



Tehama CoC
2023 Emergency Solutions Grant (ESG)
Balance of State Funding Opportunity



Resources

- ▶ Tehama CoC Local ESG Process:
www.tehamacoc.org/2023esg
- ▶ ESG Balance of State NOFA:
<https://www.hcd.ca.gov/sites/default/files/docs/grants-and-funding/esg/2023-esg-balance-of-state-nofa.pdf>
- ▶ HCD ESG Webpage:
<https://www.hcd.ca.gov/grants-and-funding/programs-active/emergency-solutions-grants>
- ▶ HCD ESG Eligible Expenses Guide
<https://www.hcd.ca.gov/grants-funding/docs/esg-eligible-expense-guide.pdf>

Timeline

- ▶ Submit Project Overview to the CoC by 11:59 PM on Tuesday, September 12, 2023
- ▶ Selection notifications by Monday, September 18, 2023
- ▶ Projects selected for recommendation must submit full applications to HCD by Monday, October 16, 2023 at 3:00 PM
- ▶ HCD will announce awards in January 2024
- ▶ Successful applicants will contract directly with HCD

Application Types

Single-Phase Competition

- ▶ **Rapid Rehousing Only**
(10% HMIS, optional up to 10% Homelessness Prevention and/or Street Outreach)
- ▶ Local competition
- ▶ CoC may select up to 2 projects to recommend to HCD
- ▶ Total allocation: \$128,183
- ▶ Applications recommended by CoC will be funded by HCD as long as they meet NOFA threshold (Section III.G)

Application Types

Two-Phase Competition

- ▶ **Emergency Shelter, Street Outreach and Rapid Rehousing**
(10% HMIS, and optional up to 10% Homelessness Prevention and/or Street Outreach)
- ▶ Local competition first
- ▶ CoC may select up to 2 projects to recommend to regional competition
- ▶ Minimum request: \$75,000; Maximum request \$200,000
- ▶ Applications recommended by CoC will compete regionally as long as they meet threshold requirements (NOFA Section III.G)

Eligible Applicants

- ▶ Private non-profit organizations
(Faith-based organizations receiving ESG funds, like all organizations receiving HUD funds, must serve all eligible program participants without regard to religion.)
- ▶ Units of general-purpose local governments

ESG Project Types

- ▶ Emergency Shelter
- ▶ Street Outreach
- ▶ Rapid Rehousing

- ▶ Add-on Project Types:
 - ▶ Homelessness Prevention – up to 10% allowed
 - ▶ Street Outreach – up to 10% allowed
 - ▶ Homeless Management Information System (HMIS)
(minimum 10% required)

Eligible Service Populations

MUST meet definitions in [24 CFR 576.2](#); subject to restrictions set forth in Project Type descriptions.

- ▶ Homeless
 - ▶ Emergency Shelter
 - ▶ Street Outreach
 - ▶ Rapid Rehousing
- ▶ At Risk of Homelessness
 - ▶ Homelessness Prevention

Written Policies and Procedures

- ▶ Applicants must develop and submit for approval Written Policies and Procedures for any project type included on an application, with the exception of HMIS.
- ▶ The CoC will provide a guide to what must be included in these P&Ps, in addition to the requirements listed in the 2023 ESG BOS NOFA.

Coordinated Entry Participation

- ▶ Unless exempted by federal rules, all ESG-funded Activities shall utilize a Coordinated Entry System (CES) established by the CoC in a manner described on pages 25-26 of the 2023 ESG BOS NOFA.

Emergency Shelter

Emergency Shelter Definition

Emergency shelter means any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements.

Additional information at [24 CFR 576.102](#)

Emergency Shelter

Emergency Shelter – Additional Requirements

2023 ESG Balance of State NOFA, pages 16-17

- ▶ Programs should seek to help participants quickly identify barriers to obtaining and maintaining housing, and quickly resolve their housing crisis before providing other non-related housing services.
- ▶ Hotel or motel vouchers may only be used as ES if there is no other appropriate ES available for a homeless individual or family.
- ▶ Activities must operate for the full term of the ESG grant contract.
- ▶ Federal regulations prohibit involuntary family separation for children under the age of 18.

