



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

August 28, 2019 at 9:00 AM
Red Bank Room, Tehama County Administration

IN ATTENDANCE:

Michele Brousseau, Tehama County Health Services Agency, Mental Health Division
Steve Chamblin, Tehama County Board of Supervisors
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
Amanda Jenkins, Red Bluff City Council
Tara Loucks-Shepherd, Tehama County Department of Social Services
Valerie Lucero, Tehama County Health Services Agency
David Madrigal, Tehama County Community Action Agency

Excused:
Gail Locke, Continuum of Care Chairperson
Jeremiah Fears, Corning Police Department
E.C. Ross, P.A.T.H.
Jim Southwick, Tehama County Department of Education

Notes by: Andrea C. Curry

Topic	Discussion
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes from the Executive Council meetings held on July 24, were made available prior to this meeting for review. No revisions were requested. MOTION: Tara made a motion to accept the minutes as emailed. Amanda seconded the motion. Motion passed unanimously.

Topic	Discussion
Stakeholders' Meeting/Vista Way Navigation Center Update	<p>Val reported that the Stakeholders' Group met on August 21. At this meeting:</p> <ul style="list-style-type: none"> • Coordinated Entry: Andrea presented on 2-I-1's participation in Coordinated Entry and provided members with instructions for connecting individuals and families experiencing homelessness or at risk of homelessness with the CES through 2-I-1. • Vista Way Navigation Center: Val announced that no word has yet been received regarding the CDBG application submitted by the county for funds to remodel the Vista Way facility. • Shower Trailer/Street Outreach: Jennifer Ragsdale provided an update on the Shower Trailer test-run and stated that the next step will be to schedule a day for the Shower Trailer to be available for use at TCHSA's Walnut St. property. She and Val reported that efforts to receive authorization to make the Shower Trailer available for use in Corning are underway. • Homeless Outreach Center: Jennifer Ragsdale announced that the PATH Homeless Outreach Center has moved from its Rio St. location to 460 Antelope Blvd., Suite 20. She provided the group with flyers and invited everyone to an Open House on September 5. • Permanent Supportive Housing: Val updated the group on the progress that has been made on the Permanent Supportive Housing project, Olive Grove Apartments, in Corning. The site has been secured and the developer continues to work on plans, permits and other matters related to preparing to build, as well as securing the additional funds needed to support the project. TCHSA is working on the documents and applications that need to be submitted to CalHFA and HCD to get approval to use existing dollars towards the project. • Community Awareness Campaign: Val reported that a meeting had been held with United Way to discuss the possibility of partnering with them to develop a plan for the Awareness Campaign. Larry Olmstead from United Way NorCal was in attendance and shared an overview of the proposed activities, including assessing the community's current views on homelessness through focus groups, a public survey, and identifying and interviewing key informants. • Val also reported that a group of community members concerned about homelessness in Corning have begun meeting. Val attended this meeting and invited the attendees to participate in the larger Stakeholders' Group. Many expressed interest in being added to the

	email list for the Stakeholders' Group, although it was generally expressed that the attendees felt that Corning should have its own local group, as well, to ensure that Corning's unique needs are considered.
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Topic	Discussion	Action
Executive Council Membership/Meetings	A discussion took place regarding the suggested amendment to the Governance Charter introduced at July's Executive Council meeting that reads, "Authorized Representative Designation: The Chairperson shall act as the duly authorized representative of the Executive Council on all matters. In the event that the Chairperson is unavailable or has a conflict of interest, any member of the Executive Council may act as the Authorized Representative in the Chairperson's stead, provided the member does not have a conflict of interest in the matter." Andrea was asked to place approval of the amendment on September's meeting agenda to be voted on at that time. Once this matter has been addressed, the Council will be able to complete the nomination and election of officers begun in June.	Andrea will place an Action Item regarding the suggested amendment on September's Agenda.

Topic	Discussion	Action
Capacity Building	<p>Homeless Emergency Aid Program (HEAP):</p> <ul style="list-style-type: none"> • Youth set-aside funds: Development of the RFP through which subrecipients of the HEAP Youth Set-Aside will be solicited is still underway. <p>California Emergency Solutions and Housing (CESH):</p> <ul style="list-style-type: none"> • Andrea reported that the CESH 2018 Standard Agreement has been executed and funds are now available for draw down. • Per the decision approved by this council electronically on August 16, the deadline for submitting Expressions of Interest for the Vista Way Navigation Center Facility Operator has been extended to September 30 to allow respondents time to develop their plans after word is received regarding the CDBG funds. If word is not received by the end of August, the deadline may be extended further. <p>CoC Application</p> <p>Andrea reported that the FY2019 CoC Program Project Application Invitation, the instructions for Project Application submission and the Supplemental Application form were posted to the CoC website on August 15. An email blast was sent out the same day to invite potential applicants to submit applications. The deadline for submissions is August 30. Applications received will be distributed to the members of the Rating and Ranking Committee once received, and results of the rating and ranking will be reviewed at this meeting in September. A draft of the CoC Application will also be provided for review in September.</p>	

Topic	Discussion
HMIS/Coordinated Entry	<p>SNAPS Community of Practice HMIS Implementation Technical Assistance</p> <p>Andrea and Abigail Gallino from CAA are participating in this TA opportunity with representatives from other rural CoCs, with a focus on HMIS Governance.</p> <p>Coordinated Entry Update</p> <p>2-1-1 is now entering CES assessments.</p> <p>2019 Point-in-Time Count Report Review</p> <p>An updated drafts of the 2019 PIT Report were distributed to council members at this meeting. Andrea asked for input on the section entitled "Moving Forward" in which the CoC could provide a message regarding plans for addressing homelessness in Tehama County. Val requested that county leadership be included in planning the message for this section.</p>

The next Executive Council Meeting is scheduled for **September 25, 2019** at 9:00 AM in the Red Bank Room at Tehama County Admin.