



**TEHAMA COUNTY  
CONTINUUM of CARE**

Tehama County Continuum of Care  
**Executive Council Meeting**  
**MINUTES**

**January 20, 2021 at 9:30 AM**  
Virtual Meeting Via Zoom

**IN ATTENDANCE:**

Candy Carlson, Tehama County Board of Supervisors  
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator  
Johnna Jones, Red Bluff City Council  
Gail Locke, Continuum of Care Chairperson  
Tara Loucks-Shepherd, Tehama County Department of Social Services  
David Madrigal, Tehama County Community Action Agency  
Valerie Lucero, Tehama County Health Services Agency

Excused:  
Jim Southwick, Tehama County Department of Education  
Jeremiah Fears, Corning Police Department  
Notes by: Andrea C. Curry

Topic	Discussion
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes & agenda from the Executive Council meeting held on December 9, 2020 were made available prior to this meeting for review. <b>No revisions requested, approved as emailed.</b>

Topic	Discussion
Stakeholders' Meeting/Vista Way Navigation Center Update	Val reported that plans for the navigation center have continued to progress. Through a Request for Qualifications process, Nichols, Melburg, and Rosetto has been selected as the vendor to provide engineering and architecture services for PATH Plaza navigation center project. There is a start-up meeting scheduled with them on January 25. Lorie Adams is working with HCD on getting final approval for the site change.  Street Outreach by PATH continues. A Street Outreach committee is meeting semi-monthly on Zoom and is being coordinated by Jennifer Ragsdale. The PATH Day Center is now open daily from 8:00 AM to 5:00 PM.  The next Stakeholders' Group meeting is scheduled for Wednesday, February 3 at 3:30 PM via Microsoft Teams.

Topic	Discussion
Capacity Building	<b>Homeless Emergency Aid Program ( HEAP):</b> Due to site change for the planned Navigation Center, PATH will be contracting directly with the engineering firm that will complete the plans for the facility and will coordinate some capital improvements related to the construction of the facility. The HEAP funds that are budgeted to support these activities were originally approved for award to the County of Tehama in 2018. To use the same funds to support this activity, Empower Tehama as the Administrative Entity for the CoC will need to execute a contract with PATH for up to \$450,000. <b>MOTION:</b> Johnna made a motion that the CoC authorize Empower Tehama as the Administrative Entity to contract with PATH for up to \$450,000 to support expenses related to capital improvements for the navigation center. Candy seconded the motion. Motion passed unanimously. <b>Overall CoC Funding Budget and Timeline Review:</b> Andrea shared an updated Master Budget review, including charts demonstrating the annual budget breakdowns by Service Type beginning with the current fiscal year and through FY 2024-25. One chart included only funding available through the CoC, and the other also included HHAP 1 and HHAP 2 funds available to the county. <b>Homeless Housing and Prevention (HHAP) Program:</b> Applications for funding through HHAP Round 2 are due to Business, Consumer Services and Housing (BCSH) by January 23, 2020. The council reviewed the proposed budget for use of these funds to be submitted with the CoC's HHAP Round 2 application.

<i>Topic</i>	<i>Discussion</i>
HMIS/Coordinated Entry	<p><b>2021 Point in Time Count:</b> The 2021 Point in Time Count for both unsheltered and sheltered populations is scheduled for January 27, 2021. Andrea reported that on January 14, HUD issued guidance allowing CoCs to request a waiver on conducting the unsheltered count this year due to COVID-19. CoCs can submit waiver requests citing one or more of the following justifications: decreased capacity for planning and conducting the unsheltered PIT Count due to staff time going to preparing for and implementing measures to prevent the spread of COVID-19, challenges in finding volunteers to conduct PIT surveys due to COVID-19, and/or challenges obtaining the personal protective equipment necessary to conducting unsheltered PIT Count surveys during the pandemic. The deadline to submit a waiver is today, January 20. Gail stated that we do not need to submit a waiver, as we have an adequate number of volunteers signed up and Public Health is providing PPE for the count.</p> <p>Andrea reported that we currently have approximately 30 surveyors registered, making up five Red Bluff teams, one Corning team and one Los Molinos team. Gail reported that we she is working with Probation and the Sheriff's office to schedule law enforcement teams to accompany PIT Count teams, but that we may not have enough to go around. Andrea reported that a PIT Count Surveyor Training will be held today at 2:00 PM via Zoom. The training will be recorded and will be available for surveyors who can't make it to the training to view. She is also working on maps that show team assignments for Red Bluff. The majority of the items for the "Thank you" outreach bags that will be distributed to survey respondents have been delivered, and the PIT Count Planning Committee will be putting them together Monday, January 25 at the PATH Outreach Center. Johnna is putting together the additional packets for women.</p>

<i>Topic</i>	<i>Discussion</i>
COVID-19 Report	Val reported that Public Health is busy getting COVID-19 vaccines administered in the community. Vaccine supply comes to local public health departments through the state, who then distribute them in their respective counties. The state sets the prioritization guidelines, and local public health departments are responsible for administering vaccines locally according to that guidance. Tehama County Public Health is currently administering second doses to health care workers and has started administering first doses to community members in the highest priority groups. The quickest way to request a vaccine appointment is by submitting a request through the TCHSA website.

The next Executive Council Meeting is scheduled for **February 24, 2021** at 9:30 AM. The January meeting will be held via Zoom.