Emergency Shelter

Emergency Shelter – Day Shelters Requirements

2023 ESG Balance of State NOFA, page 17

- ▶ The primary purpose of a day shelter must be to provide temporary shelter for persons experiencing homelessness.
- ▶ Facilities such as multi-purpose centers or stand-alone soup kitchens **do not** qualify as an ES
- ▶ Day shelters must target people who are sleeping on the streets, living in places not designed for human habitation, or in an ES.
- ▶ Clients experiencing such homelessness must be permitted to stay at the day shelter during all hours it is open for shelter

Street Outreach

Street Outreach

Street Outreach provides essential services necessary to reach out to unsheltered individuals; connect them with emergency shelter, housing, or critical services; meet urgent physical needs and provide urgent, non-facility-based care.

Additional information at [24 CFR 576.101](#)

Street Outreach

Street Outreach

- ▶ Eligible as a stand-alone competitive application OR
- ▶ As an add-on (up to 10%) to a competitive Emergency Shelter application (Two-phase)
- ▶ As an add-on (up to 10%) to a non-competitive (Single-Phase) or competitive (Two-Phase) Rapid Rehousing application

Street Outreach

Street Outreach – Additional Requirements

2023 ESG Balance of State NOFA, page 17

- ▶ ESG-funded SO Activities must operate for at least as long as the term of the ESG grant.
- ▶ Essential services necessary to reach out to unsheltered homeless people
- ▶ Connect unsheltered individuals with ES, housing, or critical services.
- ▶ Provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access ES, housing, or an appropriate health facility.

Rapid Rehousing

Rapid Rehousing

Rapid Rehousing provides housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help homeless individuals or family move as quickly as possible into permanent housing and achieve stability in that housing.

Additional information at [24 CFR 576.104](#)

Homelessness Prevention

Homelessness Prevention

Homelessness Prevention provides housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or a place not meant for habitation.

Additional information at [24 CFR 576.103](#)

Homelessness Prevention

Homelessness Prevention

- ▶ Eligible as an add-on component ONLY
- ▶ As an add-on (up to 10%) to a competitive Emergency Shelter application (Two-phase)
- ▶ As an add-on (up to 10%) to a non-competitive (Single-Phase) or competitive (Two-Phase) Rapid Rehousing application

HMIS

HMIS

A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.

Additional information at [24 CFR 576.107](#)

HMIS

HMIS

- ▶ Eligible as an add-on component ONLY
- ▶ As an add-on (up to 10%) to a competitive Emergency Shelter application (Two-phase)
- ▶ As an add-on (up to 10%) to a non-competitive (Single-Phase) or competitive (Two-Phase) Rapid Rehousing application
- ▶ CoC regulations require that applicants request the full 10% in HMIS.

Application Process

1. Review all information at www.tehamacoc.org/2023esg
2. Download the **Project Overview Template**
3. Develop your responses
4. Return to announcement to access the Project Overview Submission Form (goes live September 1)
5. Enter your responses
6. Click Save Record
7. Receive Confirmation Email


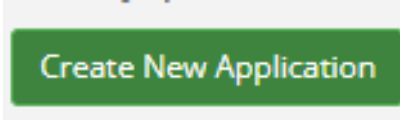

Application to HCD Process

If selected for recommendation by the CoC:

1. Create an account/access your account in HCD's eCivis System
2. Go to https://gn.ecivis.com/GO/gn_redir/T/vyjsqf2kekyx and select the correct application type:

ESG - Regular
Solicitation Name
2023 ESG Balance of State Recommendation Package
2023 ESG Balance of State Competition
2023 ESG Balance of State Non-Competitive
2023 ESG Continuum of Care

