



**TEHAMA COUNTY  
CONTINUUM of CARE**

Tehama County Continuum of Care  
**Executive Council Meeting**  
**MINUTES**

**January 22, 2020** at 10:00 AM  
Red Bank Room, Tehama County Administration

**IN ATTENDANCE:**

Kathleen Carlson, Tehama County Board of Supervisors  
Andrea C. Curry, Empower Tehama, CoC & HMIS Coordinator  
Amanda Jenkins, Red Bluff City Council  
Valerie Lucero, Tehama County Health Services Agency  
Tara Loucks-Shepherd, Tehama County Department of Social Services  
David Madrigal, Tehama County Community Action Agency  
E.C. Ross, P.A.T.H.

Excused:  
Jeremiah Fears, Corning Police Department  
Gail Locke, Continuum of Care Chairperson  
Jim Southwick, Tehama County Department of Education

Notes by: Andrea C. Curry

<i>Topic</i>	<i>Discussion</i>
Discussion of minutes & agenda from previous Executive Council Meeting	The minutes from the Executive Council meetings held on December 11, 2019 were made available prior to this meeting for review. No revisions requested, approved as emailed.

<i>Topic</i>	<i>Discussion</i>
Stakeholders' Meeting/Vista Way Navigation Center Update	<p><b>Navigation Center:</b> E.C. reported that the group exploring the possibility of siting the Navigation Center on the property currently owned by Louisiana Pacific (LP) had met and had developed a preliminary site layout, which he provided to the council to review. A discussion took place regarding plans for reaching out to nearby businesses. Val reported that this was discussed at the most recent meeting of the Navigation Center Executive Committee (formerly the Vista Way Navigation Center Executive Committee) and that committee members had volunteered to reach out to different groups, including area businesses and residential neighbors, but reports on those were not yet available. She also stated that the Board of Supervisors had asked that in order for this location to be considered as one of the potential sites for the Navigation Center, that the group provide information regarding the estimated cost of construction, a site plan and information regarding potential donation of the land prior to the April 1, 2020 BOS meeting at which the board is scheduled to make a decision regarding the site. E.C. stated that the cost of construction had not yet been addressed but would be once feedback was received on the site plan. He explained that the draft site plan included features that would not be part of the initial Navigation Center, but that would be part of future plans, including transitional housing units.</p> <p>Val reported that additional project types had been discussed at the recent Stakeholders' meeting, including a potential <b>Street Outreach Team</b>, a potential <b>Mental Health Mobile Response Team</b>, the <b>Public Awareness Campaign</b>, the Olive View Apartments, the <b>Permanent Supportive Housing (PSH)</b> project in Corning, and possible future PSH projects. She reported that subcommittees had been formed regarding plans for Street Outreach and the Mental Health Mobile Response Team, and that United Way would soon be presenting on results of their recent work surveying and interviewing community members to assess the community's level of knowledge and attitudes towards homelessness in general and interventions to address homelessness in Tehama County. She also reported that additional funding is being sought to fully fund the Olive View apartments, including a recent No Place Like Home (NPLH) application submitted by the county, and that discussions had taken place with NVCSS regarding possible placement of a PSH project on their Jackson St. property. Issues to be addressed regarding the NVCSS property include re-zoning of part of the property and assessing the number of units the property could hold. The council also discussed other properties in Tehama County that may be available and that may support PSH.</p>

Topic	Discussion	Action
Capacity Building	<p><b>Emergency Solutions Grant (ESG) Program:</b> Andrea reported that a response had been submitted to HCD's 2020 ESG Balance of State Solicitation of Interest to ensure that TCCoC would be eligible to submit applications into the upcoming non-competitive RRH and competitive ESG component. The solicitation stated that the NOFAs for 2020 ESG are scheduled to be released in February. As part of the response to these NOFAs, TCCoC will again be required to implement a local selection process. Andrea suggested that the process used in 2019 be updated for use in 2020 and requested the council's approval on this. <b>MOTION:</b> Candy made a motion that the 2019 process be updated and used for local selection of applications for 2020 ESG. David seconded the motion. Motion passed unanimously.</p> <p><b>Local RFPs:</b> Applications deadline was January 20, 2020. Applications received will be evaluated by the Rating and Ranking committee.</p> <ul style="list-style-type: none"> <li>• <b>Tehama Emergency Solutions and Housing (TESH) RFP:</b> Two applications were received in response to this RFP; one from PATH for the PATH Day Center and the other from Faith Works for providing Emergency Housing Assistance.</li> <li>• <b>Youth Homelessness Services (YHS) RFP:</b> Zero applications were received in response to this RFP. The council discussed possible reasons for this, including a lack of local providers with the capacity to provide the requested services, the possibility that the RFP did not reach the appropriate providers, and the possibility that the amount of funding offered through the RFP was not sufficient for providing the requested services. The council discussed re-release of this RFP, but agreed to table this discussion until February. In the meantime, Tara volunteered to reach out to CPS for suggestions on providers to send the re-released RFP.</li> </ul> <p><b>Homeless Housing and Prevention (HHAP) Program:</b> Andrea reported that the HHAP application is due to be submitted to the State of California Department of Business, Consumer Services and Housing (BCSH) on or before February 15, 2020. Because allocations through HHAP are available to both the CoC and the county, the application requires that these two jurisdictions work collaboratively to ensure that the funds are used efficiently and to address homelessness in Tehama County appropriately. The application requires that each jurisdiction submit a letter of support from its overlapping jurisdictions stating that each is aware of and in agreement with the budget allocations of the other. The council determined that a smaller budget committee should meet to develop the budget that the CoC would submit as part of their application. Val, Tara and Andrea agreed to meet separately to accomplish this.</p>	<p>Andrea will update the 2019 ESG Local Selection Process to use for selecting local applications to be recommended into 2020 ESG Balance of State components.</p> <p>Tara will inquire with CPS regarding suggestions of providers that may be able to provide the services requested in the YHS RFP.</p> <p>Val, Tara and Andrea will meet separately to develop the budget for TCCoC's HHAP application.</p>

Topic	Discussion
HMIS/Coordinated Entry	<p><b>2019 Point-in-Time Count Report Presentation</b></p> <p><b>Answering the BOS questions:</b> Detailed information was compiled in response to questions posed by the Tehama County Board of Supervisors when the 2019 Point-in-Time Count Report was presented to them on November 19, 2019. This information included more details on student homelessness in Tehama County, a technical summary of the data included on the 2019 PIT Count Community Report, and information regarding the 2019 Federal Poverty Level. Val submitted this supplemental information to the BOS on January 15, 2020 on behalf of the CoC. A copy of the supplemental information was provided to this council prior to this meeting for informational purposes.</p> <p><b>Red Bluff City Council Presentation:</b> The 2019 Point in Time Count report will be presented to the Red Bluff City Council on February 4, 2020. The presentation will also be provided to the Corning City Council, date TBD. The supplemental information developed in response to BOS questions will also be provided to the city councils for informational purposes.</p>

The next Executive Council Meeting is scheduled for **February 26, 2020** at 9:00 AM in the Red Bank Room at Tehama County Admin.