



2019 ESG Project Overview Template

Use this template to develop your responses to the questions that appear on the Project Overview Submission Form. You will not be required to upload or submit this actual document, but will be asked to provide responses to the following questions in the online submission form.

Section A: Applicant Information

1. Organization Name
2. Project Name
3. Project Location Address
4. Mailing Address (if different)
5. Primary Contact Name
6. Primary Contact Title
7. Primary Contact Phone Number
8. Primary Contact Email Address
9. Does this project serve Tehama County residents?

Section B: Project Type and Optional Components

10. Primary project type - **Choose only ONE:**

Emergency Shelter, Rapid Rehousing or Street Outreach

NOTE: Rapid Rehousing Project Overviews must be submitted for consideration for recommendation in the Single-Phase Competition OR the Two-Phase Competition. If you wish to have your Rapid Rehousing project considered for funding in BOTH components, please submit a SEPARATE Project Overview for each component.

- a. Add-On components:
 - i. **Street Outreach**
Projects that are primarily Emergency Shelter or Rapid Rehousing may allocate up to 10% of the total amount requested to be used for conducting Street Outreach activities.
 - ii. **Homelessness Prevention**
Projects that are primarily Emergency Shelter or Rapid Rehousing may allocate up to 10% of the total amount requested to be used for conducting Homelessness Prevention activities.
- b. **REQUIRED: HMIS & Coordinated Entry**
All projects are required to allocate 10% of the total amount requested to support participation in the Homeless Management Information System (HMIS).

11. Total Amount Requested:

- a. Rapid Rehousing – cannot exceed \$108,542.
- b. Emergency Solutions Grant Program - must be at least \$75,000 but may not exceed \$200,000.

Section C: Project Partners

12. Please list up to three organizations with which the project will be partnering. This includes partners whose role will not be supported financially through ESG, but whose services play a significant part in the successful operation of the Project.
 - a. Partner 1 Organization:
 - i. Partner's Role:
 - ii. Will this partner's activities be supported financially through your ESG contract, if awarded?
 - b. Partner 2 Organization:
 - i. Partner's Role:
 - ii. Will this partner's activities be supported financially through your ESG contract, if awarded?
 - c. Partner 3 Organization:
 - i. Partner's Role:
 - ii. Will this partner's activities be supported financially through your ESG contract, if awarded?

Section D: Applicant Experience

13. Length of experience implementing the proposed eligible activity or activity similar to the proposed activity (in years).
14. Please describe your organization's experience implementing the eligible activity (300 word limit).
15. Has your organization received any ESG awards that covered activities implemented in the past three years?
 - a. Has HCD terminated or disencumbered ESG grant funding awarded to your organization within the past three years? (Required only if answering "Yes" to Q15)
 - b. Does your organization have unresolved monitoring findings that pose a substantial risk to HCD? (Required only if answering "Yes" to Q15)
 - c. Has your organization submitted all required annual reports in a timely manner to HCD for ESG grants? (Required only if answering "Yes" to Q15)

Section E: Project Description

16. Please provide an overview of your project. Include the ways in which your project incorporates or will incorporate the Core Practices outlined in the 2019 ESG NOFA (Details can also be found at 25 CCR 8409; CA ESG Guidelines Section 109) (1000 word limit)
17. How does your project partner with other providers in Tehama County to provide effective services, to serve as many individuals and/or families as possible, and to use available resources as efficiently as possible? (300 word limit)

Section F: Need for Funds

18. Indicate the Target Population of your Project.
 - a. General population (all persons or families experiencing homelessness are served)
 - b. A specific subpopulation (eligibility is limited to members of this subpopulation)
 - i. Describe the subpopulation to which your services are targeted (100 word limit)
19. Please describe the need for services in the population your project serves in Tehama County. Include statistical data if available. (300 word limit).

Section G: Impact & Effectiveness

20. Please provide a narrative describing your project's impact on the target population and its effectiveness as it pertains to exiting participants to housing situations other than homelessness or temporary housing situations. Include data from recent years, if available, and describe activities in place to ensure that participants exit to permanent housing and that your project provides support to assist them in being successful in housing (1000 word limit).

Section H: HMIS & CES Participation

(Homeless Management Information System (HMIS) and Coordinated Entry System (CES) participation is required of all projects receiving funding through ESG)

21. Is the project prepared to begin entering data into the community-wide HMIS, or, if serving a protected subpopulation, into an approved HMIS-comparable database, if selected for funding? (Yes, No or Already Compliant)
22. Coordinated Entry Participation:
 - a. RRH Only: How does the project currently receive referrals and ensure that services are accessible and that the most vulnerable individuals and families are prioritized for services? (CES or Other – Describe, 200 word limit)
 - b. Emergency Shelter or Street Outreach Only: How does the project connect participants with services that provide assistance in obtaining and retaining permanent housing? (Choose as many as apply) (Enter referrals into CES, Provider to Provider referral process, distribute information to participants on available services, Other – describe – 200 word limit)
23. Is the project willing to participate in the further developing the Coordinated Entry System and as a CES user? (Yes or No)

Section I: Proposed Budget Overview:

24. Allocation by Component:
 - a. Rapid Rehousing: _____
 - b. Emergency Shelter: _____
 - c. Street Outreach: _____
 - d. Homelessness Prevention: _____
 - e. HMIS (automatically calculates at 10% of Total Amount Requested)

Please return to the [2019 ESG Program Funding Opportunity page at www.tehamacoc.org](http://www.tehamacoc.org) and click the "Submission Form" button. Once taken to Submission Form, enter your responses from this template into the form and follow the directions on the form to submit your Project Overview.