Application to HCD Process

1. Click “Apply” button 
2. Click Create New Application 
3. Log in again to access application:

4. Complete the Profile section ASAP
5. Click on Application Basics box to open Application

Created on 08/29/2023

Application Basics

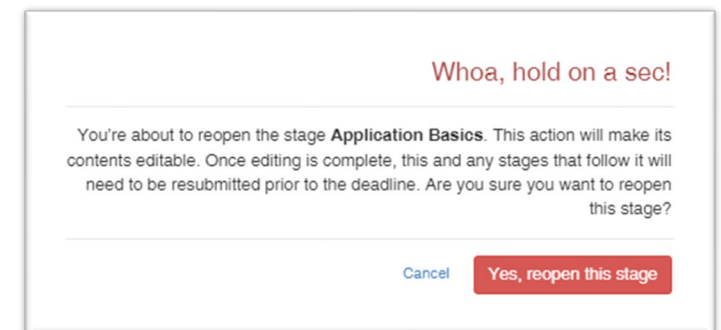
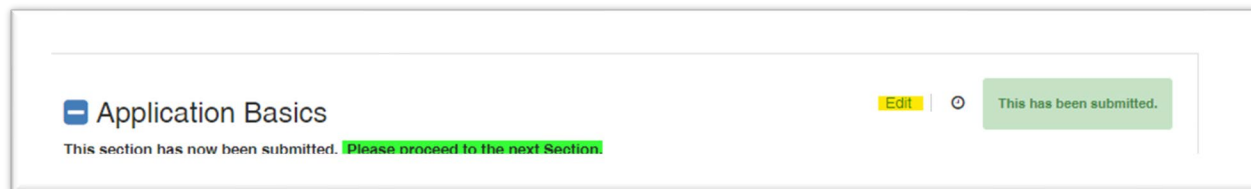
Application to HCD Process

6. Review Application Submittal, Application Threshold Requirements sections
7. **IMPORTANT:** Copy and paste “list of all sections and steps” into a Word document for reference.
8. **Only one Section is visible at a time.** The next section isn't visible until the previous section is “marked complete” (but you can re-open sections previously marked as complete).

Application to HCD Process

9. Once you've completed all STEPS in the first SECTION, click the big green "Mark Complete" button to open the next Section.

You will be able to re-open a section after it's been marked complete, but it will make you say yes to a big scary warning – and you won't be able to see any further sections again until you mark the open section complete again.

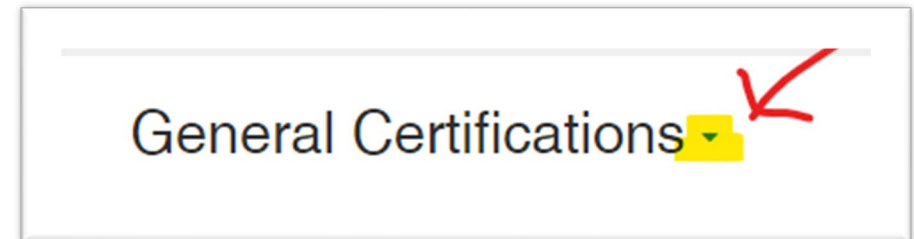


Things to Know

▶ Your Legislative Contacts are:

California State Assembly	California State Senators	US House of Representatives
California State Assembly	California State Senate	US House of Representatives
Assembly Members (Check ALL that apply)	Senators (Check ALL that apply)	Representatives (Check ALL that apply)
<input type="checkbox"/> District 1 - Megan Dahle	<input checked="" type="checkbox"/> District 1 - Brian Dahle	<input checked="" type="checkbox"/> District 1 - Doug LaMalfa
<input type="checkbox"/> District 2 - Jim Wood	<input type="checkbox"/> District 2 - Mike McGuire	<input type="checkbox"/> District 2 - Jared Huffman
<input checked="" type="checkbox"/> District 3 - James Gallagher	<input type="checkbox"/> District 3 - Bill Dodd	<input type="checkbox"/> District 3 - Kevin Kiley

▶ To print/export a PDF of an eCivis form, click on the “carrot” beside the form title and select “Print”

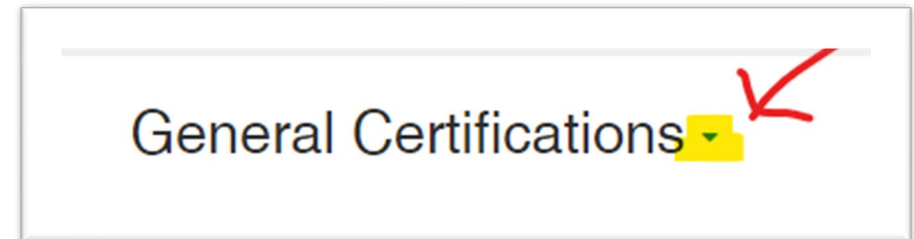


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Things to Know

- ▶ Last year's eCivis Instructional Video from HCD is still up at <https://www.youtube.com/watch?v=lt8bxqZiKPI&list=PL4g-apBQQt53RaK-GQuloHuE6lbbFmQyR&index=6>

QUESTIONS?

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