



**TEHAMA COUNTY  
CONTINUUM of CARE**

Tehama County Continuum of Care  
**Executive Council Meeting**  
**MINUTES**

**December 11, 2019** at 10:00 AM  
Red Bank Room, Tehama County Administration

**IN ATTENDANCE:**

Michele Brousseau, Tehama County Health Services Agency,  
Mental Health Division  
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator  
Amanda Jenkins, Red Bluff City Council  
Gail Locke, Continuum of Care Chairperson  
Valerie Lucero, Tehama County Health Services Agency  
David Madrigal, Tehama County Community Action Agency  
E.C. Ross, P.A.T.H.  
Jim Southwick, Tehama County Department of Education

Excused:  
Steve Chamblin, Tehama County Board of Supervisors  
Jeremiah Fears, Corning Police Department  
Tara Loucks-Shepherd, Tehama County Department of  
Social Services

Notes by: Andrea C. Curry

<i>Topic</i>	<i>Discussion</i>
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes from the Executive Council meetings held on October 23, 2019 were made available prior to this meeting for review. No revisions requested, approved as emailed.

<i>Topic</i>	<i>Discussion</i>
Stakeholders' Meeting/Vista Way Navigation Center Update	<p>The county partnered with Rotary to hold a Community Forum November 21, 2019 at the Red Bluff Community Center to provide community members with information on the planned Navigation Center and the two sites being considered. Pastor Scott Camp moderated the forum. Val and Bill Goodwin provided a presentation on the Navigation Center model, a summary of the several sites that have been considered in the two years that the Navigation Center has been in planning, and the specifics of the two sites that have been identified as viable. A panel made up of representatives from representatives of local businesses, law enforcement, the local elementary school district, the faith community and a formerly homeless individual were each given 4 minutes to speak about their positions on the Navigation Center and which location they supported. Attendees were given an opportunity to submit questions in writing that were then curated and de-duplicated by volunteers, then posed to the panel. The event was well attended, and several community members signed up to participate in the Homeless and Housing Stakeholders' Collaborative.</p> <p>The Stakeholders' Collaborative met on December 4. A small group that has developed a suggestion for a potential third site was given the opportunity to present on that option. The meeting was well attended, and stakeholders' posed several questions to this group regarding the feasibility of the proposed third site, which would utilize land within the city limits that is currently zoned M-2. The land is currently privately owned, and concerns regarding the amount of funding that would be needed to obtain the property and build from the ground up.</p> <p>The Tehama County Board of Supervisors will hold a study session will be held on December 17, 2019 to discuss the siting of the Navigation Center. Currently, the Board plans to make a decision regarding which site will be used on January 7, 2020, however, it is anticipated that this decision could be moved out to allow this group to further develop their proposal for the potential third site.</p>

Topic	Discussion	Action
Executive Council Membership/Meetings	A draft schedule of Executive Council meetings was reviewed. Meetings in January, April, July and October will begin at 10:00 AM rather than 9:00 AM to accommodate the TCDSS quarterly All Staff meeting. November and December's meeting date and time will be addressed later in the year, as the 4 <sup>th</sup> Thursday of each conflicts with holidays.	Andrea will submit the proposed schedule to Denise Ranberg to check room availability and reserve the Red Bank Room for meeting dates.

Topic	Discussion	Action
Capacity Building	<p>Drafts of the <b>Youth Homelessness Services (YHS) RFP</b> and the <b>Tehama Emergency Solutions and Housing (TESH) RFP</b> were made available for review by council members prior to this meeting. Andrea explained that a change had been made in the time since those drafts had been distributed via email that was reflected on the draft copies made available at this meeting. On the original drafts, the \$25,000 in CESH funds that were approved by the council on October 23, 2019 to be made available for Rental Assistance for Transition Age Youth (TAY) was part of the TESH RFP. In keeping with the council's intention that funding for services specifically to be provided to youth be awarded to providers with experience and expertise in serving this population specifically, that \$25,000 has been shifted over to the YHS RFP.</p> <p>The council reviewed the RFP drafts. It was suggested that the RFP deadline be pushed out a few days to allow applicants extra time to prepare proposals due to the holidays. It was determined that the deadline would be revised from January 15, 2020 to January 20, 2020.</p> <p><b>MOTION:</b> Jim made a motion that the RFPs be approved for release with the revised deadline. David seconded the motion. Motion passed unanimously.</p> <p><b>Homeless Housing Assistance and Prevention (HHAP):</b> The HHAP NOFA was released on December 6, 2019. Both the county and the CoC are eligible to receive funds through HHAP. The CoC is eligible to receive \$500,000. The allocation for the county is estimated at \$308,000. Final allocation amounts for counties will be made available once HUD releases the final PIT Count data. Eligible uses for HHAP funds are similar to those of CESH and HEAP – rental assistance/rapid rehousing, operating subsidies for affordable or supportive housing units, emergency shelter and navigation centers, outreach and coordination, systems support, delivery of permanent housing and innovative housing solutions, prevention and shelter diversion to permanent housing, and new navigation centers and shelters based on need. HHAP funds expected to be made available to the CoC have been estimated in previous funding discussions and were included in the 5-Year Plan Option approved by this council in October 2019. The deadline to submit applications is February 15, 2020.</p>	Andrea will publish the YHS and TESH RFPs to the website and send out announcements to CoC members and other potentially eligible organizations. CoC members will share the announcements with their networks.

Topic	Discussion
HMIS/Coordinated Entry	<p><b>2019 Point-in-Time Count Report Presentation</b></p> <p>The 2019 Point-in-Time Count Report was presented to the Tehama County Board of Supervisors on November 19, 2019 by Val, Gail, Andrea and Laura Williams, Director at TCDSS. The Supervisors had some questions that the presenters could not immediately answer. Responses to those questions will be prepared and submitted. The presentation is also on the agenda for February 4, 2020. The presentation will also be provided to the Corning City Council, date TBD.</p>

The next Executive Council Meeting is scheduled for **January 22, 2020** at 10:00 AM in the Red Bank Room at Tehama County Admin.