



**TEHAMA COUNTY  
CONTINUUM of CARE**

Tehama County Continuum of Care  
**Executive Council Meeting**  
**MINUTES**

**March 27, 2019 at 9:00 AM**  
Red Bank Room, Tehama County Administration

**IN ATTENDANCE:**

Candy Carlson, Tehama County Board of Supervisors  
Steve Chamblin, Tehama County Board of Supervisors  
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator  
Amanda Jenkins, Red Bluff City Council  
Gail Locke, Continuum of Care Chairperson  
Tara Loucks-Shepherd, Tehama County Department of Social Services  
Valerie Lucero, Tehama County Health Services Agency

David Madrigal, Tehama County Community Action Agency  
E.C. Ross, P.A.T.H.  
Jim Southwick, Tehama County Department of Education

Excused:  
Jeremiah Fears, Corning Police Department

Notes by: Andrea C. Curry

Topic	Discussion
Discussion of minutes & agenda from previous Executive Council Meeting	<p>The minutes &amp; agenda from the Executive Council meeting held on January 2019 were made available prior to this meeting for review. An error in the "In Attendance" section of the January 2019 minutes was identified in which Clay Parker was listed as in attendance but he was not, in fact, in attendance at that meeting. No further changes were requested.</p> <p><b>MOTION:</b> Tara made a motion to accept the minutes with the one correction. Val seconded the motion. Motion passed.</p>
Stakeholders' Meeting/Vista Way Navigation Center Update	<p>Val reported that the Stakeholders' Group met in February and will meet again in April. At February's meeting, the group made some changes to the structure of the existing subcommittees to better align with projects that are in development. The Temporary Housing Committee was previously split into three smaller subcommittees: Emergency Shelter, Transitional Housing, and Licensed Care Facilities. Because plans for the Vista Way Navigation Center (VWNC) include providing shelter services in addition to day services, it was decided that the Emergency Shelter subcommittee would join the One Stop Committee to create a larger subcommittee, to be renamed the Vista Way Navigation Center Planning Committee. The Transitional Housing and Licensed Care Facilities subcommittees of the Temporary Housing Committee will continue to meet as separate subcommittee. The Transitional Housing Subcommittee will be meeting on the 3<sup>rd</sup> Monday of each month at TCDSS. Those interested in serving on this subcommittee should contact Jimmy Rolson at TCDSS. Those interested in serving on the Licensed Care Facilities subcommittee should contact Melani Rodrigue, Public Guardian.</p> <p>The newly-expanded Vista Way Navigation Center Committee met in March and reviewed drafts of the Good Neighbor Policy, Security Policy, Arrival/Departure Policy and the Property Policy. Andrea will revise the policies based on the feedback provided by the subcommittee, and revised drafts will be reviewed by the Vista Way Executive Committee. These policies will be included in the Request for Expressions of Interest (REOI) that will be published to solicit responses from organizations interested in being considered as the Facility Operator and/or subcontracted Service Provider(s) for the VWNC. The VWNC Committee also discussed the potential makeup and responsibilities of an ongoing VWNC Oversight Board.</p>
HMIS/Coordinated Entry	<p><b>HMIS:</b> Andrea reported that the new system is running smoothly; nothing new to report.</p>

**Coordinated Entry System:** Andrea reported that the partnership with 2-1-1 is gearing up and should be in place in mid- to late-May. CTA is developing TCCoC's HOME interface, and it is expected to be up and running in June.

Topic	Discussion	Action
Capacity Building	<p><b>Homeless Emergency Aid Program (HEAP):</b> Jim shared the results of the Tehama County Department of Education Homeless Youth Needs Assessment, to which he and his staff added a question regarding use of HEAP funds to serve homeless youth. Respondents to this survey were the Homeless Liaisons at Tehama County schools. The services that respondents rated as the most needed by homeless students were: Family Sleeping Rooms at the VWNC/Shelter, Transportation to/from School of Origin and to Supportive Services, Housing Retention and Motel Vouchers. Jim also shared a screenshot of an interactive map that his department developed with the addresses that homeless students had reported that they were staying (most are staying with friends or relatives, or part of families who are doubled up with other families). The pins representing these addresses were spread out all over the county.</p> <p><b>California Emergency Solutions and Housing (CESH):</b> An early draft of the Request for Expressions of Interest (REOI) was provided to council members for review. Andrea reported that the committee will meet again to complete the missing sections and to develop the application form. The REOI will be reviewed by the Vista Way Executive Committee, then reviewed by this council again in May.</p>	Andrea will revise the REOI based on feedback from the council.

Topic	Discussion
2019 Point in Time Count	A draft summary of the 2019 Point-in-Time Count results was provided to the committee for review, along with aggregate results of the responses to the full PIT Survey and samples of one-sheet Point-in-Time Count reports produced by other CoCs targeted for the public. A discussion took place regarding possible data points and presentation methods to be used in TCCoC's public report for 2019.

Topic	Discussion
Spotlight on Services: PATH's Homeless Outreach Center	Andrea reported that PATH's Homeless Resource Center began operating 8 hours per week (Monday and Wednesday, 10AM – 2PM) on January 4, 2019. To date, the Resource Center has served almost 150 unduplicated individuals, with approximately 100 of those individuals being new contacts, not previously served by an HMIS-participating program since at least 2015, when TCCoC implemented its own HMIS. The Resource Center offers food bags that are custom-prepared by Case Managers based on an individual or family's access to food storage and/or preparation facilities, access to a clothing closet/clothing exchange and Case Management services that include help accessing no-fee birth certificates and California IDs, connections to medical, mental health and other stabilization services.

Topic	Discussion	Action
Addition to Agenda: AB2083	Jim reported that Assembly Bill 2083 (Foster youth: trauma-informed system of care) was signed into law in September 2018. AB 2083 requires county-level and state-level Memorandums of Understanding between agencies directly responsible for the most-traumatized children in foster care in order to better provide placement and services. Further details on implementation will be coming soon. Jim will keep the council posted on developments.	

There is no Executive Council Meeting scheduled for April. The next Executive Council Meeting is scheduled for **May 22, 2019** at 9:00 AM in the Red Bank Room at Tehama County Admin.