



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

June 26, 2019 at 9:00 AM
 Red Bank Room, Tehama County Administration

IN ATTENDANCE:

Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
 Amanda Jenkins, Red Bluff City Council
 Gail Locke, Continuum of Care Chairperson
 Tara Loucks-Shepherd, Tehama County Department of Social Services
 Valerie Lucero, Tehama County Health Services Agency
 Jim Southwick, Tehama County Department of Education
 David Madrigal, Tehama County Community Action Agency

Excused:
 Steve Chamblin, Tehama County Board of Supervisors
 Jeremiah Fears, Corning Police Department
 E.C. Ross, P.A.T.H.

Notes by: Andrea C. Curry

Topic	Discussion
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes from the Executive Council meetings held on March 22, 2019 and May 22, 2019 were made available prior to this meeting for review. No revisions were requested. MOTION: Val made a motion to accept the minutes as emailed. Amanda seconded the motion. Motion passed unanimously.

Topic	Discussion	Action
Capacity Building	<p>California Emergency Solutions and Housing (CESH):</p> <ul style="list-style-type: none"> Andrea reported that the application for the 2nd round of CESH funds is due on June 28. \$484,535 has been allocated for use by CA-527 in this NOFA. A draft of the proposed "Estimated Budget and Goals" section of the CESH 2019 application was distributed by email prior to this meeting. MOTION: Jim made a motion to approve the proposed "Estimated Budget and Goals" attachment to the CESH 2019 application. Amanda seconded the motion. Motion passed unanimously. The final draft of the Request for Expressions of Interest (REOI) was provided to council members prior to this meeting for review. A discussion took place in which it was agreed that the period should open as soon as the REOI could be posted (Andrea estimated between July 1 and July 3) and that the deadline to submit EOIs should be August 30, 2019. Val will send the announcement out to the full Stakeholders' group once the REOI is posted. MOTION: Tara made a motion to approve the REOI draft. Amanda seconded the motion. Motion passed unanimously. <p>Homeless Emergency Aid Program (HEAP):</p> <ul style="list-style-type: none"> Youth set-aside funds: The council reviewed key results from the survey of school homeless liaisons originally presented by Jim Southwick in March. A discussion took place regarding how to determine the best to serve homeless youth with the 5% of HEAP funds (\$29,617.29) and the appropriate method for selecting provider. At the June 26 meeting, this council discussed making the funds available through RFP. Jim offered to convene a subcommittee of stakeholders who serve youth to identify priorities that should be included in such an RFP. MOTION: Amanda made a motion that the HEAP Youth Set-Aside funds be made available through RFP. Jim seconded the motion. Motion passed unanimously. Immediate Needs: Winter shelter is now closed until November. Smaller providers (i.e., faith-based programs) see a steep uptick in requests for emergency assistance during this time of year. MOTION: Andrea made a motion that, pending confirmation from Empower Tehama that the 	<p>Andrea will submit the CESH 2019 application by the June 28 deadline.</p> <p>Andrea will post the approved REOI to www.tehamacoc.org and configure the website to accept submissions.</p> <p>Jim will convene a Youth Homelessness Subcommittee to identify priorities for the RFP.</p> <p>Andrea will confer with Empower Tehama accounting</p>

funds will be available, up to \$5,000 from Administrative Costs be transferred to “Operating Support for Short Term, Emergency Housing Interventions” to be made available to these smaller providers to accommodate such requests. David seconded the motion. Motion passed unanimously.

Prop 47 Grant Funding: Val announced that a recent application for Prop 47 funding made by The City of Corning on behalf of several providers in Tehama County has been selected for award. In 2017, first round Prop 47 funding was awarded to the RESTORE program, which provides services to justice-involved youth. The recently announced award will allow that program to expand to cover persons up to age 26 who have been involved with the law and who have mental health and/or substance abuse issues. The expansion will also allow for housing assistance and other stabilization services to be provided to this population.

on availability of funds for approved transfer and research steps for transfer with BCSH.

<i>Topic</i>	<i>Discussion</i>
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Stakeholders’ Meeting/Vista Way Navigation Center Update	<p>Val reported that the Homeless Stakeholders’ Group met on June 19 and discussed several topics.</p> <ul style="list-style-type: none"> • TCHSA announced that they are moving forward with the Permanent Supportive Housing that the MHSA Housing Committee has been working on for some time. The proposed site is in Corning and will have approximately 34 units. At least a portion of the units will be dedicated to people who with serious mental illness, with TCHSA providing supportive services. The remainder of the planned complex’s units will be dedicated to subpopulations based on the other types of funding that the developer can access. This is an exciting development, as Tehama County does not currently have this type of resource, and there is a high need for the solutions it will provide. • The shower trailer is in the process of getting up and running. The plan is for P.A.T.H. to partner with TCHSA to make it available on county property in Red Bluff first, then hopefully in Corning as well. • Vista Way Navigation Center Update: It was announced that the REOI will be coming out soon. Val also let the Stakeholders’ Group know that she will issue an announcement when any news regarding the CDBG awards is received. • The next full Stakeholders’ Group meeting is scheduled for August 21 in the Tuscan Room at Tehama County Administration. The Community Outreach Officer from Banner Bank will be at the meeting to talk about affordable housing. Additionally, it is hoped that Kalie Brisbon, United Way NorCal’s 2-1-1 Manager will be able to attend and present with Andrea on Coordinated Entry.
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<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
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Executive Council Membership/Meetings	A revised 2019 Executive Council meeting schedule was distributed to council members that reflects changes discussed at previous meetings. A discussion took place regarding election of officers of the Executive Council according to the Governance Charter. The Charter states that a nomination committee is to be appointed that is to present a slate of nominations at the July meeting. Val offered to coordinate this committee.	Val will convene a Nominating Committee to prepare a slate of officer nominations at July’s meeting.
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<i>Topic</i>	<i>Discussion</i>
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HMIS/Coordinated Entry	<p>HMIS: Andrea reported that she has registered for the Community of Practice program, through which HUD is offering CoCs HMIS technical assistance. ICF, the contractor providing the TA is requesting that at least two people from each CoC participate. The TA program focuses on how to make HMIS work for your community. David said that he would see if a staff member from CAA who enters HMIS for CAA and/or DSS programs might be a good fit.</p> <p>Coordinated Entry System: Andrea reported that 2-1-1 is now set up in the CES and can enter assessments. They will offer assessments to Tehama County callers and will submit them via the current system until the new HOME system is configured. The expanded access will be more widely marketed once any bugs have been worked out.</p>
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The next Executive Council Meeting is scheduled for **July 24, 2019** at 10:00 AM in the Red Bank Room at Tehama County Admin.