



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting

MINUTES

April 26, 2017 at 3:00 PM

Held at Tehama County Department of Social Services

IN ATTENDANCE:

Meeting Chaired by: Sherry Wehbey
Notes by: Andrea Curry

Michele Brousseau, Tehama County Health Services
Agency, Mental Health Division

Andrea C. Curry, Alternatives to Violence, CoC & HMIS
Coordinator

Allene Dering, P.A.T.H.

Lisa Kassik, Rancho Tehama Community Church,
Veterans' Representative

Tara Loucks-Shepherd, Tehama County Community Action
Agency, Tehama County Department of Social Services

David Madrigal, Tehama County Community Action Agency
Sherry Wehbey, Tehama County Department of Social Services

Excused: Gail Locke, Jeanne Spurr, Bobbi Sawtelle, Valerie Lucero

| Topic | Discussion | Action |
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| Discussion of minutes from previous Executive Council Meetings | The minutes from the Executive Council meeting held March 22, 2017 were made available prior to this meeting for review. No changes were requested. The minutes were approved as emailed. | |

| Topic | Discussion | Action |
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| Coordinated Entry Update | The Coordinated Entry System is functioning well as a prioritization tool for P.A.T.H.'s new Rapid Rehousing program. Jennifer Ragsdale, the program's manager, sent out an email announcement inviting providers and other agencies in the county to refer individuals and families into the program through the secure webform portal. At least one agency (Tehama County Probation) has used that referral system and reports it functions well. There are several projects that provide housing support services such as deposit assistance or whose referral algorithms are not yet configured in the CES. Next steps include configuring the profiles of agencies for whom CES participation is not a mandate but whose participation will enhance the effectiveness of the system and ensure that individuals with the greatest need are prioritized for housing throughout the community. | Andrea will be contacting each individually to find out how they would like to receive referrals through the system. |

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| Housing Meeting Update | To prevent duplication of efforts, the CoC's Housing Meeting has been merged with the meeting of the new Elder Services Coordinating Council Housing Committee. In the meeting held March 23, Jeanne Spurr presented on the basics of the TCCoC, including an overview of what a CoC does, the accomplishments of the TCCoC since its inception, and the gaps in services that have been identified. The presentation inspired discussion between attendees on possible ways to collaborate, benefits of sharing aggregate data to promote capacity building. The group plans to continue meeting in the combined format and will invite other stakeholders as they are identified. | Gail will continue to report to this body regarding the Housing Meeting. |

| Topic | Discussion | Action |
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| Strategic Plan Development | The Action Plan Template from the HUD Exchange and examples of plans developed by three other CoCs were made available for review by the council. A discussion took place regarding the differences between the three plans, the perceived usefulness of the planning tool, who should facilitate the initial workshop and who should attend. Michele stated that Butte County brought in Housing Elements to facilitate when they developed their plan. Tara volunteered to consult with Mandy Sharp regarding possible facilitation of the workshop, as she has experience with facilitation and is familiar with local resources. Andrea confirmed that there are funds set aside in the CoC Planning Grant budget to support this event. | Tara will consult with Mandy possible facilitation of planning meeting. |

| Topic | Discussion | Action |
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| 2017 PIT/HIC Results | The 2017 Point in Time Count was held January 24, 2017 and included both a sheltered and an unsheltered count. Final data is due to be submitted in the HDX system by May 1. The results have been entered into HDX; copies of the HDX-generated reports were made available at this meeting for review. Andrea reported that the HUD Exchange had responded to her question regarding whether to include the data collected through surveys at the Tehama County Jail. The response stated that those numbers should not be included on the final report, as the housing status of the individuals surveyed did not meet the criteria of unsheltered because they were not staying in a place not meant for habitation, nor could they be included in the sheltered count because the jail does not meet the requirements of a shelter (not part of the system of homelessness providers, no homeless requirement for entry). The response also stated that this exclusion should not deter the CoC from collecting this information to provide insights into the housing situation of incarcerated individuals in the area. | Council members will contact Andrea by noon on 5/1/17 if any errors are noted on the report. Andrea will submit the report to HDX at noon on 5/1/2017. |

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| Collaborative Applicant | <p>A discussion took place regarding which organization should act as the Collaborative Applicant for TCCoC. Andrea provided a handout that contained an overview of the responsibilities of the Collaborative Applicant for review and summarized the history of the TCCoC's Collaborative Applicant circumstances.</p> <p>At the beginning of 2015, Tehama County was in the process of becoming an independent, single-county CoC. Having experience with the CoC Program, NVCSS-Tehama stepped up and agreed to act as the Collaborative Applicant. In the time since, Alternatives to Violence (ATV) has come up to speed with the requirements pertaining to the Collaborative Applicant with the guidance of NVCSS when needed. At this time, ATV is willing to take over the role as Collaborative Applicant for TCCoC. This will streamline the application and planning funds distribution by no longer requiring that NVCSS serve as the intermediary.</p> <p>Tara made a motion that the Collaborative Applicant for TCCoC be changed from NVCSS to Alternatives to Violence. Lisa seconded the motion. The motion carried unanimously.</p> | Andrea will consult with HUD to determine the process for changing TCCoC's Collaborative Applicant from NVCSS-Tehama to Alternatives to Violence. |

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| Vets@Home update | <p>The question of whether Tehama County could implement a VASH voucher program is under review by the Board of Supervisors/Public Housing Authority. Gail has provided them with the information gathered and the contact information for the PIH Rep at HUD.</p> <p>It was noted that the HUD reps emphasized that it is important that the CoC gather data to support the need for this program in Tehama County. Specifically, the number of veterans that would qualify for vouchers if they were available. The first eligibility criteria would be that the veteran is eligible for VA medical benefits. Kelly Osborne at TCVSO can assist a veteran in determining this. Eligibility is also dependent on a vet being chronically homeless. Michelle from Veterans Resource Center can help a veteran determine this. It was emphasized that all providers should connect any veteran experiencing homelessness with these two organizations.</p> | All providers should be sure to connect homeless veterans with the VSO and VRC. |

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| Program Updates | PATH: Allene reported that PATH's Dinner Auction is scheduled for May 20. Tickets are \$35 each or \$250 for a table of 8. | See Allene for tickets. Feel free to help promote this event (share PATH's social media posts, announce at other meetings, post flyers, etc.) as policies allow. |

The next Executive Council Meeting is scheduled for May 24, 2017 at 9:00 AM Tehama County Department of Social Services.