



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

February 27, 2019 at 9:00 AM
Red Bank Room, Tehama County Administration

IN ATTENDANCE:

Candy Carlson, Tehama County Board of Supervisors
Steve Chamblin, Tehama County Board of Supervisors
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator
Amanda Jenkins, Red Bluff City Council
Gail Locke, Continuum of Care Chairperson
Tara Loucks-Shepherd, Tehama County Department of Social Services
Valerie Lucero, Tehama County Health Services Agency

David Madrigal, Tehama County Community Action Agency
E.C. Ross, P.A.T.H.
Jim Southwick, Tehama County Department of Education

Excused:
Jeremiah Fears, Corning Police Department

Notes by: Andrea C. Curry

<i>Topic</i>	<i>Discussion</i>
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes & agenda from the Executive Council meeting held on January, 2019 were made available prior to this meeting for review. No revisions requested, approved as emailed.

<i>Topic</i>	<i>Discussion</i>
Vista Way Navigation Center Update	Val reported that the county has submitted its application to the Community Development Block Grant (CDBG) requesting funds for the renovation of the existing Vista Way facility. The Board of Supervisors held two Public Hearings regarding the CDBG application in the month of February. At the Public Hearing held on February 5, Valerie Lucero, Bill Goodwin and Lorie Adams of Adams Ashby, the firm that assisted with the application, presented a summary of the application to the Board. At the second Public Hearing, held February 19, Bill, Val and Andrea shared a presentation that addressed some topics brought up at the February 5 meeting in more detail. Those topics included: the reasons for the selection of the specific site, the need for a Navigation Center in Tehama County as evidenced by recent Grand Jury reports, 211 data on housing needs, preliminary results of the 2019 Point-in-Time Count and statistics on services provided by Faith Works in Tehama County, and the working draft of the Good Neighbor Policy. The Board of Supervisors voted unanimously at the February 19 meeting to approve the county's CDBG application for submission to the California Department of Housing and Community Development (HCD).

<i>Topic</i>	<i>Discussion</i>
Housing and Homeless Stakeholders' Group Update	Val reported that the Stakeholders' Group met on February 20. The group discussed re-organizing the current subcommittee structure to allow the Emergency Shelter part of the Temporary Housing Subcommittee to combine with the One Stop/Navigation Center Subcommittee, because plans for the Vista Way Navigation Center include providing overnight shelter as well as day services. The Transitional Housing and Licensed Care Facility sub-groups of the Temporary Housing Subcommittee will remain as-is. The Permanent Housing Subcommittee is seeking a chairperson with knowledge of affordable housing development and interested parties to participate as members on the committee. Candy Carlson expressed interest in participating as a member on the committee, and Val mentioned that members of the Special Needs Housing Committee, which has been meeting for a year and a half regarding local use of Special Needs Housing Program (SNHP) funding and No Place Like Home (NPLH) funding, may be interested in transitioning on to the Permanent Housing Subcommittee once their current work is complete. This committee is led by Debbie Villasenor, a housing consultant contracted with by the county.

Topic	Discussion
HMIS/ Coordinated Entry	<p>HMIS: Andrea reported that the new system is running well, and that the recent HUD-required LSA report has been submitted.</p> <p>Coordinated Entry System: Andrea reported that she recently met with United Way's new 211 Manager, Kalie Brisbon. Now that Kalie has been brought on-board, things should begin moving quickly. Andrea also reported having met by phone with CTA to discuss HOME configuration. Funds have been requested from ESG to support the CES and should be available late March or early April.</p>

Topic	Discussion	Action
Executive Council Membership	<p>Lisa Kassik has submitted her resignation to the Executive Council. She plans to continue participation in the Housing and Homeless Stakeholders' Group. MOTION: Jim Southwick made a motion to accept Lisa's resignation. Amanda Jenkins seconded. Motion passed.</p> <p>The group discussed recruiting a representative from a veteran's services organization to the Executive Council. Suggestions of veteran's services organizations were made, including the Tehama County Veterans Services Office, the VA or Veterans Resource Center.</p> <p>A discussion took place regarding how to handle the Executive Council meetings in April, July and October that conflict with the TCDSS quarterly All Staff meeting, which both David and Tara attend. The group agreed that the meetings in each of these months would be shortened to run from 10AM to 11AM instead of 9AM to 11AM. A discussion also took place regarding the meetings scheduled for November and December, as each conflicts with a holiday. The members agreed that these two meetings should be cancelled, but had concern about not meeting at all those two months since October would be a shortened meeting. It was suggested that the council meet on December 11 at 10AM after the Vista Way Executive Committee meeting. Andrea will contact Denise at TC Admin to see if there is a room available at that time.</p>	<p>Andrea will check on room availability for Dec. 11</p>

Topic	Discussion	Action
Capacity Building	<p>Homeless Emergency Aid Program (HEAP): According to guidance Andrea received from the California Business Consumer Services and Housing Agency (BCSH), the CoC must consult with providers currently serving homeless youth to determine how the 5% set aside for youth homelessness can best serve the population. Jim Southwick volunteered to consult with the Department of Education Homeless/Foster Youth Program and the school Homeless Liaisons.</p> <p>California Emergency Solutions and Housing (CESH): Gail, David and Andrea are the current members of the committee appointed to develop the Request for Expressions of Interest (REOI) for the CESH funding. Jim volunteered to serve on this committee to represent the interests of homeless youth. A discussion took place regarding whether to begin the process now or wait until May when CDBG awards are announced. The council agreed that the process should begin now. Andrea will coordinate a meeting of the REOI committee.</p> <p>Prop 47: Val reported that a collaborative application for Prop 47 funds is being developed and will focus on continued funding for the RESTORE Program, which serves justice-involved youth. Mental health, substance use, jobs and housing are among the areas that will be included on the application.</p>	<p>Jim will consult homeless youth providers and report back to the Executive Council in March.</p> <p>Andrea will coordinate a meeting of the REOI committee.</p>

Topic	Discussion
2019 Point in Time Count	<p>Gail reported that this year's Point in Time Count had an increase in volunteer participation compared to previous years. Many county department heads and staff participated, allowing for a more accurate count of unsheltered homeless. The increased volunteer participation made it possible cover Red Bluff, Corning, Los Molinos and Rancho Tehama this year, while previous years only covered Red Bluff. She also reported that having the help of the Tehama County Sheriff's office with mapping the encampments was a great help.</p> <p>Andrea provided a preliminary draft summary of the count totals and will send out aggregate numbers from the responses to the other survey questions and asks that the council assist in identifying which information should be featured in the report for the community. Candy suggested that the report include information on methodology and narratives to explain how things changed from year to year. Val suggested that a presentation should be prepared to go along with the report. Steve suggested that a mention of those homeless due to the Camp Fire be included in the presentation and report, even if we were unable to get an accurate count of them because many are doubled up with friends or family in Tehama County.</p>

The next Executive Council Meeting is scheduled for **March 27, 2019** at 9:00 AM in the Red Bank Room at Tehama County Admin.