provide an update in July.

b. Encampment Resolution Funding Opportunity

Andrea reported that Cal ICH released a Notice of Funding Availability (NOFA) for Encampment Resolution funding. Applications to be submitted under the third “window” of Round 2R of this funding are due on June 30. Applicants are required to provide a map that reflects the encampment their project will prioritize. Eligible activities include street outreach, interim housing and support for persons exiting homelessness in permanent housing. The program is prioritizing applications that include state right-of-ways, however to include such areas an applicant must obtain a letter of support from Caltrans. Andrea suggested that the CoC apply for these funds and prioritize both Samuel Ayers/Dog Island park and River Park. She stated that the FAQ in the NOFA mentioned that smaller cities could include multiple locations as part of a “larger local project” but she was still unclear on exactly how to do that. Council members suggested other areas that should be included, including the encampments under the freeway cloverleaf and the county property behind the old county hospital/current TCHSA service center.

9. HMIS/CES

Andrea Curry

a. Point in Time Count

A copy of the 2023 PIT Count numbers, as reported to HUD, was provided to council members prior to this meeting for review. The report provided is formatted to show the 2019, 2021 and 2023 numbers for comparison. The overall total of persons counted increased from 267 in 2021 to 304 in 2023, with the largest increase being in the unsheltered count. It was pointed out that the number of persons who are Hispanic/Latino increased significantly, as well. A discussion took place regarding how and when the CoC should roll out the report to the community. The council

10. Additional discussion

a. Antelope Homewood Mobilehome Park

A discussion took place regarding concerns about Antelope Mobilehome Park. This license from HCD for this park has been under suspension for some time due to health and safety issues and other violations cited when the park was inspected by HCD in 2019. Concerns regarding the living conditions in the park were voiced, as were concerns that the capacity of system for addressing homelessness would not be able to adequately handle the influx if the park's license is ultimately revoked.

Meeting adjourned at 11:03 A.M.

The next meeting is scheduled for Wednesday, July 26, 2023, at 9:30 AM and will be held via Zoom.