



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

August 26, 2020 at 9:00 AM
Virtual Meeting Via Zoom

IN ATTENDANCE:

Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
Johnna Jones, Red Bluff City Council
Gail Locke, Continuum of Care Chairperson
Tara Loucks-Shepherd, Tehama County Department of Social Services
David Madrigal, Tehama County Community Action Agency
Valerie Lucero, Tehama County Health Services Agency
Jim Southwick, Tehama County Department of Education

Excused:
Steve Chamblin, Tehama County Board of Supervisors
Jeremiah Fears, Corning Police Department
E.C. Ross, P.A.T.H
Notes by: Andrea C. Curry

Topic	Discussion
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes & agenda from the Executive Council meeting held on July 22, 2020 were made available prior to this meeting for review. No revisions requested, approved as emailed.

Topic	Discussion
Stakeholders' Meeting/Vista Way Navigation Center Update	<p>Val reported that the Stakeholders' Group is currently meeting on the first Wednesday of each month via Microsoft Teams. The county's contract for CDBG funds has been executed, and they are working on gathering the information they will need to request a site change from HCD. Gail reported that the downpayment has been submitted on the steel building which will be held by the vendor for up to 18 months.</p> <p>The Navigation Center Executive Committee is now meeting on the last Thursday of the month and has been expanded due to the focus on the new site for the navigation center. This committee will be meeting tomorrow, August 27, at 9:00 AM. The meeting will be held in-person in the Tuscan Room at County Admin with social distancing and facial coverings required for all attendees. Attendees can also join by phone if they prefer. Tom Provine is coordinating the meeting. The Navigation Center Executive Committee now has at least three subcommittees – one is made up of members whose focus is on site development, another is focused on fundraising, and another is focused on Public Relations. The Public Relations Subcommittee is working on naming the project and hopes to include input from the community as well as from stakeholders. Kelley Dolling is heading up the PR committee and Gail is also a member. Val will send the list of name suggestions that have been submitted so far to Kelley and Gail, who will work on soliciting input from the community, possibly including sending a list of the frontrunners to Jennifer Ragsdale to post on PATH's Facebook page to get feedback from community members who can be reached through that medium.</p>

Topic	Discussion
Capacity Building	<p>Emergency Solutions Grant – Coronavirus (ESG-CV): Andrea reported that the Fairgrounds Shelter, including the isolation trailers, will be closing on September 15 due to the fairgrounds no longer being available for the project's use. To ensure that non-congregate shelter remains available for individuals who are homeless and who need to isolate or quarantine due to having tested positive for COVID-19 or having been exposed to a known case, Andrea proposed that the CoC support an arrangement through which eligible individuals can be sheltered in motels and receive the supportive services to address needs that might otherwise require that they leave the motel room. Supportive services would include food delivery and daily phone check-ins, with referrals to other local resources and coordination of delivery of any prescription medications.</p> <p>The County of Tehama currently has a program up and running through which any community member referred by Public Health who needs a place to isolate/quarantine can be placed in a local motel. The program is intended primarily for persons who have permanent housing but who need to isolate in another place to protect the health of other household members, but has also been used already to house homeless individuals for which sheltering in the isolation trailers was not appropriate. Through the program that Andrea is proposing, the CoC would</p>

reimburse the county for rooms provided to individuals and families experiencing homelessness and also contract with a provider that would provide food deliveries and conduct the daily telephone check-ins. If approved by the Executive Council, Andrea will develop an RFP through which this provider could be recruited with help from other councilmembers to advise on language to include regarding nutritional guidelines and COVID-19 precautions. A discussion took place regarding providers who may have the capacity to provide the services, the potential cost of the program, and the possible length of time the program may be needed. Suggestions included that the contract for supportive services include a base amount that would allow the contractor to conduct planning and compensate on-call staff regardless of the number of individuals in motel shelter at any given time with an additional per-room or per-person allowance, that Public Health should be consulted regarding the types of services they currently provide to persons placed under orders of isolation or quarantine to prevent duplication of services, and that the program be authorized for an initial period of 90 days with a plan to re-evaluate need for continued operation and re-authorize if needed. Andrea confirmed that non-profits and governmental entities would be eligible to apply, as would even for-profit entities. Gail offered to consult on the RFP development regarding nutritional requirements. Andrea will reach out to Public Health for guidance regarding COVID-19 precautions that contractor providing food delivery should adhere to and to determine services already being provided. **MOTION:** *Johnna made a motion that the Executive Council authorize research and development of the RFP and authorize use of up to \$100,000 in ESG-CV funds to support operations of the program for the initial 90 days. Gail seconded the motion. Motion passed unanimously.*

Homekey Program funding opportunity: As was discussed CD has released a Notice of Funding Availability (NOFA) in late July for the Homekey Program, the objective of which is to increase availability of interim and permanent housing stock. Applications are being accepted by HCD through the end of September, but applications submitted by August 13 would be prioritized and awarded according to regional allocations. After awarding applications submitted by August 13, all funds still available would go into a single funding pool. Other communities have reportedly applied for funds to purchase hotels and motels used in Project Roomkey as well as other buildings that could be used as non-congregate shelters and/or permanent housing. Andrea reported that no similar projects had been proposed locally, but that a preliminary application had been submitted to HCD requesting funds to purchase the property that the PATH Sale House project currently uses, since that property had been placed on the market and the project's continued use of the house for Transitional Housing was uncertain.

Topic	Discussion
HMIS/Coordinated Entry	<p>Review of the 2020 Sheltered Point-in-Time Count Report Draft: The draft of the 2020 Sheltered Point-in-Time Count was distributed to council members along with meeting materials in June and July, but discussions were cut short due to time constraints at both meetings. Andrea shared that the 2020 PIT/HIC included only data on sheltered households, that the CoC's Emergency Shelter and Transitional Housing numbers had not changed significantly between 2019 and 2020, and that the total number of persons receiving Rapid Rehousing (through PATH RRH, BOOST and Empower Tehama Rental Assistance) services in January 2020 was 188, which represents significant progress towards the CoC's overall goal of increasing access to permanent housing.</p> <p>Andrea reported that she has seen no guidance from HUD yet regarding the 2021 PIT Count or any potential changes due to COVID-19. Gail reported that the Public Health Officer, Dr. Wickenheiser, has suggested that the LIFT event be postponed until February or March due rather than its usual date in November. It was suggested that combining the two events could be beneficial to the PIT Count.</p>

Topic	Discussion
COVID-19 Emergency Interventions	<p>Val reported that Tehama County was added to the state monitoring list (aka "watch list") due to the number of cases in the county being more than 100 per 100,000 persons for the last 14 days. Additionally, because the county has now been on the list for 3 consecutive days, the state is mandating that some types of businesses be closed that had previously been allowed to re-open (i.e., nail and hair salons, indoor dining at restaurants). Contact tracing has indicated that transmission is occurring mostly through social gatherings being held without observing COVID-19 precautions like limiting gatherings to 10 or fewer people and wearing facial coverings. Attendees are then exposing others in their homes and workplaces. The County plans to use some of their Coronavirus Relief Funds to purchase a machine that will be able to process COVID-19 tests locally. The machine will be located at St. Elizabeth Community Hospital, but will be able to process tests conducted at other local medical providers.</p>

The next Executive Council Meeting is scheduled for **September 23, 2020** at 9:30 AM. The September meeting will be held via Zoom.