

Tehama County Continuum of Care Executive Council Meeting



Meeting Minutes

December 8, 2021

Meeting held via Zoom

ATTENDANCE:	PRESENT	EXCUSED
Gail Locke , Chairperson		X
Tara Loucks-Shepherd , Vice-Chair; Tehama County Department of Social Services	X	
Jayme Boffke , Tehama County Health Services Agency	X	
Candy Carlson , Tehama County Board of Supervisors		X
Andrea Curry , Empower Tehama	X	
Jeremiah Fears , Corning Police Department		X
Johnna Jones , Red Bluff City Council (Alternate: Kris Deiters)	X	
Travis Lyon , Tehama County Health Services	X	
David Madrigal , Tehama County Community Action Agency	X	
E.C. Ross , Poor and the Homeless Tehama County Coalition (PATH)	X	
Jim Southwick , Tehama County Department of Education	X	

Guest: **Debbie Villasenor**, Housing Consultant

Notes by: **Heather Henderson**

1. Adoption of Minutes from October 27, 2021

The minutes and agenda from the Executive Council meeting held on October 27, 2021 were made available prior to this meeting for review. The minutes were approved as emailed.

2. Stakeholders' Collaborative Update

The Stakeholders' Collaborative met on November 3, 2021. At that meeting, updates were provided on the PATH Plaza navigation center project and the Olive Grove Permanent Supportive Housing project. Construction on the Olive Grove apartments is on schedule. Talks with Union Pacific about the possible acquisition of the property adjacent to the PATH Plaza site are still in the works but moving slowly. Jennifer Moniz, Outreach Manager at Empower Tehama, gave a fantastic presentation on all the services available at Empower Tehama and answered attendee's questions about referring clients to services and general questions about the dynamics of domestic and sexual violence.

3. HMIS/CES Update

The Coordinated Entry (CE) Workgroup met throughout October and November to review the current CE assessment process and CE Policies and Procedures. Andrea shared that the CE workgroup had several robust discussions and that they identified ensuring that the list is representative of all individuals and families in need of housing in Tehama County and minimizing the need for repeated assessments as priorities. To address these priorities, the workgroup developed a new process for addressing aging assessments. A draft of the CE Policies with these and other revisions suggested and/or reviewed by the workgroup was made available prior to this

meeting for review. Other suggested revisions include a process for quarterly review, the addition of guidelines specific to the No Place Like Home (NPLH) program, clarification on how individuals and families are to be prioritized for housing based on project type. The CE Policies and Procedures were also reviewed and revised to more closely align with HUD CE guidance that was published in the time since the last revision and the format was updated to improve readability.

ACTION: Jim made a motion to approve the updated Coordinated Entry Policies and Procedures. Johnna seconded the motion. The motion passed unanimously.

4. Permanent Housing Update

Debbie Villasenor, Housing Consultant, presented on two NPLH Round 4 Permanent Supportive Housing (PSH) projects for which Tehama County Health Services Agency (TCHSA) plans to submit applications. Debbie provided a description of Permanent Supportive Housing (PSH) as a project type and explained that some of the units to be funded by NPLH in both of the proposed projects will be PSH units specifically dedicated to individuals who are chronically homeless, at-risk of chronic homelessness or homeless and who have serious mental health disorders. Additional units may be dedicated to specific subpopulations, such as veterans or persons who are literally homeless (living in shelters or places not meant for habitation) and others will be affordable housing units for individuals or households who meet low-income requirements, depending on the funding that is secured in addition to NPLH funding. The first project, Palm Villas, is planned for the location off South Jackson St. that is owned by NVCSS. The second, The Bluffs, will be located at Southridge and Vista Way, near existing affordable housing complexes Meadow Vista and Vista Ridge. Debbie and Travis Lyon from TCHSA have been working on collaborations with both NVCSS and Pacific West Companies, an affordable housing developer on plans for these projects. Both will be "services on site" projects, with a community room and on-site offices for providers to use when bringing services in for tenants. The presentation will also be provided to the Tehama County Board of Supervisors on December 21, 2021.

The partners are requesting letters from the CoC that confirms that the Coordinated Entry System (CES) includes and aligns with the NPLH program guidelines to include with their NPLH applications. Drafts of these letters were provided in advance of this meeting for review. At the time of this presentation, this meeting did not have a quorum of members in attendance so the letters could not be approved. Andrea will send out the letters via email to allow the council to vote electronically on to authorize them.

5. Capacity Building

Andrea reported that the availability of ESG-CV funds will allow the CoC to reserve funds available through the CESH 2018, CESH 2019, HHAP-1 and HHAP-2 programs, leaving them available for expenditure once the relatively short ESG-CV expenditure period ends. To do this, some subgrantee expenditures originally budgeted to CESH/HHAP funds will need to be moved over to ESG-CV. She also reported that HCD has confirmed that the Sale House Homekey interim housing project is eligible to use ESG-CV funds that we were able to request a relatively small amount of additional funds to support this project and increase funds in the HMIS component. These changes will need to be made rather quickly and "on-the-fly". Andrea is requesting input on a process for requesting approval on these changes quickly as they need to be made. This topic will be tabled and added to January's agenda for further discussion.

6. Community COVID-19 Update

Tehama County Covid-19 updates can be found at [COVID Data - Tehama County Health Services \(tehamacohealthservices.net\)](https://tehamacohealthservices.net) on the Tehama County Health Services website. Scroll down and enter "Tehama" in the "County and statewide data" box to view the most current Covid-19 information.

The next meeting is scheduled for January 26, 2022, at 9:30 AM and will be held via Zoom.